



MINUTES OF THE ANNUAL GENERAL MEETING OF THE COUNCIL  
HELD IN THE COUNCIL CHAMBER  
ON THURSDAY 8 MAY 2014 AT 8.00PM

Cllr Mitchell – In the Chair

David Allison – Clerk to the Council

AGM94/14 Election of Chairman

It was proposed by Cllr Brading and seconded by Cllr Getkahn that Cllr Mitchell be nominated Chairman for the year 2014/2015. There were no other nominations.

**Resolved:**

- That Cllr Mitchell be elected Chairman of Croxley Green Parish Council for the year 2014/2015.

AGM95/14 Acceptance of Office

Cllr Mitchell accepted the Chairmanship and then duly signed the Declaration of Acceptance of Office which was countersigned by the Clerk.

AGM96/14 To record those present and apologies for absence

Present: Cllrs Baldwin, Bennett, Brading, Dann, Edmunds, Getkahn, Isard-Brown, Jordan, Martin, Mitchell, Ridley (part), Seeley, Shafe and Wynne-Jones

Voting Members: 14

Apologies had been received from Cllr Brand

Not Present: Cllr Vane

Public: None.

AGM97/14 Election of Vice Chairman

The Chairman asked for proposals for the office of Vice Chairman of the Council for the year 2014/2015. It was proposed by Cllr Wynne-Jones and seconded by Cllr Seeley that Cllr Shafe be elected Vice Chairman. There were no other nominations.

**Resolved:**

- That Cllr Shafe be elected Vice Chairman of Croxley Green Parish Council for the year 2014/2015.

AGM98/14 Appointment and Composition of Committees

AGM98.1/14 **Resolved:**

- That in accordance with Standing Order 19.2, the following Committees are appointed: Finance and Administration Committee; HR and Compliance Committee; Planning and Development Committee; Environment and Amenity Committee

A Cllr asked about the Parish Pump Committee but was advised that this was a working party not a standing committee.

Cllr Ridley left the meeting reducing voting numbers from 14 to 13.

AGM98.2/14 The Clerk advised that Standing Orders states that there should be a maximum of 7 Members per Committee and currently the P&D and E&A Committees had 6 members. He added that the Chair and Vice Chair of Council were automatically Members of both Committees. The Chairman asked whether any member wished to change committee but those on Committees opted to stay on the Committee they were currently on. It was noted that Cllr Bennett had previously agreed to sit on both the P&D and E&A Committees (Minute CC1334/14 27 March 2014 refers).

**Resolved:**

- That the Environment & Amenity Committee shall consist of Cllrs Bennett, Edmunds, Seeley, Dann, Brading and Vane;
- That the Planning & Development Committee shall consist of Cllrs Bennett, Baldwin, Getkahn, Isard-Brown, Jordan and Wynne-Jones.

Cllr Brand and Cllr Ridley are without portfolio and not on any Committees.

The Clerk advised that the HR and Compliance Committee is comprised of the Chair and Vice Chair of the Council plus two Cllrs.

**Resolved:**

- That Cllrs Bennett and Edmunds are members of the HR and Compliance Committee together with the Chair and Vice Chair of the Council.

AGM99/14 Chairman and Vice Chairman of Standing Committees

The Chairman declared an adjournment to allow the Committees to elect their Chairman and Vice Chairman.

When the meeting reconvened, it was reported that the Committees would have the following Chairman and Vice-Chairman for the year 2014/2015:

	<b>P&amp;D Committee</b>	<b>E&amp;A Committee</b>	<b>F&amp;A Committee*</b>
Chairman	Cllr Jordan	Cllr Edmunds	Cllr Mitchell
Vice-Chairman	Cllr Bennett	Cllr Seeley	Cllr Shafe

\*The F&A Committee comprises of six members – Chair and Vice Chair of the Council, P&D and E&A.

AGM100/14 To receive reports from Council Representatives on Outside Bodies 2014/2015

AGM100.1/14 - Road Safety – Cllr Martin – see attached.

AGM100.2/14 – Three Rivers Environmental Forum. Cllr Wynne-Jones reported that it had been an interesting year for the Environmental Forum and a number of reports had been presented on matters such as forestry ecosystems and biodiversity projects. Members of the Forum had also received an update on the Croxley Rail Link and its environmental impact.

Cllr Wynne-Jones continued that local reports and updates had been given at the Forum meetings in relation to sites of interest within the district and he particularly mentioned the Petty Whin bush and a scarce micro moth that had been found on Croxley Common Moor.

AGM100.3/14 – NHS Local Representation (Community Voice) – Cllr Wynne-Jones advised that there was nothing to report.

AGM101/14 Council Representation on Outside Bodies and organisations 2014/15

AGM101.1/14 - Road Safety

**Resolved:**

- That Cllr Martin represents the Parish Council on the Road Safety Committee.

AGM101.2/14 – Joint Committee of Parish Councils – The Clerk advised that the representatives from Croxley Green Parish Council are normally the Chairman, Vice-Chairman and the Clerk.

**Resolved:**

- That the Chairman, Vice-Chairman and the Clerk represent the Parish Council on the Joint Committee of Parish Councils.

AGM101.3/14 – Three Rivers Environmental Forum – Cllr Wynne-Jones stated that he would like to represent the Parish Council at these meetings for a further year (Cllr Edmunds also attends these meetings as a representative of the CPRE).

**Resolved:**

- That Cllr Wynne-Jones represents the Parish Council on the TRDC Environmental Forum.

AGM101.4/14 – NHS Local Representation (Community Voice) – Cllr Isard-Brown volunteered to represent the Parish Council on the Community Voice.

**Resolved:**

- That Cllr Isard-Brown represents the Parish Council on the Community Voice.

AGM101.5/14 – Any Other External Representation – None.

AGM102/14 Direct Debits

The Clerk advised Members that under the Council's Finance Regulations the Council must agree to variable Direct Debits at least every two years but in practice, and included in Standing Orders, this Council reviews the Direct Debits annually at this meeting.

**Resolved:**

- That the Council continues with the payments by direct debit.

AGM103/14 Annual Subscriptions

The Chairman introduced this item and declared a non-pecuniary interest in the matter of the subscription to Croxley Green Society. The Clerk advised that budget provision for CPRE was £29 but since then the renewal had been received advising of the revised figure of £36.

The Chairman suggested that the following subscriptions should be considered 'en-bloc':

AGM103.1/14	Campaign to Protect Rural England	36.00
AGM103.2/14	Community Development Agency for Hertfordshire	30.00
AGM103.3/14	Hertfordshire Association of Parish & Town Councils	1503.72
AGM103.4/14	Society of Local Council Clerks	203.00
AGM103.5/14	Direct Information Service (NALC)	90.00

AGM103.6/14	The Open Space Society	45.00
AGM103.7/14	The Croxley Green Society	5,500.00

**Resolved:**

- That the annual subscriptions were agreed.

AGM104/14 Closure

There being no further business the Chairman closed the meeting at 8.34pm.



## **Croxley Green Road Safety Committee Report**

### **Annual General Meeting – Thursday 8 May 2014**

This year has been another busy one for the Croxley Green Road Safety Committee. At our AGM we voted to rename the committee 'Croxley Green Road Safety Group' to try to make the group more inclusive and more attractive to people to come and get involved.

We finally succeeded in getting 30mph repeater signs and roundels on the road on the unlit section of The Green in order to try to reduce speed.

We have put pressure on our local county councillor and Ringway to get roads & footpaths repaired and work was carried out in Sarratt Road following the awful winter weather. This also included having work programmed for New Road, repairs for both road and pavement.

We had a successful stall at The Revels which raised awareness of road safety issues around the village. This also highlighted the short film made for us by some students from Rickmansworth School highlighting issues of being distracted as we use the roads, either in a car or on foot. This film was given to all Croxley Schools: watched by many at Rickmansworth School and by older children in junior schools. We are having a stall again this year.

We publicised 'Road Safety Week' in November by having a display in the library and contacting local schools and encouraging them to participate. We have contacted all schools and nurseries again and we hope for even more children to have some messages about road safety given to them during this week.

We have signed up for the Police initiative 'Drivesafe' and although we haven't had training yet we have had a number of people volunteering to be trained to help with this scheme. This is something we will be working on in the near future.

Luckily we live in an area where serious road accidents are very rare, but we continue to monitor sites where accidents do occur to see if any patterns emerge and to see if there are measures which could be taken to improve safety.

Cllr Janet Martin