



**PUBLIC NOTICE OF MEETING/ SUMMONS FOR COUNCILLORS**  
**(Members of the public are welcome to attend)**

Dear Councillor

You are hereby summoned to attend the **ANNUAL** (General) **MEETING** to be held in the Council Chamber, Council Offices, Community Way on THURSDAY 19 MAY 2016 at 8.00pm at which meeting the following business will be transacted and any other business which may be legally transacted at such a meeting.

**AGENDA**

AGM116/16 Election of Chairman

To receive proposals for the Office of Chairman of the Council and elect a Chairman for the year 2016-2017.

AGM117/16 Acceptance of Office

To receive the Chairman's declaration of acceptance of office.

AGM118/16 To record those present and apologies for absence.

AGM119/16 Election of Vice Chairman

To receive proposals for the Office of Vice Chairman of the Council and elect a Vice Chairman for year 2016-2017.

AGM120/16 Appointment and Composition of Committees

AGM120.1/16 To appoint the following Standing Committees in accordance with Standing Order 19.2;

Environment and Amenity Committee  
Finance and Administration Committee;  
HR and Compliance Committee;  
Planning and Development Committee;  
Any other Committee

AGM120.2/16 To appoint Committee Members to the Standing Committees in accordance with Standing Order 19.1.3 subject to Standing Orders 19.4, 19.5 and 19.6.

AGM121/16 Chairman and Vice Chairman of Standing Committees

The Council to recess while Committees (with the exception of the Finance and Administration Committee and the HR and Compliance Committee) elect Committee Chairmen and Vice Chairmen.

The Council to reconvene and receive Committee Reports on their constitution for the year 2016-2017.

AGM122/16 To receive Reports from Council Representatives on Outside Bodies 2015/16:

AGM122.1/16 Three Rivers Environmental Forum – Cllr Wynne-Jones/Cllr Edmunds

AGM122.2/16 NHS Local Representation (Community Voice) – Cllr Wynne-Jones

AGM123/16 Council Representation on Outside Bodies and Organisations 2016/17

To consider representatives to Outside Bodies and Organisations.

AGM123.1/16 **Joint Committee of Parish Councils**

Current Representatives – Chairman, Vice Chairman and the Clerk

AGM123.2/16 **Three Rivers Environmental Forum**

Current Representative 2015/16 – Cllr Wynne-Jones (substitute Cllr Edmunds)

AGM123.3/16 **NHS Local Representation (Community Voice)**

Current Representative 2015/16 – Cllr Wynne-Jones

AGM123.4/16 Any Other External Representation

AGM124/16 Direct Debits and Authorised Signatories

To note the variable Direct Debit arrangements and to confirm their continuance, namely:

- TRDC Rates;
- British Telecom;
- Affinity Water;
- Thames Water;
- E-On;
- Peninsular;
- Shell (fuel for vehicles and equipment);
- To confirm authorised signatories for the Council's Bank Account as the Members of the Finance & Administration Committee and the Clerk;

AGM125/16 Closure



David Allison  
Clerk to the Council  
12 May 2016