

CROXLEY GREEN PARISH COUNCIL

MINUTES OF A MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 10 JANUARY 2013

Present: Cllr Bennett – In the Chair David Allison – Clerk to the Council

Cllrs Edmunds, Jordan, Mitchell, Seeley and Shafe

Voting Members: 6

FA870/13 Apologies for Absence

There were no apologies.

FA871/13 Declaration of Interests

The Chairman recommended that any declarations of interest be made, if necessary, throughout the meeting.

FA872/13 Representations from the Public

There were no public present.

FA873/13 Minutes

Resolved:

- That the Minutes of the meeting held on Thursday 13 December 2012 be approved and be signed by the Chairman.

FA874/13 Matters Arising

There were no matters arising.

FA875/13 Monthly Accounts

There was an adjournment to allow Cllrs the time to peruse the accounts for month 9 (December).

The Clerk brought to Members attention:

4001/101 and 103 Salaries (£10,218 and £4,685)). The Clerk reminded Members that in Month 9, two months worth of salaries were being reported as stated in the Minutes of the Minutes dated 13 December 2012 just signed by the Chairman;

4027/101 Computer Software & IT (£454) – which related to the annual license, maintenance and support for the Council's accounts system;

4036/101 Property Maintenance (£185) - which related to the annual servicing of the office and depot alarm system;

4024/102 Subscriptions (£203) - which related to the annual subscription to the Society of Local Council Clerks;

4042/103 Equipment Maintenance (£740) – which related to a major servicing on the double axle trailer;

4043/301 Salt Bins/Salt (£160) – which related to the purchase of a footpath salt spreader;

4047/301 Footpath Maintenance (£780) – which related to the resurfacing of the footpath between FP10 and New Road, 50% of which is being paid for by TRDC.

Resolved:

- That the Management Accounts for month 9 (December) be approved and be signed by the Chairman.

FA876/13

Closure

There being no further business, the Chairman closed the meeting at 8.12pm.