



MINUTES OF the 306<sup>th</sup> MONTHLY MEETING OF THE COUNCIL  
HELD IN THE COUNCIL CHAMBER  
ON THURSDAY 25 JUNE 2015 at 8.00PM

Present: Cllr Mitchell in the Chair  
David Allison – Clerk to the Council  
Amanda Taft – Administrative Officer

Cllrs Bains, Baldwin, Edmunds, Greenman, Hollands, Kaur, Saxon (arrived at 8.40pm), Vassiliou and Wynne-Jones

Voting Members: 9 rising to 10 after item CC1483/15

Public: 1

Co-option candidates: 5

CC1480/15 Apologies for Absence

Apologies had been received from Cllrs Brand and Ridley. Cllr Saxon had advised that he would be late.

CC1481/15 Declarations of Interest by Members

The Chairman recommended that any declarations be made at the time.

CC1482/15 Representations from the Public

There were no representations made.

CC1483/15 Parish Councillor Vacancies

The Chairman introduced this item and thanked the candidates for attending the meeting. The co-option and voting procedure had already been distributed to candidates and the details were published with the Agenda and sent to Cllrs.

The Chairman called for a proposer and seconder for the motion to be discussed.

**Resolved:**

- that the Agenda item 'CC1483/15 Parish Councillor Vacancies' be discussed.

The Clerk then read out the names and addresses of the five candidates. The candidates were Mr Andrew Gallagher, Mr Andrew Hobbs, Mrs Christine Jefford, Mr Viral Kataria and Mr Ian Taft.

The Chairman called for a proposer and seconder for the candidates to be nominated for co-option.

**Resolved:**

- that the five candidates were nominated and seconded for co-option.

The Chairman then called for a proposer and seconder to proceed to co-opt four Councillors from the five candidates nominated.

**Resolved:**

- that the co-option of four Councillors from those candidates nominated is carried out using the documented co-option procedure that had been circulated with the Agenda prior to the meeting.

The Chairman then invited the five candidates to speak and each candidate spoke for up to three minutes.

The voting procedure previously circulated with the agenda then began.

#### Vacancy 1

Following five rounds of voting, Mr Andrew Gallagher received a majority vote and was therefore appointed a Councillor.

#### Vacancy 2

There was a majority vote on the first round of voting and Mr Ian Taft was appointed as a Councillor.

#### Vacancy 3

Following two rounds of voting, Mr Andrew Hobbs received a majority vote and was therefore appointed a Councillor.

#### Vacancy 4

There was a majority vote on the first round of voting and Mr Viral Kataria was appointed as a Councillor.

There was a brief adjournment at 8.41pm and the meeting reconvened at 8.45pm.

CC1484/15

#### Minutes

##### **Resolved:**

- That the Minutes of the 305<sup>th</sup> monthly meeting of the Council held on Thursday 30 April 2015 be approved and signed by the Chairman.

CC1485/15

#### Matters Arising

There were no matters arising.

CC1486/15

#### Minutes of the Annual Parish Meeting

##### **Resolved:**

- That the Minutes of the Annual Parish Meeting held on Thursday 30 April 2015 be approved and signed by the Chairman.

CC1487/15

#### Minutes of the Annual General Meeting

##### **Resolved:**

- That the Minutes of the Annual General Meeting held on Thursday 14 May be approved and signed by the Chairman.

CC1488/15

#### Matters Arising

There were no matters arising.

CC1489/15

#### Committee Reports

CC1489.1/15

#### Environment and Amenity Committee held on Tuesday 7 April 2015

##### **Resolved:**

- That the Minutes of the Environment and Amenity Committee held on Tuesday 7 April 2015 be adopted as a report of the meeting.

CC1489.2/15

#### Matters Arising

There were no matters arising.

CC1489.3/15

#### Planning and Development Committee held on Wednesday 4 March, 18 March, 1 April, 15 April, 6 May and 20 May 2015

##### **Resolved:**

- That the Minutes of the Planning and Development Committee held on Wednesday 4 March, 18 March, 15 April, 6 May and 20 May 2015 be

adopted as reports of the meetings;

- It was noted that the meeting scheduled for 1 April 2015 was cancelled.

CC1489.4/15 Any matters arising

There were no matters arising.

CC1489.5/15 Finance and Administration Committee of Thursday 14 May 2015

**Resolved:**

- That the Minutes of the Finance and Administration Committee held on Thursday 14 May 2015 be adopted as a report of the meeting.

CC1489.6/15 Matters Arising

There were no matters arising.

CC1490/15 Internal Audit Report (Final) for the year ending 31 March 2015

The Chairman introduced this item and asked the Clerk to elaborate. The Clerk was pleased to report that yet again the Council had received a very good internal audit report. One point had been raised in regard to the Council's savings account with the bank in which there is a small sum of money and an account that has not been used for some time but requires updating annually in July for any interest due.

The Clerk was commended for another good audit report and for never receiving a poor audit report whilst he had been Clerk.

A Cllr asked how much interest was due on the savings account. The Clerk advised he did not have the figure to hand but it was about one or two pounds per year.

A discussion ensued regarding transferring the small sum from the savings account to the Council's main bank account and the Clerk was asked what the interest is on the Council's main account. The Clerk advised that there are funds in excess of £350,000 for which the Council receives approximately £3.00 per month interest.

It was suggested that there may be other investment options available and the Clerk commented that he would discuss this matter with the Finance and Administration Committee in due course.

**Resolved:**

- That the end of year internal audit report is noted.

*[Post Meeting Note: the sum of money in the savings account is £1,292.19 ex July 2015 annual interest].*

CC1491/15 Parish Council Charities 2015-16

The Chairman introduced this item and referred to his paper circulated with the Agenda. The Chairman stated that he considered that The Council should again support Peace Hospice Care in Watford and that the food bank outlet that is Croxley Green should be supported.

The Chairman explained that the food bank is run by the Rickmansworth Foodbank which is a separate to but organised with the Mill End Community Trust. The food bank is open every Monday between 1pm and 3pm at the Baptist Church in Baldwins Lane.

A discussion ensued with regard to other possible charities to support including the New Hope Trust, the Sea Cadets, the Red Cross and the Waterway Chaplaincy. In the case of the Red Cross it was pointed out that this is a national charity and where possible charities local to Croxley Green would be the preferred option. It was also pointed out that the Waterway Chaplaincy may not be of charitable status.

**Resolved:**

- The Council's charities for the year 2015-2016 are the Peace Hospice Care and the Rickmansworth Foodbank.

The Chairman asked all Cllrs to consider ways that they individually can help in raising monies for the nominated charities that they can take forward during the year and that they should email the Clerk with details.

Events or activities already included by Cllr Edmunds were a Dog Show, the annual Wassail and a quiz night.

Progress would be reported on a regular basis.

**Resolved:**

- That Cllrs consider ways they individually can help in fund raising events and activities and to advise the Clerk and Chairman.

CC1492/15 Parish Council Land Acquisition from Three Rivers District Council

The Chairman introduced this item and advised that due to this evening's co-option process it would be prudent to defer the matter of setting up a Working Group until the July Council meeting when there will be a full Council.

The Clerk was asked if a history of the Parish Council land acquisition from TRDC could be provided as a supporting paper.

**Resolved:**

- That the agenda item 'Parish Council Land Acquisition from Three Rivers District Council' be deferred to the July Council meeting.

CC1493/15 Cllr Jussie Kaur appointment to P&D Committee

The Chairman introduced this item and Cllr Kaur confirmed that she wished to become a member of the P&D Committee as well as remaining on the E&A Committee.

**Resolved:**

- That Cllr Kaur is now a member of the Planning and Development Committee.

CC1494/15 Closure

There being no further business the Chairman closed the meeting at 9.17pm.