

MINUTES OF the 317<sup>th</sup> MONTHLY MEETING OF THE COUNCIL  
HELD IN THE COUNCIL CHAMBER  
ON THURSDAY 28 JULY 2016 at 8.00PM

Present: Cllr Mitchell in the Chair David Allison – Clerk to the Council

Cllrs Bains, Baldwin, Gallagher, Greenman, Hobbs, Saxon, Ridley, Vassiliou and Wynne-Jones

Voting Members: 10

Not Present: Cllr Brand and Kaur.

Members of the Public: 2

CC1618/16 Apologies for Absence

Apologies had been received from Cllrs Edmunds, Hollands, Kataria and Taft.

CC1619/16 Declarations of Interest by Members

The Chairman recommended that any declarations be made at the time.

CC1620/16 Representations from the Public

No representations were made.

CC1621/16 Minutes

**Resolved:**

- That the Minutes of the 316<sup>th</sup> monthly meeting of the Council held on Thursday 30 June 2016 be approved and signed by the Chairman.

CC1622/16 Matters Arising

CC1611/16 Internal Audit Report (Final) for year ending 31 March 2016. A Cllr commented that in the Minutes of the meeting the term 'de minimus' was used and that this term may not be readily understood by those reading the minutes and accordingly wherever possible plain English should be used.

CC1612/16 Watford Road Parking. It was commented that this matter needs to be regularly followed up so that the outcome and recommendations of the working party are implemented by TRDC. The Clerk advised that under Minute CC1614/16 there was a Resolution that the matter of parking should be placed on the Planning & Development Committee Agenda and this has been done for the first monthly meetings of the Committee.

CC1623/16 Committee Reports

CC1623.1/16 Environment and Amenity Committee Minutes held on 7 June 2016

**Resolved:**

- That the Minutes of the Environment and Amenity Committee held on Tuesday 7 June 2016 be adopted as a report of the meeting.

CC1623.2/16 Any Matters Arising

There were no matters arising.

CC1623.3/16 Planning and Development Committee held on Wednesday 1 June and Wednesday 15 June 2016

**Resolved:**

- That the Minutes of the Planning and Development Committee held on Wednesday 1 June and Wednesday 15 June 2016 be adopted as a report of the meeting.

CC1623.4/16 Any matters arising

There were no matters arising.

CC1623.5/16 Finance and Administration Committee of Thursday 9 June 2016

**Resolved:**

- That the Minutes of the Finance and Administration Committee held on Thursday 9 June 2016 be adopted as a report of the meeting.

CC1623.6/16 Any matters arising

There were no matters arising.

CC1624/16 Land Transfer/Reacquisition

The Chairman introduced this item and referred to the Supporting Paper circulated with the Agenda. The Chairman explained that TRDC had now produced a policy document in regard to potential land transfer which would now enable the Council to enter into discussion with them on sites which this Council were interested in and set out in the Appendix B of the Supporting Paper. The Chairman asked Members that if there are other sites which were not listed to let the Clerk know so they can be added.

The Chairman stated that the purpose of the Agenda item was to seek the approval of Council to proceed with negotiations with TRDC. It was made clear that the Council will need to produce a business plan and accordingly this is something which the working party will need to develop and would need to consider any necessary additional resources to successfully manage any land acquired.

The meeting discussed the merits of leasehold versus freehold and were of the opinion that freehold with a 'claw back' provision to TRDC (the land would be handed back to TRDC in the unlikely event of anything happening to the Parish Council) was the preferred route. The Chairman indicated that he had discussed this informally with District Councillors who were equally supportive of the freehold with claw back option with one exception being Cllr Chris Lloyd who thought that land should be on a very long lease.

**Resolved:**

- That an application be made to TRDC for land transfer under their policy;
- That the Clerk and the Chairman meet with Chris Hope, TRDC, to discuss and agree a process and timetable;
- That Land Transfer Working Party progresses the application;
- That the sites listed in Appendix B of the Supporting Paper plus those advised to the Clerk be included in land transfer discussions and that the working party is delegated to finalise this list;
- Regular reports to Council are given.

CC1625/16 TRDC's Local Area Forum

The Chairman introduced this item and explained that any verbal report given by a Cllr at this meeting would not be minuted given TRDC's previous decision not to minute its own meeting. The Chairman invited any Member to give a verbal report.

Cllr Gallagher offered to give the report and proceeded to do so.

CC1626/16 Chairman's Announcements

The Chairman stated that this was purely a call volunteers to help/assist at the Great Pram Race on Saturday 10 September, at Croxfest on Saturday 3 September and the Dog Show on Sunday 25 September.

Cllrs Hobbs and Wynne-Jones volunteered to help at Croxfest (4-5pm) and Cllr Wynne- Jones volunteered to help at the Dog Show.

CC1627/16 Closure

There being no further business the Chairman closed the meeting at 8.38pm.