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Community Way
Croxley Green
Rickmansworth
Hertfordshire WD3 3SU

MINUTES OF A MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
ON THURSDAY 9 NOVEMBER 2017

Present: Cllr Hollands – In the Chair
David Allison - Clerk
Ryan Bennett – Administrative Assistant

Cllrs Cole & Gallagher
Voting Members: 3
Not Present: Cllr Edmunds

FA1296/17 Apologies for Absence

Apologies were received from Cllrs Mitchell & Saxon.

FA1297/17 Declaration of Interests

The Chairman recommended that any declarations be made at the appropriate time.

FA1298/17 Representations from the Public

No representations were made.

FA1299/17 Minutes

The Clerk drew member's attention to the fact that the Minutes under review for this meeting were those of Thursday 12 October 2017.

Resolved:

- That the Minutes of the meeting held on Thursday 12 October 2017 be approved and be signed by the Chairman.

FA1300/17 Matters Arising

FA1289/17 – A Cllr raised a question over whether the design of the All Saint's WW1 commemorative glass door adequately reflected the theme of WW1 and suggested that it would be hard for residents to see what in fact the doors were commemorating.

FA1293/17 - The Clerk brought member's attention to an e-mail he had received from the Citizen's Advice Bureau in regards to the decision regarding the funding allocated for their grant – see attached.

FA1301/17 Monthly Accounts

The Chairman introduced this item and asked the Clerk to elaborate.

The Clerk brought member's attention to the following payments for the previous month:

Month 7

4020/101 – Misc. Establishment Costs (£109) – £50 relates to the fine paid to Hertfordshire County Council due to a late payment of the Council's pension contribution by the Council's payroll company. The payroll company has informed the Council that they will be deducting £50 off the future costs of their provided service.

4030/101 – Recruitment Advertising (£1023) – Refers to the second stage of advertising for the vacant Ranger position.

1076/101 – Precept (£143,472) – Relates to the precept received from Three Rivers District Council.

4006/103 – Protective Clothing (£352) – Refers to the purchase of protective clothing for the new Ranger and the purchase of two hi-vis CGPC branded jackets.

4604/211 – Fireworks (£4,500) – Relates to the payment made to Whizz Bang for the NYE fireworks display.

1091/399 – Community Infrastructure Levy (£4,804) – Refers to the latest amount of CIL money received from Three Rivers District Council which comes from housing developments within the Parish.

Resolved:

- That the Management Accounts for Month 7 be approved and signed by the chairman.
- That the Schedule of Payments for Month 7 be approved and signed by the chairman.

FA1302/17

Croxley Green Residents Association Grant Application

The Chairman introduced this item and asked the Clerk to elaborate.

The Clerk explained that the Resident's Association was seeking a grant to purchase an overhead scanner so that volunteers are able to scan documents, newspapers and books in time for the WW1 commemorations which are being planned for next year.

Resolved:

- To recommend to Council that at a cost of £534 the Parish Council purchases the overhead scanner and loans it to the Croxley Green Residents Association (History Project).
- That the Parish Council has use of the scanner on or offsite in downtime.

FA1303/17

Asset Replacement Policy / Programme – Replacement Ride on Mower

The Clerk took members through the discussion of this agenda item at the E&A meeting of November 7. He informed members that the quoted hourly use of the ride-on-mower was not 1025 hours but instead 11,025hours.

After a discussion members were in agreement that the ride-on-mower should be replaced as matter of urgency.

Resolved

- A recommendation that an asset replacement policy / programme is developed based on the contents of the E&A supporting paper;
- A recommendation that the Kubota ride on mower is replaced based on the contents of the E&A supporting paper with further detail presented to Council for its immediate replacement.

FA1304/17

Budgets 2018/19

Members noted the budget proposals that had been submitted to the Clerk at present.

FA1305/17

Closure

There being no further business the Chairman closed the meeting at 8:39pm

Croxley Green Parish Council

From: Three Rivers CAB <Rickmansworthcab@cabinet.org.uk>
Sent: 09 November 2017 10:58
To: Croxley Green Parish Council
Subject: Re: CAB application to Croxley Parish Council 2018-19

Flag Status: Flagged

Hello David

Hope all is well with you.

I think it seems a shame to move the venue-the library has a lot of footfall anyway-ie residents who are in there for books and see the CAB service as a drop in. Also for Health and Safety-can you guarantee there will always be someone from the PC on duty at your premises if our adviser is with clients there? We also take referrals from the pharmacy opposite for clients who can only just walk across the road. I think we would lose client numbers and also the library is a community hub and possibly good for the local PC to be seen to be supporting it.

The service is funded from Jan-Dec 2017, with one missed session-though the December one will be missed too due to staff training. If we deduct the library rental of £240 for next year, plus the 2 missed sessions from this year, the balance I have due is £454 for Jan-Dec 2018. Not sure how you arrive at £275? CAB does not fund any other outreaches from our core service-in our most recent accounts dated March 2017 we made a loss of approx £50,000 so with £275 we can run the outreach until and including June 2018 and then it will have to close.

Happy to trial it in your offices and see how we get on.

Much appreciated,
Marion

On 8 November 2017 at 10:58, Croxley Green Parish Council <info@croxleygreen-pc.gov.uk> wrote:

Marion,

Further to your Grant application for 2018-19, the Council considered this at its meeting on 26 October.

The Council noted that some of the costs of the service are to cover the hiring of the Library (£240). The Parish Council wish to offer free of charge the use of the Council's meeting room which is not usually made available to third parties but in this instance are willing to do so as the CAB sessions are held during the day when the office is open to the public. The meeting room is only a very short distance from the Library so should not hinder residents accessibility to the CAB service. The Council has its own small car park and the Community Way public car park is adjacent to the offices. Wi-fi, tea, coffee and toilet facilities are available at the office.

The Council welcomes the CAB initiative to provide a more local service for residents and in addition to the free use of the Council's meeting agreed a Grant of £275 representing just over 50% of the remaining costs.

The Parish Council would assist in promoting the change of venue via its website, Facebook and Twitter pages.

I hope the above proves satisfactory and I look forward to hearing from you so the timetable for the CAB sessions can be booked into the office diary and promoted.

Regards,

David

David Allison

Clerk to the Council

Croxley Green Parish Council

The Council Offices

Community Way

Croxley Green

Rickmansworth

Herts, WD3 3SU

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From: Three Rivers CAB [mailto:Rickmansworthcab@cabnet.org.uk]
Sent: 21 September 2017 16:17
To: Croxley Green Parish Council
Subject: CAB application to Croxley Parish Council 2018-19

Hello David

Please find attached Three Rivers CAB's application to Croxley Parish Council for 2017-18. I hope it's ok to submit everything by e mail-please let me know if not. Only draft accounts available to date-I didn't want to miss the deadline!

With best wishes,

Marion Seneschall

CEO

Three Rivers CABs

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Summary Income & Expenditure by Budget Heading 31/10/2017

Month No : 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Of Budget
<u>Finance & Administration</u>							
Expenditure	20,825	137,815	245,999	108,184	0	108,184	56.0 %
Income	143,483	287,012	291,560	-4,548			98.4 %
Net Expenditure over Income	-122,658	-149,197	-45,561	103,636			
<u>Environment & Amenity</u>							
Expenditure	5,617	17,621	44,961	27,340	0	27,340	39.2 %
Income	0	0	1,000	-1,000			0.0 %
Net Expenditure over Income	5,617	17,621	43,961	26,340			
<u>Planning & Development</u>							
Expenditure	520	3,250	16,750	13,500	0	13,500	19.4 %
Income	4,804	4,804	1,000	3,804			480.4 %
Net Expenditure over Income	-4,284	-1,554	15,750	17,304			
<u>INCOME - EXPENDITURE TOTALS</u>							
Expenditure	26,962	158,686	307,710	149,024	0	149,024	51.6 %
Income	148,287	291,816	293,560	-1,744			99.4 %
Net Expenditure over Income	-121,325	-133,130	14,150	147,280			

Month No : 7

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Finance & Administration								
<u>101</u>	<u>General Administration</u>							
4001	Salaries & Wages	5,511	36,447	75,000	38,553		38,553	48.6 %
4008	Training	0	320	500	180		180	64.0 %
4009	Travel	0	1,239	1,300	61		61	95.3 %
4010	Misc Staff Costs	0	286	0	-286		-286	0.0 %
4011	Rates	0	0	3,100	3,100		3,100	0.0 %
4012	Water Rates	472	751	560	-191		-191	134.2 %
4013	Rent	0	0	110	110		110	0.0 %
4014	Light & Heat	296	582	2,800	2,218		2,218	20.8 %
4016	Janitorial	0	906	1,400	494		494	64.7 %
4017	Health & Safety	0	0	270	270		270	0.0 %
4019	Consultancy Fees	220	1,540	2,700	1,160		1,160	57.0 %
4020	Misc Establishment Costs	109	464	400	-64		-64	115.9 %
4021	Telephone & Fax	119	1,280	1,600	320		320	80.0 %
4023	Stationery, Printing & Postage	18	776	3,500	2,724		2,724	22.2 %
4025	Insurance	0	4,011	3,900	-111		-111	102.8 %
4027	Computer Software & IT	142	1,024	2,500	1,476		1,476	41.0 %
4030	Recruitment Advertising	1,023	2,499	2,500	1		1	99.9 %
4036	Property Maintenance	35	1,144	400	-744		-744	286.1 %
4037	Grounds Maintenance	0	22	0	-22		-22	0.0 %
4046	Equipment Purchased	0	5	0	-5		-5	0.0 %
4151	Bank Charges	21	191	0	-191		-191	0.0 %
4155	Legal Fees	0	25,352	0	-25,352		-25,352	0.0 %
4156	Audit Fees - External	0	0	1,000	1,000		1,000	0.0 %
4157	Audit Fees - Internal	0	0	910	910		910	0.0 %
4158	Accountancy Fees	0	0	880	880		880	0.0 %
	General Administration :- Expenditure	7,965	78,839	105,330	26,491	0	26,491	74.8 %
1001	Rent Recieved	0	20	10	10			200.0 %
1076	Precept	143,472	286,944	286,944	0			100.0 %
1090	Interest Received	11	48	6	42			803.3 %
	General Administration :- Income	143,483	287,012	286,960	52			100.0 %
	Net Expenditure over Income	-135,519	-208,174	-181,630	26,544			
<u>102</u>	<u>Local Democracy</u>							
4024	Subscriptions/Publications	0	7,207	7,500	293		293	96.1 %
4033	Parish Pump Newsletter	215	2,015	2,000	-15		-15	100.8 %
4201	Chairman's Discretion Budget	0	0	500	500		500	0.0 %

Month No : 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4251 Election Expenses	0	0	5,000	5,000		5,000	0.0 %
4300 Events - Revels on the Green	0	33	350	317		317	9.4 %
Local Democracy :- Expenditure	215	9,255	15,350	6,095	0	6,095	60.3 %
1051 Advertising Income	0	0	1,600	-1,600			0.0 %
Local Democracy :- Income	0	0	1,600	-1,600			0.0 %
Net Expenditure over Income	215	9,255	13,750	4,495			
<u>103</u> <u>Groundworks</u>							
4001 Salaries & Wages	4,575	26,882	60,300	33,418		33,418	44.6 %
4006 Protective Clothing	352	367	500	133		133	73.4 %
4008 Training	0	520	500	-20		-20	104.0 %
4010 Misc Staff Costs	56	327	730	403		403	44.7 %
4012 Water Rates	0	0	700	700		700	0.0 %
4017 Health & Safety	0	268	500	232		232	53.7 %
4018 Refuse/Green Waste Disposal	26	46	0	-46		-46	0.0 %
4020 Misc Establishment Costs	0	12	0	-12		-12	0.0 %
4036 Property Maintenance	0	0	500	500		500	0.0 %
4037 Grounds Maintenance	33	627	1,500	873		873	41.8 %
4038 Maintenance Contracts	0	0	2,000	2,000		2,000	0.0 %
4042 Equipment Maintenance	0	0	1,000	1,000		1,000	0.0 %
4046 Equipment Purchased	114	571	500	-71		-71	114.2 %
4051 Vehicle License & Insurance	0	1,834	2,500	666		666	73.4 %
4055 Fuel & Oil - LS08 WCP	57	556	1,000	444		444	55.6 %
4060 Fuel & Oil - Groundworks	260	510	840	330		330	60.7 %
4070 Maintenance - LS08 WCP	47	589	560	-29		-29	105.2 %
4071 Maintenance - Tractor	0	465	1,100	635		635	42.3 %
4072 Maintenance - Ride on Mower	0	125	500	375		375	25.1 %
Groundworks :- Expenditure	5,521	33,699	75,230	41,531	0	41,531	44.8 %
Net Expenditure over Income	5,521	33,699	75,230	41,531			
<u>107</u> <u>Grants (incl S137)</u>							
4200 Councils Charity Expenditure	0	0	3,000	3,000		3,000	0.0 %
4260 Community Hall Membership	0	9,699	9,699	0		0	100.0 %
4711 Grants, Permitted & Section 137	0	-1,000	6,500	7,500		7,500	-15.4 %
4871 Tfr from Capital Fund	0	0	-5,000	-5,000		-5,000	0.0 %
Grants (incl S137) :- Expenditure	0	8,699	14,199	5,500	0	5,500	61.3 %
1200 Chairmans Charity Income	0	0	3,000	-3,000			0.0 %
Grants (incl S137) :- Income	0	0	3,000	-3,000			0.0 %
Net Expenditure over Income	0	8,699	11,199	2,500			

Month No : 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
199 F & A Capital & Projects							
4046 Equipment Purchased	0	0	0	0		0	0.0 %
4102 Purchase Logo Printed T/Cloth	0	198	190	-8		-8	104.2 %
4823 Tfr to Vehicle Repl Fund	0	0	4,000	4,000		4,000	0.0 %
4824 Tfr to Equipt Repl Fund	0	0	3,000	3,000		3,000	0.0 %
4872 Tfr from Depot Extension Fund	0	0	-3,000	-3,000		-3,000	0.0 %
4902 CAP F & A Depot Extension	0	0	3,000	3,000		3,000	0.0 %
4963 F&A Project - PCSO	7,125	7,125	28,500	21,375		21,375	25.0 %
4973 Annual Civic Award	0	0	200	200		200	0.0 %
F & A Capital & Projects :- Expenditure	7,125	7,323	35,890	28,567	0	28,567	20.4 %
Net Expenditure over Income	7,125	7,323	35,890	28,567			
Finance & Administration :- Expenditure	20,825	137,815	245,999	108,184	0	108,184	56.0 %
Income	143,483	287,012	291,560	-4,548			98.4 %
Net Expenditure over Income	-122,658	-149,197	-45,561	103,636			
Environment & Amenity							
202 The Green							
4044 Fly Tipping	0	195	500	305		305	39.0 %
The Green :- Expenditure	0	195	500	305	0	305	39.0 %
Net Expenditure over Income	0	195	500	305			
203 Open Spaces & Trees							
4048 Plants. Shrubs & Trees	0	0	500	500		500	0.0 %
4049 Dog Hygiene	1,117	8,332	14,000	5,668		5,668	59.5 %
4052 Purchase Dog Waste Bin Dispens	0	0	591	591		591	0.0 %
4699 Stones Orchard Fund	0	0	2,500	2,500		2,500	0.0 %
4883 Tfr from Stones Orchard Fund	0	0	-2,500	-2,500		-2,500	0.0 %
Open Spaces & Trees :- Expenditure	1,117	8,332	15,091	6,759	0	6,759	55.2 %
1084 Dog Bag Donations	0	0	200	-200			0.0 %
Open Spaces & Trees :- Income	0	0	200	-200			0.0 %
Net Expenditure over Income	1,117	8,332	14,891	6,559			
211 Events							
4601 Events - Garden Competition	0	0	250	250		250	0.0 %
4602 Events - Quiz Night	0	0	250	250		250	0.0 %

Month No : 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4605 Events - Christmas Lights	0	4,709	8,500	3,791		3,791	55.4 %
4610 Events - Fireworks on Green	4,500	0	5,000	5,000		5,000	0.0 %
4611 Events - Senior Citizens Trip	0	1,240	1,200	-40		-40	103.3 %
4615 External Xmas Tree - Library	0	0	550	550		550	0.0 %
4617 Wassail	0	0	50	50		50	0.0 %
4618 Dog Show	0	0	50	50		50	0.0 %
4619 Local Travel Map	0	0	1,000	1,000		1,000	0.0 %
4620 Bird Boxes	0	0	150	150		150	0.0 %
4621 Ponds	0	-680	0	680		680	0.0 %
4622 Poppies on the Green	0	0	250	250		250	0.0 %
4623 Remerberance Day Brass Band	0	0	300	300		300	0.0 %
4624 The Great Pram Race	0	0	500	500		500	0.0 %
4884 Tfr from Local Travel Map Res	0	0	-1,000	-1,000		-1,000	0.0 %
Events :- Expenditure	4,500	5,269	17,050	11,781	0	11,781	30.9 %
Net Expenditure over Income	4,500	5,269	17,050	11,781			
<u>221 M S C</u>							
4042 Equipment Maintenance	0	0	1,000	1,000		1,000	0.0 %
M S C :- Expenditure	0	0	1,000	1,000	0	1,000	0.0 %
Net Expenditure over Income	0	0	1,000	1,000			
<u>299 E & A Capital & Projects</u>							
4883 Tfr from Stones Orchard Fund	0	0	-1,000	-1,000		-1,000	0.0 %
4885 Tfr from Comm.Tree Plaques Res	0	0	-1,460	-1,460		-1,460	0.0 %
4932 CAP E & A - War Memorial Refur	0	0	200	200		200	0.0 %
4933 CAP E & A - Stones Orchard Inf	0	0	1,000	1,000		1,000	0.0 %
4938 Brown Bin Caddy Liners	0	0	650	650		650	0.0 %
4940 E & A Local Producers Market	0	0	300	300		300	0.0 %
4941 Commemorative Tree Plaques	0	0	1,460	1,460		1,460	0.0 %
4969 Canal Adoption Scheme	0	0	400	400		400	0.0 %
4975 Defibrillators (Purchase)	0	3,826	4,270	445		445	89.6 %
4976 Defibrillators (Maint.)	0	0	500	500		500	0.0 %
4978 Youth Project	0	0	5,000	5,000		5,000	0.0 %
E & A Capital & Projects :- Expenditure	0	3,826	11,320	7,495	0	7,495	33.8 %
1082 Brown Bin Caddy Liners	0	0	800	-800			0.0 %
E & A Capital & Projects :- Income	0	0	800	-800			0.0 %
Net Expenditure over Income	0	3,826	10,520	6,695			
Environment & Amenity :- Expenditure	5,617	17,621	44,961	27,340	0	27,340	39.2 %
Income	0	0	1,000	-1,000			0.0 %
Net Expenditure over Income	5,617	17,621	43,961	26,340			

Month No : 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Planning & Development							
301	<u>Roads & Street Furniture</u>						
4043	Salt Bins/Salt	0	0	500	500	500	0.0 %
4047	Footpath Maintenance	0	0	1,000	1,000	1,000	0.0 %
4050	Bus Shelters	0	0	100	100	100	0.0 %
4056	Street Trees	0	0	2,000	2,000	2,000	0.0 %
	Roads & Street Furniture :- Expenditure	<u>0</u>	<u>0</u>	<u>3,600</u>	<u>3,600</u>	<u>0</u>	<u>0.0 %</u>
1077	Grants and Donations Received	0	0	1,000	-1,000		0.0 %
	Roads & Street Furniture :- Income	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>-1,000</u>		<u>0.0 %</u>
	Net Expenditure over Income	<u>0</u>	<u>0</u>	<u>2,600</u>	<u>2,600</u>		
302	<u>Community Bus</u>						
4702	Community Bus	520	3,250	6,900	3,650	3,650	47.1 %
	Community Bus :- Expenditure	<u>520</u>	<u>3,250</u>	<u>6,900</u>	<u>3,650</u>	<u>0</u>	<u>47.1 %</u>
	Net Expenditure over Income	<u>520</u>	<u>3,250</u>	<u>6,900</u>	<u>3,650</u>		
399	<u>P & D Capital & Projects</u>						
4881	Tfr from Village Plan Reserve	0	0	-5,000	-5,000	-5,000	0.0 %
4965	Community Plan Developmt P & D	0	0	10,000	10,000	10,000	0.0 %
4968	Carbon Footprint Reduction	0	0	250	250	250	0.0 %
4974	Tow Path Cyclist Speed Signs	0	0	1,000	1,000	1,000	0.0 %
	P & D Capital & Projects :- Expenditure	<u>0</u>	<u>0</u>	<u>6,250</u>	<u>6,250</u>	<u>0</u>	<u>0.0 %</u>
1091	Community Infrastructure Levy	4,804	4,804	0	4,804		0.0 %
	P & D Capital & Projects :- Income	<u>4,804</u>	<u>4,804</u>	<u>0</u>	<u>4,804</u>		
	Net Expenditure over Income	<u>-4,804</u>	<u>-4,804</u>	<u>6,250</u>	<u>11,054</u>		
	Planning & Development :- Expenditure	<u>520</u>	<u>3,250</u>	<u>16,750</u>	<u>13,500</u>	<u>0</u>	<u>13,500</u> <u>19.4 %</u>
	Income	<u>4,804</u>	<u>4,804</u>	<u>1,000</u>	<u>3,804</u>		<u>480.4 %</u>
	Net Expenditure over Income	<u>-4,284</u>	<u>-1,554</u>	<u>15,750</u>	<u>17,304</u>		

At : 15:17

Santander Business Account

List of Payments made between 01/10/2017 and 31/10/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/10/2017	Affinity Water	DDR401	465.16		Water/Sewage
12/10/2017	Castle Water	DDR402	100.96		Water
13/10/2017	E-ON	DDR404	310.34		HF8B7F907/4201/E-ON
15/10/2017	Shell U.K Oil Products Ltd	DDR405	26.22		2108146/4160/Shell U.K Oil Pro
17/10/2017	CGPC	0	20.75		Bank Charges
23/10/2017	Best Work Ware	CP114	119.76		200064332/4203/Best Work Ware
30/10/2017	Shell U.K Oil Products Ltd	DDR408	68.34		2128937/4202/Shell U.K Oil Pro
31/10/2017	Amazon	CP115	21.55		203-1151151-6786705/4195/Amazo
31/10/2017	British Telecom PLC	DDR410	43.86		Q09935/4178/British Telecom PL
31/10/2017	British Telecom PLC	DDR411	98.79		M094HJ/4177/British Telecom PL
31/10/2017	Peninsula Business Services Lt	DDR412	264.00		U000162611/4194/Peninsula Busi
31/10/2017	Google	DDR413	141.78		3386793822/4183/Google
31/10/2017	Google	CP111	138.60		4383405449072644-2/4141/Google
31/10/2017	CGPC	DDR403	11,516.52		Payroll
31/10/2017	Redacted	79	29.05		NOV17/4198/Expenses
31/10/2017	Arcadia Printing Ltd	80	215.00		11316/4186/Arcadia Printing Lt
31/10/2017	Arco Ltd	81	302.92		931220272/4192/Arco Ltd
31/10/2017	Desi Coaches Ltd	82	520.00		233214/4185/Desi Coaches Ltd
31/10/2017	Garden Scene	83	40.00		04097/4179/Garden Scene
31/10/2017	Hertfordshire County Council	84	50.03		1860003525/4189/Hertfordshire
31/10/2017	Hertfordshire Constabulary	85	7,125.00		H0000277/4193/Hertfordshire Co
31/10/2017	JRB Enterprise Ltd	86	326.88		17473/4190/JRB Enterprise Ltd
31/10/2017	Redacted	87	27.05		NOV17/4199/Expenses
31/10/2017	Newsquest London	88	1,227.50		21398337/4196/Newsquest London
31/10/2017	P. J. Foster	89	312.00		964/4187/P. J. Foster
31/10/2017	TBS Hygiene Limited	90	1,013.76		151052/4181/TBS Hygiene Limite
31/10/2017	Watford Keyholding Company	91	42.00		1710-1007/4200/Watford Keyhold
31/10/2017	West London Composting Ltd	92	31.32		6361/4182/West London Composti
31/10/2017	Whizzz Bang Fireworks	93	4,500.00		FIREWORKS17/4188/Whizzz Bang F
Total Payments			<u>29,099.14</u>		

The above payments have been authorised for payment by Direct Debit, Cheque, BACS or direct bank to bank transfer to the recipient.

Signed:



Signed:



Date:

9/11/17