

DRAFT BUDGET for discussion purposes only

Date: 15/12/17 v11

Croxley Green Parish Council

Page No 1

Inflation = 3.0%

(CPI - Oct 17)

V = Virements

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2016/17		Agreed Budget	<u>Current Year</u> 2017/18		Projected Actual	<u>Next Year</u> 2018/19		
	Budget	Actual		Actual YTD	Budget		2019/20	2020/21	2021/22
					30 Nov - Mth 8				
Finance & Administration									
101 General Administration									
4001 Salaries & Wages	80000	62,744	75,000	41,958	62,937	76,000	**		
4007 Courses / Conferences	0	0	0	0	0	0			
4008 Training	500	250	500	360	540	500			
4009 Travel	1300	1,238	1300	1,239	1,239	1,300			
4010 Misc Staff Costs	0	1,493	0	286	429	0			
4011 Rates	2900	3,115	3100	0	0	0			
4012 Water Rates	560	1,505	560	852	1,278	580			
4013 Rent	110	100	110	0	110	110			
4014 Light & Heat	3000	3,031	2800	582	873	2,800			
4016 Janitorial	1400	1,266	1400	1,018	1,527	1,400			
4017 Health & Safety	270	10	270	0	0	280			
4019 Consultancy Fees	2700	2,640	2700	1,760	2,640	2,700			
4020 Misc Establishment Costs	400	620	400	694	1,041	410			
4021 Telephone & Fax	1600	1,697	1600	1,363	2,045	1,600			
4023 Stationery, Printing & Postage (incl Photocopier hire)	4000	1,755	3500	898	1,347	3,500			
4025 Insurance	3900	3,916	3900	4,011	4,011	4,020			
4027 Computer Software & IT	2500	2,199	2500	1,180	1,770	2,500	**		
4030 Recruitment Advertising	2500	1,938	2500	2,499	3,749	2,000	**		

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 30 Nov - Mth 8	Projected Actual	Budget	2019/20	2020/21	2021/22
4036 Property Maintenance	400	762	400	1,144	1,000	750			
4037 Grounds Maintenance	0		0	22	33	50			
4038 Maintenance Contracts	0	0	0		0	0			
4042 Equipment Maintenance	0	0	0		0	0			
4046 Equipment Purchased	0	0	0	80	120	0			
4151 Bank Charges	0	0	350	229	344	0			
4155 Legal Fees	0	1,900	0	25,352	26,000	5,000			
4156 Audit Fees - External	1,000	600	1,000	0	0	1,000			
4157 Audit Fees - Internal	910	756	910	378	567	940			
4158 Accountancy Fees	880	841	880	0	0	910			
Data Protection Officer/Services	0	0	0	0	0	11,200	7,200		
Balancing figure	0	0	0		0	0			
Tfr from Reserves re Salaries	0	0	-7,000		0	-7,000	**		
Tfr from Reserves (if required)	0	0	0		0	0			
OverHead Expenditure	110,830	94,376	98,680	85,905	113,599	112,550	7,200	0	0
1001 Rent Recieved	10	0	10	20	10	10	10	10	10
1076 Precept	284,021	284,021	286,944	286,944	284,021	303,660			
1080 Miscellaneous Income (TRDC Grant)	4,277	4,547	0	0	0	0	0	0	0
1090 Interest Received	30	14	6	64	96	60			
Total Income	288,338	288,582	286,960	287,028	284,127	303,730	10	10	10
101 Net Expenditure	-177,508	-194,206	-188,280	-201,123	-170,529	-191,180	7,190	-10	-10

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 30 Nov - Mth 8	Projected Actual	Budget	2019/20	2020/21	2021/22
102 Local Democracy									
4020 Misc Establishment Costs	0		0		0	0			
4024 Subscriptions/Publications	7400	7,504	7,500	7,207	7,500	7,800			
4033 Parish Pump Newsletter/Communications	3400	1,620	2,000	2,042	2,500	2,500			
4201 Chairman's Discretion Budget	500	-166	500	30	45	520			
4251 Election Expenses	5000	5,000	5,000		0	5,000	1,250	1,250	1,250
4300 Events - Revels on the Green	350	0	350	33	33	360			
Public Relations						0			
OverHead Expenditure	16,650	13,958	15,350	9,312	10,078	16,180	1,250	1,250	1,250
1031 Map Income	0	0	0	0	0	0			
1051 Advertising Income	1,600	0	1,600	0	0	0			
Total Income	1,600	0	1,600	0	0	0	0	0	0
102 Net Expenditure	15,050	13,958	13,750	9,312	10,078	16,180	1,250	1,250	1,250

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2016/17		Agreed Budget	<u>Current Year</u> 2017/18		Projected Actual	<u>Next Year</u> 2018/19		
	Budget	Actual		Actual YTD 30 Nov - Mth 8	Budget		2019/20	2020/21	2021/22
103 Groundworks									
4001 Salaries & Wages	57,200	46,682	60300	31,557	47,336	58,900	**		
4006 Protective Clothing	340	1,012	500	443	665	400			
4008 Training	500	1,245	500	520	1,000	520			
4010 Misc Staff Costs	730	602	730	391	587	750			
4012 Water Rates	700	see 101	700	0	0	720			
4016 Janitorial	0	0	0	0	0	0			
4017 Health & Safety	500	2	500	268	402	520			
4018 Refuse/Green Waste Disposal	0	124	0	67	101	0			
4020 Misc Establishment Costs	0	0	0	12	18	0			
4036 Property Maintenance	500	800	500	0	0	520			
4037 Grounds Maintenance	1,500	687	1500	627	941	1,500			
4038 Maintenance Contracts	2,000	0	2000	0	0	2,000			
4041 Equipment Hire	0	138	0	0	0	0			
4042 Equipment Maintenance	1,500	115	1000	0	0	1,500			
4046 Equipment Purchased	500	672	500	626	939	520			
4047 Footpath Maintenance	0	0	0	0	0	0			
4051 Vehicle License & Insurance	2,500	1,833	2500	1,834	1,834	1,900			
4055 Fuel & Oil - LS08 WCP	1,000	1,067	1000	707	1,061	1,000			
4060 Fuel & Oil - Groundworks	840	220	840	510	765	870			
4070 Maintenance - LS08 WCP	560	1,174	560	589	650	580			
4071 Maintenance - Tractor	1,100	0	1100	465	550	1,100			
4072 Maintenance - Ride on Mower	500	401	500	291	437	520			
Tfr from Reserves ex equip. maint.			-500						
Tfr from Reserves ex Maintenance contracts			-2,000						
OverHead Expenditure	72,470	56,774	72,730	38,907	57,283	73,820	0	0	0

Note: (-) Net Expenditure means Income is greater than Expenditure

		<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
		<u>Budget</u>	<u>Actual</u>	<u>Agreed Budget</u>	<u>Actual YTD</u> 30 Nov - Mth 8	<u>Projected Actual</u>	<u>Budget</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>
1061	Agency Income - HCC Mtce	0	0	0	0	0	0			
1062	Agency Income - TRDC Mtce	0	0	0	0	0	0			
1080	Miscellaneous Income	0	0	0	0	0	0			
	Total Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
103	Net Expenditure	72,470	56,774	72,730	38,907	57,283	73,820	0	0	0

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 30 Nov - Mth 8	Projected Actual	Budget	2019/20	2020/21	2021/22
199 F & A Capital & Projects									
4175 Sale of Assets	0	0	0	0	0	0			
4823 Tfr to Vehicle Repl Fund	4,000	4,000	4,000	0	4,000	4,000			
4824 Tfr to Equipt Repl Fund	3,000	3,000	3,000	0	3,000	3,000			
4873 Tfr from Vehicle Repl Fund	0	0	0	0	0	0			
4874 Tfr from Equipt Repl Fund	0	0	0	0	0	0			
4973 Annual Civic Award	200	41	200	0	50	50			
4102 Purchase of logo printed table cloths	0	0	190	198	198	0			
Purchase of 3 Parish Noticeboards	0	0	0	0	0	3,000			
				0	0	0			
Depot Extension (Plans)	3,000	0	3,000	0	0	0			15,000
Depot Extension	0	0	0	0	0	0		15,000	
New Council Office	0	0	0	0	0	5,000			
4963 PCSO Funding	28,500	28,500	28,500	7,125	28,500	28,500			
Trf from Reserves (Depot Extension Plans)	-3,000	0	-3,000	0	0				
Trf from Reserves (New Office)	0	0	0	0	0	-5,000			
OverHead Expenditure	35,700	35,541	35,890	7,323	35,748	38,550	0	15,000	15,000
199 Net Expenditure	35,700	35,541	35,890	7,323	35,748	38,550	0	15,000	15,000
1080 Miscellaneous Income	0	0	0	0	0	0	0	0	0
Finance & Administration - Expenditure	249,138	213,884	236,849	150,146	230,906	254,300	8,450	16,250	16,250
Income	292,938	290,289	291,560	287,028	287,127	306,730	10	10	10
Net Expenditure	-43,800	-76,405	-54,711	-136,882	-56,221	-52,430	8,440	16,240	16,240

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2016/17		Agreed Budget	<u>Current Year</u> 2017/18		Projected Actual	<u>Next Year</u> 2018/19			
	Budget	Actual		Actual YTD 30 Nov - Mth 8	Budget		2019/20	2020/21	2021/22	
<u>Environment & Amenity</u>										
<u>202 The Green</u>										
4042 Equipment Maintenance	0	0	0	0	0	0	0	0	0	0
4044 Fly tipping	500	500	500	195	293	500	500	500	500	500
OverHead Expenditure	500	500	500	195	293	500	500	500	500	500
202 Net Expenditure	500	500	500	195	293	500	500	500	500	500

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 30 Nov - Mth 8	Projected Actual	Budget	2019/20	2020/21	2021/22
211 Events/Projects									
4601 Xmas Lighting Competition	0	0	250	230	250	250			
4602 Quiz Night	50	0	250	0	250	250			
4604 Campaigns & Comps.	0	0	0	0	0	0			
4605 Christmas Lights	8,500	8,770	8,500	7,915	8,500	8,800			
4610 Fireworks on Green	5,000	5,100	5,000	104	5,000	5,000			
4611 Senior Citizens Seaside/Outing	1,200	1,050	1,200	1,240	1,240	1,300	1,300	1,300	
4615 Library Xmas Tree (External)	500	541	550	0	0	570			
4616 Picnic in the Park	0	0	0	0	0	0	0	0	
4617 Wassail	150	0	50	0	0	100	50	50	
4618 Dog Show	200	50	50	0	0	100	50	50	
4619 Local Travel Map	1,000	0	1,000	0	0	1,000			
4620 Bird Boxes	150	137	150	0	0	0	150	150	
4621 Ponds	0	0	0	-680	-680	0			
4623 Remembrance Day -Brass Band	250	300	300	0	300	300	250	250	
4622 Poppies on The Green	250	250	250	0	250	250	150		
4700 Projects (Brass Band WW1)		0		0	0	0			
The Great Pram Race	500	0	500	0	0	500	500	500	
Bird Box Camera	0	0	100	0	100	0			
Infant School Sun Flower Comp	0	0	0	0	0	300			
Micro-habitats	0	0	0	0	0	500			
Promotional banners etc	0	0	0	0	0	600			
Allotment for Preschool children	0	0	0	0	0	1,000			
Bat Boxes	0	0	0	0	0	500	100	100	
Easter Egg Hunt (Stones Orchard)	0	0	0	0	0	250			
Tfr from Reserves	0	0	0	0	0				
4877									
4878 Tfr from Reserves (Local Travel Map)	-1,000	0	-1,000	0	0	-1,000			
Tfr from Reserves (Great Pram Race)			-500			-500			
OverHead Expenditure	16,750	16,198	16,650	8,809	15,210	20,070	2,550	2,400	0
1077 Grants and Donatons Received	0	0	0	0	0	0			
1078(2! Flowers for Croxley Income	0	0	0	0	0	0	0	0	0
1079(2! Play Area Income	0	0	0	0	0	0			
1080(2! Miscellaneous Income	0	0	0	0	0	0			
Total Income	0	0	0	0	0	0	0	0	0
211 Net Expenditure	16,750	16,198	16,650	8,809	15,210	20,070	2,550	2,400	0

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		<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
		Budget	Actual	Agreed Budget	Actual YTD 30 Nov - Mth 8	Projected Actual	Budget	2019/20	2020/21	2021/22
221	MSC									
4042	Equipment Maintenance	1000	1,000	1000	0	1,000	1,000			
4830	Tfr to MSC Fund	0	0	0	0	0	0			
4880	Tfr from MSC Fund	0	0	0	0	0	0			
	OverHead Expenditure	1,000	1,000	1,000	0	1,000	1,000	0	0	0
1063	MSC 2/3 TRDC Contribution to Repairs	0	0	0	0	0	0	0	0	0
	221 Net Expenditure	1,000	1,000	1,000	0	1,000	1,000	0	0	0

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	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 30 Nov - Mth 8	Projected Actual	Budget	2019/20	2020/21	2021/22
299 E & A Capital & Projects									
4932 War Memorial	200	0	200	0	0	200			
4934 Flowers 4 Croxley	0	0	0	436	654	500	500	500	500
4935 Project - Village Signs	0	0	0	0	0	0			
4936 School Gardening Clubs	0	0	0	0	0	0			
4937 Development of Play Areas	0	0	0	0	0	0			
4938 Brown Bin Caddy Liners	250	640	650	0	0	0			
4970 Stop Parking on Green Initiative	0	0	0	0	0	0			
4961 Commemorative Plaques on oak trees	1,460	0	1,460	0	0	1,460			
4969 Canal Adoption Scheme/Towing Path works	400	0	400	0	0	400	400	400	
4940 Local Market	300	566	300	21	300	300	300	300	
4933 Information Board - Stones Orchard	1,000	0	1,000	0	0	1,000			
4972 WW2 VE/VJ Commemorative Service	0	0	0	0	0	0			
4975 Defibrillators - new	1,500	3,649	4,270	3,826	3,826	1,500			
4976 Defibrillators - Maintenance	500	477	500	0	810	500	500	500	
Youth Project	0	0	5,000	0	0	5,000			
Transfer from Reserves (ex Youth project)	0	0	0	0	0	-5,000			
Transfer from Reserves (ex War memorial 2016)	-200	0	-200	0	0	-200			
Transfer from Reserves ex towpath	-300	0	-300	0	0	-400			
Transfer from Reserves (ex tree plaques)	-1,460	0	-1,460	0	0	-1,460			
Transfer from Reserves (ex Info Board 2005/06)	-1,000	0	-1,000	0	0	-1,000			
OverHead Expenditure	2,650	5,332	10,820	4,283	5,590	2,800	1,700	1,700	500
299 Net Expenditure	2,650	5,332	10,820	4,283	5,590	2,800	1,700	1,700	500
1077 Grants and Donatons Received	0	2,915	0	0	0	0	0	0	
1082 Brown Bin Caddy Liners	400	990	800	0	0	0			
Environment & Amenity - Expenditure	31,400	36,593	44,061	22,736	36,857	39,630	6,341	5,691	2,500
Income	600	3,905	1,000	0	200	200	0	0	0
Net Expenditure	30,800	32,688	43,061	22,736	36,657	39,430	6,341	5,691	2,500

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	<u>Last Year</u> 2016/17		Agreed Budget	<u>Current Year</u> 2017/18		Projected Actual	<u>Next Year</u> 2018/19			
	Budget	Actual		Actual YTD 30 Nov - Mth 8	Budget		2019/20	2020/21	2021/22	
302 Community Bus										
4702 Community Bus	6,900	6,370	6,900	3,770	6,900	6,900	6,900	6,900	6,900	
OverHead Expenditure	6,900	6,370	6,900	3,770	6,900	6,900	6,900	6,900	6,900	
302 Net Expenditure	6,900	6,370	6,900	3,770	6,900	6,900	6,900	6,900	6,900	

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	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 30 Nov - Mth 8	Projected Actual	Budget	2019/20	2020/21	2021/22
399 P & D Capital & Projects									
Road Safety Works	0	0	0	0	0	0	0		
4965 Neighbourhood Plan Development	10,000	8,346	10,000	26	39	2,000	5000	1,000	
4965 Community Plan publication	0	0	0	0	0	0			
4966 Neighbourhood Plan (CDF)	0	0	0	0	0	0			
Roadside clutter removal	0	0	0	0	0	0	0	0	
4968 Carbon footprint reduction/Sustainability	250	0	250	0	0	250	250	250	
4971 Cycle Hire Project	0	0	0	0	0	0			
4977 Community Infrastructure Levy (CIL)	0	0	0	0	0	0			
Tow Path Cyclists speed reduction signage	1,000	0	1,000	0	0	1,000	1,000		
Speed detection signs x2	0	0	0	0	0	4,000			
4832 Tfr to Reserves for Neighbourhood Plan	-5,000	0	-5,000	0	0	0	5,000	5,000	5000
Tfr from Reserves for Tow Path Cyclists speed reductions signs	0	0	-1,000	0	0	-1,000			
Tfr from Reserves for Sustainability (ex 2017 budget)	-250	0	-250	0	0	-250			
OverHead Expenditure	6,000	8,346	5,000	26	39	6,000	11,250	6,250	5,000
399 Net Expenditure	6,000	8,346	5,000	26	39	6,000	11,250	6,250	5,000
1077 Grants and Donations Received	0	1,000	0	0	0	0			
1091 Community Infrastructure Levy (CIL)	0	4,104	0	4,804	4,804	0			
Total Income	0	5,104	0	4,804	4,804	0	0	0	0
Planning & Development - Expenditure	13,000	14,716	12,000	3,796	6,939	13,000	20,150	15,150	11,900
Income	0	5,104	0	4,804	4,804	0	0	0	0
Net Expenditure	13,000	9,612	12,000	-1,008	2,135	13,000	20,150	15,150	11,900
Total Budget Expenditure	293,538	265,193	292,910	176,678	274,702	306,930	34,941	37,091	30,650
Income	293,538	299,298	292,560	291,832	292,131	306,930	10	10	10
Net Expenditure	0	-34,105	350	-115,154	-17,429	0	34,931	37,081	30,640