



PUBLIC NOTICE OF MEETING/ SUMMONS FOR COUNCILLORS
(Members of the public are welcome to attend)

Dear Councillor

You are hereby summoned to attend the FINANCE & ADMINISTRATION COMMITTEE to be held in the Council Chamber, Council Offices, on THURSDAY 10 SEPTEMBER 2015 at 8.00pm at which meeting the following business will be transacted and any other business which may be legally transacted at such a meeting.

AGENDA

- FA1100/15 Apologies for Absence
- FA1101/15 Declarations of Interest
To note declarations of Members personal interests in respect of items on this agenda.
- FA1102/15 Representations from the Public
To hear representations from the public relating to specific items on this agenda in accordance with Standing Order 5.5.
- FA1103/15 Minutes
To approve as correct and sign the Minutes of the meeting held on Thursday 9 July 2015.
- FA1104/15 Matters Arising
Any matters arising.
- FA1105/15 Monthly Accounts
To approve the Monthly Management Accounts and associated expenditure for months 4 and 5 (July and August 2015).
- FA1106/15 Annual Accounts 2014/15 – Annual Return and External Audit Report for the year ending 31 March 2015
To note conclusion of the External Audit and that the Annual Return for the Parish Council's Accounts for the year ending 31 March 2015 has been signed off by the External Auditor and to receive and discuss the External Auditors report – see attached.
- FA1107/15 S137 Grant Application for the Croxley Green Home and Produce Annual Show
To discuss and agree an S137 Grant application for £300 from the organisers of the Croxley Green Home and Produce Annual Show – see attached.
- FA1108/15 Council Website Update
To receive a verbal update on website development progress and to agree as appropriate the basic design layout of the new Council's website.
- FA1109/15 Closure

A handwritten signature in black ink, appearing to read 'David Allison', with a long horizontal line extending to the right.

David Allison
Clerk to the Council
4 September 2015