

DRAFT BUDGET for discussion purposes only

Date: 8/11/16 v5

Croxley Green Parish Council

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Inflation = 0.1% (CPI - Aug 16)

V = Virements

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2015/16		Agreed Budget	<u>Current Year</u> 2016/17		<u>Next Year</u> 2017/18			
	Budget	Actual		Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
<u>Finance & Administration</u>									
<u>101 General Administration</u>									
4001 Salaries & Wages	73000	70,152	80,000	17,705	42,492	75,000	**		
4007 Courses / Conferences	0	0	0	0	0	0			
4008 Training	500	350	500	0	0	500			
4009 Travel	1300	1,239	1300	1,136	1,239	1,300			
4010 Misc Staff Costs	0		0	1,443	1,443	0			
4011 Rates	2897	3,090	2900	1,555	3,115	3,100			
4012 Water Rates	560	608	560	465	560	560			
4013 Rent	110	100	110	0	110	110			
4014 Light & Heat	3200	2,585	3000	573	1,375	3,000			
4016 Janitorial	1400	1,377	1400	552	1,325	1,400			
4017 Health & Safety	270	40	270	0	0	270			
4019 Consultancy Fees	2700	2,640	2700	1,100	2,640	2,700			
4020 Misc Establishment Costs	400	375	400	223	535	400			
4021 Telephone & Fax	1600	1,040	1600	597	1,433	1,600			
4023 Stationery, Printing & Postage (incl Photocopier hire)	4000	4,564	4000	991	2,378	4,000			
4025 Insurance	3900	3,674	3900	3,816	3,816	3,900			
4027 Computer Software & IT	2100	6,165	2500	889	1,500	2,500	**		
4030 Recruitment Advertising	0	1,259	2500	1,938	2,500	2,500	**		

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2015/16		<u>Current Year</u> 2016/17			<u>Next Year</u> 2017/18			
	Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
4036 Property Maintenance	400	956	400	68	400	400			
4038 Maintenance Contracts	0	0	0	0	0	0			
4042 Equipment Maintenance	0	0	0	0	0	0			
4046 Equipment Purchased	0	0	0	0	0	0			
4151 Bank Charges	0	0	0	0	0	0			
4156 Audit Fees - External	1,000	834	1,000	0	1,000	1,000			
4157 Audit Fees - Internal	910	738	910	0	910	910			
4158 Accountancy Fees	880	841	880	0	880	880			
Office Maintenance - new external sign									
Balancing figure	0		0		0	0			
Tfr from Reserves re Salaries	-5,000		0		0	-7,000			
Tfr from Reserves (if required)	0		0		0	0			
	0		0		0	0			
OverHead Expenditure	96,127	102,627	110,830	33,051	69,652	99,030	0	0	0
1001 Rent Recieved	0	10	10	0	10	10	10	10	10
1076 Precept	273,174	273,174	284,021	142,011	284,021	292,923			
1080 Miscellaneous Income (TRDC Grant)	8,428	8,428	4,277	2,139	4,277	0	0	0	0
1090 Interest Received	30	9	30	-4	0	6			
Total Income	281,632	281,621	288,338	144,146	288,308	292,939	10	10	10
101 Net Expenditure	-185,505	-178,994	-177,508	-111,095	-218,656	-193,909	-10	-10	-10

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2015/16		<u>Current Year</u> 2016/17			<u>Next Year</u> 2017/18			
	Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
102 Local Democracy									
4020 Misc Establishment Costs	0	0	0	0	0	0			
4024 Subscriptions/Publications	7400	7,378	7400	7,244	7,400	7,500			
4033 Parish Pump Newsletter	3400	318	3400	1,620	3,400	3,400			
4201 Chairman's Discretion Budget	500	90	500	-166	300	500			
4251 Election Expenses	5000	-5,810	5000	0	5,000	5,000	1,250	1,250	1,250
4300 Events - Revels on the Green	350	0	350	0	0	350			
4832 Trf to Elections Fund	0	10,810		0	0				
OverHead Expenditure	16,650	12,786	16,650	8,698	16,100	16,750	1,250	1,250	1,250
1031 Map Income	0	0	0	0	0	0			
1051 Advertising Income	1,600	152	1,600	0	0	1,600			
Total Income	1,600	152	1,600	0	0	1,600	0	0	0
102 Net Expenditure	15,050	12,634	15,050	8,698	16,100	15,150	1,250	1,250	1,250

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2015/16		<u>Current Year</u> 2016/17			<u>Next Year</u> 2017/18			
	Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
103 Groundworks									
4001 Salaries & Wages	52,000	43,757	57,200	9,495	22,788	60,300	**		
4006 Protective Clothing	340	171	340	274	300	340			
4008 Training	500	200	500	655	700	500			
4010 Misc Staff Costs	730	771	730	211	506	730			
4012 Water Rates	700	662	700	0	700	700			
4016 Janitorial	0	0	0	0	0	0			
4017 Health & Safety	500	215	500	2	5	500			
4018 Refuse/Green Waste Disposal	0	94	0	60	144	0			
4020 Misc Establishment Costs	0	0	0	0	0	0			
4036 Property Maintenance	500	155	500	0	0	500			
4037 Grounds Maintenance	1,500	494	1,500	503	1,207	1,500			
4038 Maintenance Contracts	2,000	0	2,000	0	0	2,000			
4041 Equipment Hire	0	181	0	0	0	0			
4042 Equipment Maintenance	1,500	149	1,500	0	0	1,500			
4046 Equipment Purchased	750	1,030	500	0	0	500			
4047 Footpath Maintenance	0	0	0	0	0	0			
4051 Vehicle License & Insurance	2,500	1,886	2,500	1,833	1,833	2,500			
4055 Fuel & Oil - LS08 WCP	1,000	918	1,000	385	924	1,000			
4060 Fuel & Oil - Groundworks	840	288	840	220	528	840			
4070 Maintenance - LS08 WCP	560	498	560	539	560	560			
4071 Maintenance - Tractor	1,100	0	1,100	0	300	1,100			
4072 Maintenance - Ride on Mower	500	255	500	297	400	500			
OverHead Expenditure	67,520	51,724	72,470	14,474	30,895	75,570	0	0	0

Note: (-) Net Expenditure means Income is greater than Expenditure

		<u>Last Year</u> 2015/16		<u>Current Year</u> 2016/17			<u>Next Year</u> 2017/18			
		Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
1061	Agency Income - HCC Mtce	0	0	0	0	0	0			
1062	Agency Income - TRDC Mtce	0	0	0	0	0	0			
1080	Miscellaneous Income	0	0	0	0	0	0			
	Total Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
103	Net Expenditure	67,520	51,724	72,470	14,474	30,895	75,570	0	0	0

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2015/16		<u>Current Year</u> 2016/17			<u>Next Year</u> 2017/18			
	Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
199 F & A Capital & Projects									
4175 Sale of Assets	0	0	0	0	0	0			
4823 Tfr to Vehicle Repl Fund	4,000	4,000	4,000	0	4,000	4,000			
4824 Tfr to Equipt Repl Fund	3,000	3,000	3,000	0	3,000	3,000			
4873 Tfr from Vehicle Repl Fund	0	0	0	0	0	0			
4874 Tfr from Equipt Repl Fund	0	0	0	0	0	0			
4901 CAP F & A - Eqpt Purchase:-	0	0	0	0	0	0			
c4046/1 Replacement gazebo (£555)	490	c4046/103	0	0	0	0			
c4046/1 Four folding tables (£157)	160	c4046/103	0	0	0	0			
c4027/1 Virtual Notice Board (updated web site £3,400)	0	c4027/101	0	0	0	0			
Annual Civic Award	0		200	0	200	200			
Purchase of printed tablecloths						190			
				0					
Depot Extension (Plans)	3,000	0	3,000	0	0	3,000			15,000
Trf from Reserves (Depot Extension Plans)	-3,000	0	-3,000	0	0	-3,000			
Depot Extension	0	0	0	0	0	0		15,000	
4903 CAP F&A New Village Centre	0	0	0	0	0	0			
4963 PCSO Funding	28,500	28,500	28,500	7,125	28,500	28,500			
	0		0			0			
OverHead Expenditure	36,150	35,500	35,700	7,125	35,700	35,890	0	15,000	15,000
199 Net Expenditure	36,150	35,500	35,700	7,125	35,700	35,890	0	15,000	15,000
1080 Miscellaneous Income	0	100	0			0	0	0	0
Finance & Administration - Expenditure	234,372	215,166	249,138	71,022	163,021	240,728	1,250	16,250	16,250
Income	286,232	285,555	292,938	144,354	291,308	297,539	10	10	10
Net Expenditure	-51,860	-70,389	-43,800	-73,332	-128,287	-56,811	1,240	16,240	16,240

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2016/17		Agreed Budget	<u>Current Year</u> 2016/17		<u>Next Year</u> 2017/18			
	Budget	Actual		Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
<u>Environment & Amenity</u>									
202 <u>The Green</u>									
4042	Equipment Maintenance	0	0	0	0	0	0	0	0
	Fly tipping			500		500	500	500	500
	OverHead Expenditure	0	0	500	0	500	500	500	500
	202 Net Expenditure	0	0	500	0	500	500	500	500

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		<u>Last Year</u> 2015/16		<u>Current Year</u> 2016/17			<u>Next Year</u> 2017/18			
		Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
203	Open Spaces & Trees									
4037	Grounds Maintenance	0	0	0	0	0	0	0	0	0
4038	Maintenance Contracts	0	0	0	0	0	0	0	0	0
4048	Plants. Shrubs & Trees - General	500	0	500	0	0	500	500	500	500
4049	Dog Hygiene	10,000	13,064	10,000	3,794	10,000	10,000	10,000	10,000	10,000
	- Disposal		£4,146		> At mth x					
	- Bags		£1,064		> At mth x					
	Purchase of 4x dogs Waste bin dispensers	0	0	0	0	0	591	591	591	
4699	Stones Orchard Fund	1,000		1,500	0	0	1,500	500		
	- Hedging	500		0	0	0	0			
	- Hedge Consult				0	0				
	- Trees				0	0				
	- Projects	1,000	71	1,000	0	0	1,000	1,000	1,000	1,000
	From Reserves to Stones Orchard Fund		2,429	-1,000	0	0	-1,000			
	From Reserves (ex Plants. Shrubs & Trees - General 2014)	-500		-500	0	0	-500			
	From Reserves (ex Hedging 2014)	-1000		-1000	0	0	-1,000	-1000	-1000	
	OverHead Expenditure	11,500	15,564	10,500	3,794	10,000	11,091	11,591	11,091	11,500
1077	Grants Received	0	0	0	0	0	0	0	0	0
10	Dog Bag Donations			200			200			
	Total Income	0	0	200	0	0	200	0	0	0
203	Net Expenditure	11,500	15,564	10,300	3,794	10,000	10,891	11,591	11,091	11,500

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	<u>Last Year</u> 2015/16		<u>Current Year</u> 2016/17			<u>Next Year</u> 2017/18			
	Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
211 Events/Projects									
4601 Garden Competition	0	0	0	0	0	0			
4602 Quiz Night	50	0	50	0	50	50			
4604 Campaigns & Comps.	0	0	0	0	0	0			
4605 Christmas Lights	9,500	10,372	8,500	459	8,900	8,500			
4610 Fireworks on Green	5,000	5,317	5,000	0	5,000	5,000			
4611 Senior Citizens Seaside/Outing	1,200	1,100	1,200	1,050	1,050	1,200	1,200	1,200	
4615 Library Xmas Tree (External)	500	541	500	0	500	500			
4616 Picnic in the Park	500	0	0	0	0	0	0	0	
4617 Wassail	150	0	150	0	50	50	50	50	
4618 Dog Show	200	50	200	0	50	50	50	50	
4619 Local Travel Map	1,000	1,000	1,000	0	0	1,000			
4620 Bird Boxes	150	0	150	0	150	150	150	150	
4621 Ponds	0	0	0	-1,000	-680	0			
Remembrance Day -Brass Band	0	0	250	0	250	250	250	250	
4622 Poppies on The Green	230	230	250	0	230	250	150		
4700 Projects (Brass Band WW1)				0	0				
The Great Pram Race			500	0	0	500	500	500	
Bird Box Camera						100			
Tfr from Reserves	0	0	0	0	0	0			
4877									
4878 Tfr from Reserves (Local Travel Map)	-1,000		-1,000	0	0	-1,000			
Tfr from Reserves (Great Pram Race)						-500			
OverHead Expenditure	17,480	18,610	16,750	509	15,550	16,100	2,350	2,200	0
1077 Grants and Donatons Received	0		0	0	0	0			
1078(2) Flowers for Croxley Income	0		0	0	0	0	0	0	0
1079(2) Play Area Income	0		0	0	0	0			
1080(2) Miscellaneous Income	0		0	0	0	0			
Total Income	0	0	0	0	0	0	0	0	0
211 Net Expenditure	17,480	18,610	16,750	509	15,550	16,100	2,350	2,200	0

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	<u>Last Year</u> 2015/16		<u>Current Year</u> 2016/17			<u>Next Year</u> 2017/18			
	Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
221 M S C									
4042 Equipment Maintenance	1000	1,000	1000	0	0	1,000			
4830 Tfr to MSC Fund	0		0	0	0	0			
4880 Tfr from MSC Fund	0		0	0	0	0			
OverHead Expenditure	1,000	1,000	1,000	0	0	1,000	0	0	0
1063 MSC 2/3 TRDC Contribution to Repairs	0	0	0	0	0	0	0	0	0
221 Net Expenditure	1,000	1,000	1,000	0	0	1,000	0	0	0

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	<u>Last Year</u> 2015/16		<u>Current Year</u> 2016/17			<u>Next Year</u> 2017/18			
	Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
299 E & A Capital & Projects									
4932 War Memorial	200	0	200	0	0	200			
4934 Flowers in Croxley	0	0	0	0	0	0			
4935 Project - Village Signs	0	0	0	0	0	0			
4936 School Gardening Clubs	0	0	0	0	0	0			
4937 Development of Play Areas	5,000	5,000	0	0	0	0			
4938 Brown Bin Caddy Liners	180	960	250	320	640	250			
4970 Stop Parking on Green Initiative	0	0	0	0	0	0			
4961 Commemorative Plaques on oak trees	1,460	1,460	1,460	0	0	1,460			
4969 Canal Adoption Scheme/Towing Path works	500	0	400	0	100	400	400	400	
4940 Local Market	300	471	300	0	300	300	300	300	
4933 Information Board - Stones Orchard	1,000	1,000	1,000	0	0	1,000			
4972 WW2 VE/VJ Commemorative Service	0	250	0	0	0	0			
Defibrillators - new			1,500	3,585	1,300	4,270			
Defibrillators - Maintenance			500	327	500	500	500	500	
Youth Centre						10,000			
Transfer Reserves Play Area)	0	0	0	0	0	0			
Transfer from Reserves (ex War memorial 2016)	-200	0	-200	0	0	-200			
Transfer from Reserves	-250	0	-300	0	0	0			
Transfer from Reserves (ex tree plaques)	-1,460	0	-1,460	0	0	-1,460			
Transfer from Reserves (ex Info Board 2005/06)	-1,000	0	-1,000	0	0	-1,000			
OverHead Expenditure	5,730	9,141	2,650	4,232	2,840	15,720	1,200	1,200	0
299 Net Expenditure	5,730	9,141	2,650	4,232	2,840	15,720	1,200	1,200	0
1077 Grants and Donatons Received	0	0	0	0	0	0	0	0	
1082 Brown Bin Caddy Liners	400	1,865	400	0	845	400			
Environment & Amenity - Expenditure	35,710	44,315	31,400	8,535	28,390	44,411	15,641	14,991	12,000
Income	400	1,865	600	0	845	600	0	0	0
Net Expenditure	35,310	42,450	30,800	8,535	27,545	43,811	15,641	14,991	12,000

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2015/16		<u>Current Year</u> 2016/17			<u>Next Year</u> 2017/18			
	Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
Planning & Development									
301 Roads & Street Furniture									
4042	Equipment Maintenance	0	0	0	0	0			
4043	Salt Bins/Salt	500	500	0	0	500			
4047	Footpath Maintenance	1,000	1,000	0	0	1,000			
4050	Bus Shelters	100	100	0	0	100			
4056	Street Trees	2,000	2,000	0	2,000	2,000	2,000	2,000	
	CMS Grant for Footpath Maint	-1,000	-1,000	0	0	-1,000			
	Tfr from Reserves (ex Salt Bins/Salt 2016)	-500	-500	0	0	-500			
	Tfr from Reserves ex Equipment Maint	0	0	0	0	0			
	From Reserves (ex Street Trees -2016)	-500	-2,000	0	-2,000	-2,000			
	OverHead Expenditure	1,600	0	100	0	100	2,000	2,000	0
301	Net Expenditure	1,600	0	100	0	100	2,000	2,000	0

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		<u>Last Year</u> 2015/16		<u>Current Year</u> 2016/17		<u>Next Year</u> 2017/18				
		Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
302	<u>Community Bus</u>									
4702	Community Bus	6,900	6,760	6,900	2,860	6,900	6,900	6,900	6,900	6,900
	OverHead Expenditure	6,900	6,760	6,900	2,860	6,900	6,900	6,900	6,900	6,900
	302 Net Expenditure	6,900	6,760	6,900	2,860	6,900	6,900	6,900	6,900	6,900

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	<u>Last Year</u> 2015/16		<u>Current Year</u> 2016/17			<u>Next Year</u> 2017/18			
	Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
399 P & D Capital & Projects									
Road Safety Works	0		0	0	0	0	0		
4965 Neighbourhood Plan Development	20,000	7,581	10,000	4,216	10,000	10,000	5000	1,000	
4965 Community Plan publication	3,000		0	0	0	0			
4966 Neighbourhood Plan (CDF)	0		0	0	0	0			
Roadside clutter removal	0		0	0	0	0	0	0	
4968 Carbon footprint reduction/Sustainability	300		250	0	0	250	250	250	
4971 Cycle Hire Project	0		0	0	0	0			
4977 Community Infrastructure Levy (CIL)			0	0	0	0			
Tow Path Cyclists speed reduction signage			1,000	0	1,000	1,000	1,000		
4832 Tfr from Reserves for Neighbourhood Plan	-15,000		-5,000	0	-5,000	-5,000			
Tfr to Reserves for Neighbourhood Plan	0			0	0		5,000	5,000	5000
Tfr from Reserves for Sustainability (ex 2016 budget)	-250		-250	0	0	-250			
OverHead Expenditure	8,050	7,581	6,000	4,216	6,000	6,000	11,250	6,250	5,000
399 Net Expenditure	8,050	7,581	6,000	4,216	6,000	6,000	11,250	6,250	5,000
1077 Grants and Donations Received	0	0	0	0	0	0			
1091 Community Infrastructure Levy (CIL)	0	0	0	0	0	0			
Total Income	0	0	0	0	0	0	0	0	0
Planning & Development - Expenditure	16,550	14,341	13,000	7,076	12,900	13,000	20,150	15,150	11,900
Income	0	0	0	0	0	0	0	0	0
Net Expenditure	16,550	14,341	13,000	7,076	12,900	13,000	20,150	15,150	11,900
Total Budget Expenditure	286,632	273,822	293,538	86,633	204,311	298,139	37,041	46,391	40,150
Income	286,632	287,420	293,538	144,354	292,153	298,139	10	10	10
Net Expenditure	0	-13,598	0	-57,721	-87,842	0	37,031	46,381	40,140