

PUBLIC NOTICE OF MEETING/ SUMMONS FOR COUNCILLORS
(Members of the public are welcome to attend)

Dear Councillor

You are hereby summoned to attend the ENVIRONMENT & AMENITY COMMITTEE MEETING to be held in the Council Chamber, Council Offices, on TUESDAY 6 DECEMBER 2016 at 8.00pm at which meeting the following business will be transacted and any other business which may be legally transacted at such a meeting.

AGENDA

- EA1249/16 Apologies for Absence
- EA1150/16 Declaration of Interests
To note declaration of Members' personal interests in respect of items on this agenda.
- EA1151/16 Representations from the Public
To hear representations from the public relating to specific items on this Agenda in accordance with Standing Order 5.5.
- EA1152/16 Minutes
To approve as correct and sign the Minutes of the meeting held on Tuesday 1 November 2016.
- EA1153/16 Matters Arising
To discuss any matters arising.
- EA1154/16 Works List
To receive and note the monthly Works List (December) – see attached.
- EA1155/16 Budgets 2017/18
To discuss annual budget proposals for the financial year 1 April 2017 to 31 March 2018 and beyond as necessary – see attached (Budget Schedule v6 dated 30 November 2016).
- EA1156/16 Closure



David Allison
Clerk to the Council
30 November 2016

Works List December

Location	Works
Daily:	
CGPC Office/Carpark	Open up/Lock up Litterpick, Blow
Multi-Sports Court - Barton Way	Inspect (Report any damage), Litterpick, Blow/sweep
Depot	During Tractor operations
Office	Check and put out dog waste bags as necessary
Weekly:	
The Green and Stones Orchard	All litter bins (Friday)
Old Merchant Taylors	Litter bins
Fortnightly	
Landrover	Wash and Tidy
Water Meter	Check and report water meter
Monthly:	
FP01	Inspection, Litterpick
FP02	Inspection, Litterpick
FP03	Inspection, Litterpick
FP04	Inspection, Litterpick, Blow
FP05	Inspection, Litterpick
FP06	Inspection, Litterpick
FP07	Inspection, Litterpick, Inspect Steps/Handrail
FP08	Inspection, Litterpick
FP09	Inspection, Litterpick
FP10	Inspection, Litterpick
FP11	Inspection, Litterpick (Last Thursday of the month)
FP12	Inspection, Litterpick
FP13	Inspection, Litterpick
FP14	Inspection, Litterpick
FP15	Inspection, Litterpick
FP16	Inspection, Litterpick
FP17	Inspection, Litterpick. Mill Lane strim LHS as necessary
FP18	Inspection, Litterpick
Valley Walk - Tow Path	Inspection, Litterpick
FP 10 - New Road	Inspection, Litterpick
Dulwich Way - FP10	Inspection, Litterpick
Owens Way - The Green	Inspection, Litterpick
Croxleyhall Woods Main FP's	Inspection, Litterpick, clear footpaths, overhanging branches
Depot	Depot Maintenance, Inventory checks
Stones Orchard	Inspection, Litterpick, Empty Bins, Tree work
The Green	Inspection, Litterpick, Empty Bins
The Green	Check Jubilee Oak tree, apply aftercare as per instructions, water if necessary
Waste Transfer Depot	Empty trailer when needed.
CGPC Office/Carpark	Litterpick, Blow,
Bus Stops	Check, undertake Maintenance as necessary
Dog Bins	Inspect and report
Welcome signs	Inspect
Two Bridges Roundabout/Roses	Inspection, Litterpick
Salt Bins	Check Salt Bins & top up, as necessary
Tractor	Tractor maintenance/Service
Trailer	Trailer Maintenance
Parish	Check defibrillators
Note 1: In periods of inclement weather, maintenance on machinery and tools will be undertaken.	