

CROXLEY GREEN PARISH COUNCIL

MINUTES OF A MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 9 JULY 2009

Present: Cllr Shafe – In the Chair
David Allison – Clerk to the Council
Amanda Taft – Minute Taker

Cllrs Bains, Bennett and Norman

Voting Members: 4

In Attendance: Cllrs C Jefford and Vassiliou

Public: 1

FA516/09 Apologies for Absence

Apologies were received from Cllrs Birch and Martin

FA517/09 Declaration of Interests

The Chairman stated that declarations of interest may be made throughout the meeting if necessary.

FA518/09 Representations from the Public

Representations were made by one member of the public who hoped that the transfer of Flowers 4 Croxley funds from the Parish Council are undertaken with the utmost clarity.

FA519/09 Minutes

It was pointed out that in item FA512/09 (Matters Arising), it read 'seen' when it should have read 'sent'.

As stated on the Agenda 'to note and record that Agenda item FA514/09 Standing Orders Revision Timetable) should be reported as stating "Members noted the proposed timetable."

It was proposed by Cllr Norman and seconded by Cllr Bains that the amended Minutes of the meeting held on 11 June 2009 be approved as correct. The proposal was agreed and the Chairman signed the Minutes.

FA520/09 Matters Arising

There were no matters arising.

FA521/09 Monthly Accounts

The Chairman introduced this item and referred Members to the Monthly Management Accounts Report for month 3 (June 2009) which were circulated at the meeting. The Clerk gave Members an overview of the monthly expenditure and items noted included 101/4008 Training, 101/4020 Miscellaneous Establishment Costs, 102/4024 Subscriptions/Publications, 102/4300 Events – Revels on the Green, 103/4051 Vehicle License & Insurance, 107/4711 S137 Grants, 203/4049 Dog Hygiene, 299/4934 Flowers 4 Croxley and 302/4702 Community Bus.

It was proposed by Cllr Norman and seconded by Cllr Bains that the Management Accounts for Month 3 (June 2009) be approved. The proposal was agreed and the accounts were duly signed by the Chairman.

[Post Meeting Note: To clarify a query regarding 103/4051 Vehicle License & Insurance (£3,942), £3,869 relates to the Council's main Insurance Policy and will be recoded to 4025/101 and £72 relates to Fuel and will be recoded to 4055/103].

FA522/09 Transfer of Parish Funds to Flowers 4 Croxley Partnership Account

This item was introduced by the Chairman who suggested that due to the lack of detailed information available, this item be deferred until such time as necessary details are available to hold an Extraordinary Internal Meeting to clarify all aspects. Cllr Bennett proposed that this item be deferred and this was seconded by Cllr Bains and the proposal was agreed.

FA523/09 Electricity

The Chairman introduced this item and a discussion ensued regarding saving electricity although it was acknowledged that the Parish Council office was not a 'green' building.

FA524/09 Clarification of Fiscal Procedures

It was proposed by Cllr Bennett and seconded by Cllr Norman that this item be deferred and the proposal was agreed.

FA525/09 Closure

There being no further business, the Chairman closed the meeting at 8.45pm.