

CROXLEY GREEN PARISH COUNCIL

MINUTES OF A MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 14 JULY 2011

Present: Cllr Bennett – In the Chair
David Allison – Clerk to the Council
Amanda Taft – Minute Taker

Cllrs Jordan, Seeley, Shafe and Wynne-Jones

Voting Members: 5

In Attendance: Cllr Ridley

Public: 2

FA734/11 Apologies for Absence

Apologies had been received from Cllr Dann.

FA735/11 Declaration of Interests

There were no declarations of interest.

FA736/11 Representations from the Public

Representations were made by one person who informed Members that following the successful grant application for Croxfest, he was pleased to advise that the application for an entertainment license had been granted with no conditions.

The members of public left the meeting at this point.

FA737/11 Minutes

Resolved:

- That the Minutes of the meeting held on Thursday 9 June 2011 be approved and be signed by the Chairman.

FA738/11 Matters Arising

FA731/11 (Distribution of Agenda and Supporting Papers). The Clerk was asked if the supporting papers were now being attached to the agendas at the library and he confirmed this was the case.

The Clerk was asked how applicants are advised of the outcome of their grant application. The Clerk replied that we write to them but as the minutes are issued very promptly, they may well read the minutes of the meeting before the letter is sent.

FA739/11 Monthly Accounts

There was an adjournment from 8.05pm – 8.10pm to allow Cllrs the time to peruse the accounts. Cllrs asked for clarification on some items of expenditure for month 3 (June) and this was provided by the Clerk.

It was noted that there was two account codes (4965 and 4967) under cost centre 399 and the Clerk advised that he would rectify this.

Resolved:

- That the Management Accounts for Month 3 (June) be approved and be signed by the Chairman.

FA740/11 Closure

There being no further business, the Chairman closed the meeting at 8.15pm.