

**CROXLEY GREEN PARISH COUNCIL**

MINUTES OF A MEETING OF THE  
**FINANCE AND ADMINISTRATION COMMITTEE**  
HELD IN THE COUNCIL CHAMBER  
ON THURSDAY 8 NOVEMBER 2012

Present: Cllr Bennett – In the Chair David Allison – Clerk to the Council

Cllrs Edmunds, Jordan, Mitchell, Seeley and Shafe

Voting Members: 6

FA854/12 Apologies for Absence

There were no apologies.

FA855/12 Declaration of Interests

The Chairman recommended that any declarations of interest be made, if necessary, throughout the meeting.

FA856/12 Representations from the Public

There were no public present.

FA857/12 Minutes

**Resolved:**

- That the Minutes of the meeting held on Thursday 11 October 2012 be approved and be signed by the Chairman.

FA858/12 Matters Arising

FA849/12 (Matters Arising; FA840/12 Matters Arising; FA829/12 Matters Arising; FA822/12 Community Hall). The Clerk advised that he has not heard from the Chairman of the Community Association and so will accordingly set a date for a meeting and invite him and other Association Committee Members.

FA859/12 Monthly Accounts

There was an adjournment to allow Cllrs the time to peruse the accounts for month 7 (October).

The Clerk brought to Members attention:

4036/101 Property Maintenance (£2,450) which related to the external decoration of the Council Offices;

4042/103 Equipment Maintenance (£254) which relates to repairs to the hedgecutter;

4070/103 Maintenance – LS08 WCP (£1,080) which related to repairs to the immobilizer/alarm system on the Land Rover which had been causing the vehicle not to start and also repairs to the side steps;

4071/103 Maintenance – Tractor (£220) which related to repair of the rear offside wheel hub which had developed a leak and required an inner tube to be fitted;

4049/203 Dog Hygiene (£1,258) which due to the late arrival of an invoice includes two months payments;

4702/302 Community Bus (£1,040) which due to the late arrival of an invoice includes two months payments.

Resolved:

- That the Management Accounts for month 7 (October) be approved and be signed by the Chairman.

FA860/12

#### Budgets 2013/14

The Chairman introduced this item and asked the Clerk to elaborate. The Clerk advised that version 3 of the draft budget schedule was being put together and a more up to date version would be available for discussion at full Council.

The Chairman stated that last year there was an Extraordinary meeting in January to exclusively discuss budgets and that he was minded to do the same this year. The Chairman added that currently the Council cannot be capped but Members would need to be prudent in the current economic times unless there was a project(s) which would bring significant benefits to the community.

A Councillor stated that she had been considering putting in a budget item to deal with excess street clutter but the Clerk advised that this should be an ongoing campaign with Highways and other third parties to have such clutter removed.

FA861/12

#### Closure

There being no further business, the Chairman closed the meeting at 8.17pm.