

**CROXLEY GREEN PARISH COUNCIL**

MINUTES OF A MEETING OF THE  
**FINANCE AND ADMINISTRATION COMMITTEE**  
HELD IN THE COUNCIL CHAMBER  
ON THURSDAY 8 MARCH 2007

- Present: Cllr Saxon – In the Chair  
Cllrs Bennett, Seeley and Wynne-Jones  
Voting Members – 4  
Cllr Duffy arrived at 8.06pm during item FA307/07 increasing the voting numbers to 5.
- David Allison – Clerk to the Council
- FA301/07 Apologies for Absence  
Apologies were received from Cllr C Jefford.
- FA302/07 Declaration of Interests  
There were no declarations of interests.
- FA303/07 Representations from the Public  
There were no public present.
- FA304/07 Minutes  
It was proposed by Cllr Seeley and seconded by Cllr Bennett that the minutes of the meeting of the Finance & Administration committee held on Thursday 8 February 2007 be approved. The proposal was agreed and the Chairman signed the minutes.
- FA305/07 Matters Arising  
Under FA299/07, the Clerk advised that interviews for the Administrative Assistant vacancy have been arranged for Thursday 15 and Friday 16 March.
- FA306/07 Schedule of Payments  
The Chairman introduced this item and pointed out that last months Schedule needs resigning as cheque numbers had subsequently allocated to the payments list. In addition the S137 Grant cheque to the Barton Way Allotment Association had been issued. It was proposed by Cllr Bennett and seconded by Cllr Wynne-Jones that the February 2007 schedule of payments be approved. The proposal was agreed and the Schedule signed.  
There were no questions about the March Schedule and it was proposed by Cllr Wynne-Jones and seconded by Cllr Seeley that the March 2007 schedule of payments (copy attached) be approved. The proposal was agreed and the Schedule was duly signed.
- FA307/07 Councillor and Staff ID photos  
The Chairman introduced this item and referred to the paper circulated with the Agenda.  
A discussion ensued during which it was pointed out that with the forthcoming elections Members of the Council may change.  
The Resolution, as submitted, was proposed by Cllr Wynne-Jones and seconded by Cllr Seeley. The Resolution was not agreed.
- FA308/07 Closure  
There being no further business, the Chairman closed the meeting at 8.07pm.