

## CROXLEY GREEN PARISH COUNCIL

MINUTES OF A MEETING OF THE  
**ENVIRONMENT AND AMENITY COMMITTEE**  
HELD IN THE COUNCIL CHAMBER  
ON TUESDAY 3 NOVEMBER 2009 AT 8.00 pm

Present Cllr Martin in the Chair D Allison – Clerk to the Council  
A Taft – Administrative Assistant

Cllrs Brading, Dann, C Jefford, Seeley, Shafe and Vassiliou

Voting Members: 7

Public: 1

EA611/09

### Apologies for Absence

Apologies were received from Cllrs Birch and Norman

EA612/09

### Declarations of Interest

The Chairman recommended that any declarations of interest be made throughout the meeting if necessary.

EA613/09

### Representations from the Public

Representations were made by one member of the public regarding the previous month's representations (EA605/09 - community grass should have read Community Centre grass), Croxleyhall Woods, the Active Works List and the Budget.

EA614/09

### Minutes

It was proposed by Cllr Seeley and seconded by Cllr Brading that the Minutes of the meeting held on 6 October 2009 be approved as correct. The proposal was agreed and the Chairman signed the minutes.

EA615/09

### Matters Arising

EA605/09 (Representations from the Public). The Clerk was asked about the grass cutting at the Community Centre. The Clerk advised that this was a one-off gesture of goodwill as their mower was broken and it was an opportune time for the new ranger to familiarise himself with the equipment.

EA608/09 (Active Works List). The Clerk was again asked about the checks that took place at Little Green and Harvey Road School garden clubs and he informed Members that these were visits to check if any help or advice was needed.

It was asked why there was no written report available at this meeting regarding Croxleyhall Woods and the Clerk clarified that he was in communication with TRDC regarding arranging a meeting to deal with administration matters. The Clerk was then asked why Countryside Management Services need to be involved and other Members explained that they advice on maintenance specifications for woodlands and open spaces for all Councils.

EA616/09

### Active Works List

The Chairman introduced this item and Members were referred to the Active Works List that had been previously circulated with the Agenda. It was pointed out that the issued date read 28 November rather than 28 October. The Clerk was asked about several items on the works list:

#### October works undertaken

It was asked if the rangers had attended two Flowers 4 Croxley meetings as stated on the works list and it was recommended that the Chairman of Flowers 4 Croxley should be asked about this.

*[Post meeting note: Meetings were held on 12, 20 and 27 October. On 12 October one ranger was off sick and the other did not attend. On 20 and 27 October, both rangers attended both meetings.]*

It was asked who would be responsible for the allotment fees to which the Clerk responded that he was unaware that charges would be made but if they were, Flowers 4 Croxley would be liable for the costs.

Under the weekly tasks, it was asked which bins are emptied by the rangers and the Clerk advised that this refers to the bins on the Green and in the Orchard. It was also asked why 'during Summer – cut grass' was on every works list. A Cllr stated that the weather does not necessarily concur with the seasons and this should be taken as **summer weather conditions**.

EA617/09

Tree Bulletin

The supplement of tree works available at the meeting were noted.

EA618/09

Closure

There being no further business, the Chairman closed the meeting at 8.19pm.