

DRAFT BUDGET for discussion purposes only

Date: 3/10/17 v3

Croxley Green Parish Council

Page No 1

Inflation = 2.9% (CPI - Aug 17)

V = Virements

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2016/17		<u>Agreed</u> <u>Budget</u>	<u>Current Year</u> 2017/18		<u>Projected</u> <u>Actual</u>	<u>Next Year</u> 2018/19			
	<u>Budget</u>	<u>Actual</u>		<u>Actual YTD</u> 31 Aug - Mth 5	<u>Budget</u>		<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>	
Finance & Administration										
101 General Administration										
4001	Salaries & Wages	80000	62,744	75,000	25,426	61,022	76,000	**		
4007	Courses / Conferences	0	0	0		0	0			
4008	Training	500	250	500	280	672	500			
4009	Travel	1300	1,238	1300	1,239	1,239	1,300			
4010	Misc Staff Costs	0	1,493	0	184	442	0			
4011	Rates	2900	3,115	3100	0	0	0			
4012	Water Rates	560	1,505	560	35	84	580			
4013	Rent	110	100	110	0	110	110			
4014	Light & Heat	3000	3,031	2800	286	686	2,800			
4016	Janitorial	1400	1,266	1400	586	1,406	1,400			
4017	Health & Safety	270	10	270	0	0	280			
4019	Consultancy Fees	2700	2,640	2700	1,100	2,640	2,700			
4020	Misc Establishment Costs	400	620	400	294	706	410			
4021	Telephone & Fax	1600	1,697	1600	1,042	2,501	1,600			
4023	Stationery, Printing & Postage (incl Photocopier hire)	4000	1,755	3500	758	1,819	3,500			
4025	Insurance	3900	3,916	3900	4,011	4,011	4,020			
4027	Computer Software & IT	2500	2,199	2500	630	1,512	2,500	**		
4030	Recruitment Advertising	2500	1,938	2500	1,476	3,542	2,000	**		

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
4036 Property Maintenance	400	762	400	859	1,000	410			
4038 Maintenance Contracts	0	0	0		0	0			
4042 Equipment Maintenance	0	0	0		0	0			
4046 Equipment Purchased	0	0	0	5	12	0			
4151 Bank Charges	0	0	0	30	72	0			
4155 Legal Fees	0	1,900	0	25,352	26,000	0			
4156 Audit Fees - External	1,000	600	1,000	0	0	1,000			
4157 Audit Fees - Internal	910	756	910	0	0	940			
4158 Accountancy Fees	880	841	880	0	0	910			
Balancing figure	0	0	0		0	0			
Tfr from Reserves re Salaries	0	0	-7,000		0	-7,000	**		
Tfr from Reserves (if required)	0	0	0		0	0			
OverHead Expenditure	110,830	94,376	98,330	63,593	109,477	95,960	0	0	0
1001 Rent Recieved	10	0	10	0	10	10	10	10	10
1076 Precept	284,021	284,021	286,944	143,472	284,021	284,500			
1080 Miscellaneous Income (TRDC Grant)	4,277	4,547	0	0	0	0	0	0	0
1090 Interest Received	30	14	6	25	60	60			
Total Income	288,338	288,582	286,960	143,497	284,091	284,570	10	10	10
101 Net Expenditure	-177,508	-194,206	-188,630	-79,904	-174,614	-188,610	-10	-10	-10

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
102 Local Democracy									
4020 Misc Establishment Costs	0		0		0	0			
4024 Subscriptions/Publications	7400	7,504	7,500	7,207	7,500	7,500			
4033 Parish Pump Newsletter/Communications	3400	1,620	2,000	1,800	2,500	2,500			
4201 Chairman's Discretion Budget	500	-166	500		0	510			
4251 Election Expenses	5000	5,000	5,000		0	5,000	1,250	1,250	1,250
4300 Events - Revels on the Green	350	0	350	33	33	360			
4832 Trf to Elections Fund					0	0			
OverHead Expenditure	16,650	13,958	15,350	9,040	10,033	15,870	1,250	1,250	1,250
1031 Map Income	0	0	0	0	0	0			
1051 Advertising Income	1,600	0	1,600	0	0	0			
Total Income	1,600	0	1,600	0	0	0	0	0	0
102 Net Expenditure	15,050	13,958	13,750	9,040	10,033	15,870	1,250	1,250	1,250

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
103 Groundworks									
4001 Salaries & Wages	57,200	46,682	60300	19,706	47,294	58,900	**		
4006 Protective Clothing	340	1,012	500	15	36	400			
4008 Training	500	1,245	500	520	1,000	510			
4010 Misc Staff Costs	730	602	730	189	454	750			
4012 Water Rates	700	see 101	700	0	0	720			
4016 Janitorial	0	0	0	0	0	0			
4017 Health & Safety	500	2	500	268	643	510			
4018 Refuse/Green Waste Disposal	0	124	0	20	48	0			
4020 Misc Establishment Costs	0	0	0	12	29	0			
4036 Property Maintenance	500	800	500	0	0	510			
4037 Grounds Maintenance	1,500	687	1500	594	1,426	1,500			
4038 Maintenance Contracts	2,000	0	2000	0	0	2,100			
4041 Equipment Hire	0	138	0	0	0	0			
4042 Equipment Maintenance	1,500	115	1000	0	0	1,500			
4046 Equipment Purchased	500	672	500	407	977	510			
4047 Footpath Maintenance	0	0	0	0	0	0			
4051 Vehicle License & Insurance	2,500	1,833	2500	1,834	1,834	1,900			
4055 Fuel & Oil - LS08 WCP	1,000	1,067	1000	409	982	1,000			
4060 Fuel & Oil - Groundworks	840	220	840	250	600	860			
4070 Maintenance - LS08 WCP	560	1,174	560	542	650	580			
4071 Maintenance - Tractor	1,100	0	1100	465	550	1,100			
4072 Maintenance - Ride on Mower	500	401	500	104	250	510			
Tfr from Reserves ex equip. maint.			-500						
Tfr from Reserves ex Maintenance contracts			-2,000						
OverHead Expenditure	72,470	56,774	72,730	25,335	56,772	73,860	0	0	0

Note: (-) Net Expenditure means Income is greater than Expenditure

		<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
		Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
1061	Agency Income - HCC Mtce	0	0	0	0	0	0			
1062	Agency Income - TRDC Mtce	0	0	0	0	0	0			
1080	Miscellaneous Income	0	0	0	0	0	0			
	Total Income	0	0	0	0	0	0	0	0	0
103	Net Expenditure	72,470	56,774	72,730	25,335	56,772	73,860	0	0	0

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
199 F & A Capital & Projects									
4175 Sale of Assets	0	0	0	0	0	0			
4823 Tfr to Vehicle Repl Fund	4,000	4,000	4,000	0	4,000	4,000			
4824 Tfr to Equipt Repl Fund	3,000	3,000	3,000	0	3,000	3,000			
4873 Tfr from Vehicle Repl Fund	0	0	0	0	0	0			
4874 Tfr from Equipt Repl Fund	0	0	0	0	0	0			
4901 CAP F & A - Eqpt Purchase:-	0	0	0	0	0	0			
c4046/1 Replacement gazebo (£555)	0	0	0	0	0	0			
c4046/1 Four folding tables (£157)	0	0	0	0	0	0			
c4027/1 Virtual Notice Board (updated web site £3,400)	0	0	0	0	0	0			
4973 Annual Civic Award	200	41	200	0	0	0			
4102 Purchase of logo printed table cloths	0	0	190	198	198	0			
				0	0	0			
Depot Extension (Plans)	3,000	0	3,000	0	0	0			15,000
Trf from Reserves (Depot Extension Plans)	-3,000	0	-3,000	0	0	0			
Depot Extension	0	0	0	0	0	0		15,000	
4903 CAP F&A New Village Centre	0	0	0	0	0	0			
4963 PCSO Funding	28,500	28,500	28,500	0	28,500	28,500			
	0	0	0						
OverHead Expenditure	35,700	35,541	35,890	198	35,698	35,500	0	15,000	15,000
199 Net Expenditure	35,700	35,541	35,890	198	35,698	35,500	0	15,000	15,000
1080 Miscellaneous Income	0	0	0	0	0	0	0	0	0
Finance & Administration - Expenditure	249,138	213,884	236,499	106,865	226,178	237,390	1,250	16,250	16,250
Income	292,938	290,289	291,560	143,497	287,091	287,570	10	10	10
Net Expenditure	-43,800	-76,405	-55,061	-36,632	-60,913	-50,180	1,240	16,240	16,240

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2016/17		Agreed Budget	<u>Current Year</u> 2017/18		<u>Next Year</u> 2018/19			
	Budget	Actual		Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
<u>Environment & Amenity</u>									
<u>202 The Green</u>									
4042 Equipment Maintenance	0	0	0	0	0	0	0	0	0
4044 Fly tipping	500	500	500	195	468	500	500	500	500
OverHead Expenditure	500	500	500	195	468	500	500	500	500
202 Net Expenditure	500	500	500	195	468	500	500	500	500

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	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
203 Open Spaces & Trees									
4037 Grounds Maintenance	0	0	0	0	0	0	0	0	0
4038 Maintenance Contracts	0	0	0	0	0	0	0	0	0
4048 Plants. Shrubs & Trees - General	500	0	500	0	0	510	500	500	500
4049 Dog Hygiene	10,000	13,563	14,000	5,886	14,126	14,000			
- Disposal £4,146 > At mth x									
- Bags £1,064 > At mth x									
Purchase of 4x dogs Waste bin dispensers	0	0	591	0	591	0	591	591	
4699 Stones Orchard Fund	1,500	0	1,500	0	0	1,500	500		
- Hedging									
- Hedge Consult	0	0	0	0	0	0			
- Trees									
- Projects	1,000	0	1,000	0	0	1,000	1,000	1,000	1,000
From Reserves to Stones Orchard Fund	-1,000	0	-1,000	0	0	-1,000			
From Reserves (ex Plants. Shrubs & Trees - General 2014)	-500	0	-500	0	0	-500			
From Reserves (ex Hedging 2014)	-1000	0	-1000	0	0	-1,000	-1000	-1000	
OverHead Expenditure	10,500	13,563	15,091	5,886	14,717	14,510	1,591	1,091	1,500
1077 Grants Received	0	0	0	0	0	0	0	0	0
1084 Dog Bag Donations	200		200	0	200	200			
Total Income	200	0	200	0	200	200	0	0	0
203 Net Expenditure	10,300	13,563	14,891	5,886	14,517	14,310	1,591	1,091	1,500

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	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
211 Events/Projects									
4601 Garden Competition/ Xmas Lighting Competition	0	0	250	0	250	250			
4602 Quiz Night	50	0	250	0	250	250			
4604 Campaigns & Comps.	0	0	0	0	0	0			
4605 Christmas Lights	8,500	8,770	8,500	459	8,500	8,700			
4610 Fireworks on Green	5,000	5,100	5,000	-4,500	5,000	5,100			
4611 Senior Citizens Seaside/Outing	1,200	1,050	1,200	1,240	1,240	1,300	1,200	1,200	
4615 Library Xmas Tree (External)	500	541	550	0	0	570			
4616 Picnic in the Park	0	0	0	0	0	0	0	0	
4617 Wassail	150	0	50	0	0	50	50	50	
4618 Dog Show	200	50	50	0	0	50	50	50	
4619 Local Travel Map	1,000	0	1,000	0	0	1,000			
4620 Bird Boxes	150	137	150	0	0	0	150	150	
4621 Ponds	0	0	0	-680	-680	0			
4623 Remembrance Day -Brass Band	250	300	300	0	300	300	250	250	
4622 Poppies on The Green	250	250	250	0	250	250	150		
4700 Projects (Brass Band WW1)		0		0	0	0			
The Great Pram Race	500	0	500	0	0	500	500	500	
Bird Box Camera	0	0	100	0	100	0			
Infant School Sun Flower Comp	0	0	0	0	0	250			
Micro-habitats	0	0	0	0	0	1,000			
Tfr from Reserves	0	0	0	0	0				
4877									
4878 Tfr from Reserves (Local Travel Map)	-1,000	0	-1,000	0	0	-1,000			
Tfr from Reserves (Great Pram Race)			-500			-500			
OverHead Expenditure	16,750	16,198	16,650	-3,481	15,210	18,070	2,350	2,200	0
1077 Grants and Donatons Received	0	0	0	0	0	0			
1078(2: Flowers for Croxley Income	0	0	0	0	0	0	0	0	0
1079(2: Play Area Income	0	0	0	0	0	0			
1080(2: Miscellaneous Income	0	0	0	0	0	0			
Total Income	0	0	0	0	0	0	0	0	0
211 Net Expenditure	16,750	16,198	16,650	-3,481	15,210	18,070	2,350	2,200	0

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	<u>Last Year</u> 2016/17		Agreed Budget	<u>Current Year</u> 2017/18		<u>Next Year</u> 2018/19			
	Budget	Actual		Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
221 M S C									
4042 Equipment Maintenance	1000	1,000	1000	0	1,000	1,000			
4830 Tfr to MSC Fund	0	0	0	0	0	0			
4880 Tfr from MSC Fund	0	0	0	0	0	0			
OverHead Expenditure	1,000	1,000	1,000	0	1,000	1,000	0	0	0
1063 MSC 2/3 TRDC Contribution to Repairs	0	0	0	0	0	0	0	0	0
221 Net Expenditure	1,000	1,000	1,000	0	1,000	1,000	0	0	0

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	<u>Last Year</u> 2016/17		Agreed Budget	<u>Current Year</u> 2017/18		Projected Actual	<u>Next Year</u> 2018/19			
	Budget	Actual		Actual YTD 31 Aug - Mth 5	Budget		2018/19	2019/20	2020/21	
299 E & A Capital & Projects										
4932 War Memorial	200	0	200	0	0	200				
4934 Flowers in Croxley	0	0	0	0	0	500	500	500	500	
4935 Project - Village Signs	0	0	0	0	0	0				
4936 School Gardening Clubs	0	0	0	0	0	0				
4937 Development of Play Areas	0	0	0	0	0	0				
4938 Brown Bin Caddy Liners	250	640	650	0	0	0				
4970 Stop Parking on Green Initiative	0	0	0	0	0	0				
4961 Commemorative Plaques on oak trees	1,460	0	1,460	0	0	1,460				
4969 Canal Adoption Scheme/Towing Path works	400	0	400	0	0	400	400		400	
4940 Local Market	300	566	300	0	300	300	300		300	
4933 Information Board - Stones Orchard	1,000	0	1,000	0	0	1,000				
4972 WW2 VE/VJ Commemorative Service	0	0	0	0	0	0				
4975 Defibrillators - new	1,500	3,649	4,270	3,826	3,826	0				
Defibrillators - Maintenance	500	477	500	0	810	500	500		500	
Youth Project	0	0	5,000	0	0	5,000				
Transfer from Reserves (ex Youth project)	0	0	0	0	0	-5,000				
Transfer from Reserves (ex War memorial 2016)	-200	0	-200	0	0	-200				
Transfer from Reserves ex towpath	-300	0	-300	0	0	-400				
Transfer from Reserves (ex tree plaques)	-1,460	0	-1,460	0	0	-1,460				
Transfer from Reserves (ex Info Board 2005/06)	-1,000	0	-1,000	0	0	-1,000				
OverHead Expenditure	2,650	5,332	10,820	3,826	4,936	1,300	1,700	1,700	500	
299 Net Expenditure	2,650	5,332	10,820	3,826	4,936	1,300	1,700	1,700	500	
1077 Grants and Donatons Received	0	2,915	0	0	0	0	0		0	
1082 Brown Bin Caddy Liners	400	990	800	0	0	0				
Environment & Amenity - Expenditure	31,400	36,593	44,061	6,426	36,331	35,380	6,141	5,491	2,500	
Income	600	3,905	1,000	0	200	200	0	0	0	
Net Expenditure	30,800	32,688	43,061	6,426	36,131	35,180	6,141	5,491	2,500	

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	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
Planning & Development									
301 Roads & Street Furniture									
4042 Equipment Maintenance	0	0	0	0	0	0			
4043 Salt Bins/Salt	500	0	500	0	0	500			
4047 Footpath Maintenance	1,000	0	1,000	0	0	1,000			
4050 Bus Shelters	100	0	100	0	0	100			
4056 Street Trees	2,000	0	2,000	0	0	2,000	2,000	2,000	
						0			
CMS Grant for Footpath Maint	-1,000	0	-1,000	0	0				
Tfr from Reserves (ex Salt Bins/Salt 2017)	-500	0	-500	0	0	-500			
Tfr from Reserves ex Equipment Maint	0	0	0	0	0	0			
From Reserves (ex Street Trees -2017)	-2,000	0	-2,000	0	0	-2,000			
OverHead Expenditure	100	0	100	0	0	1,100	2,000	2,000	0
301 Net Expenditure	100	0	100	0	0	1,100	2,000	2,000	0

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	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 31 Aug - Mth 5	Projected Actual	Budget	2018/19	2019/20	2020/21
399 P & D Capital & Projects									
Road Safety Works	0	0	0	0	0	0	0		
4965 Neighbourhood Plan Development	10,000	8,346	10,000	0	0	2,000	5000	1,000	
4965 Community Plan publication	0	0	0	0	0	0			
4966 Neighbourhood Plan (CDF)	0	0	0	0	0	0			
Roadside clutter removal	0	0	0	0	0	0	0	0	
4968 Carbon footprint reduction/Sustainability	250	0	250	0	0	250	250	250	
4971 Cycle Hire Project	0	0	0	0	0	0			
4977 Community Infrastructure Levy (CIL)	0	0	0	0	0	0			
Tow Path Cyclists speed reduction signage	1,000	0	1,000	0	0	1,000	1,000		
4832 Tfr to Reserves for Neighbourhood Plan	-5,000	0	-5,000	0	0	5,000	5,000	5,000	5000
Tfr from Reserves for Tow Path Cyclists speed reductions signs	0	0	-1,000	0	0	-1,000			
Tfr from Reserves for Sustainability (ex 2017 budget)	-250	0	-250	0	0	-250			
OverHead Expenditure	6,000	8,346	5,000	0	0	7,000	11,250	6,250	5,000
399 Net Expenditure	6,000	8,346	5,000	0	0	7,000	11,250	6,250	5,000
1077 Grants and Donations Received	0	1,000	0	0	0	0			
1091 Community Infrastructure Levy (CIL)	0	4,104	0		0	0			
Total Income	0	5,104	0	0	0	0	0	0	0
Planning & Development - Expenditure	13,000	14,716	12,000	1,560	6,900	15,000	20,150	15,150	11,900
Income	0	5,104	0	0	0	0	0	0	0
Net Expenditure	13,000	9,612	12,000	1,560	6,900	15,000	20,150	15,150	11,900
Total Budget Expenditure	293,538	265,193	292,560	114,851	269,410	287,770	27,541	36,891	30,650
Income	293,538	299,298	292,560	143,497	287,291	287,770	10	10	10
Net Expenditure	0	-34,105	0	-28,646	-17,881	0	27,531	36,881	30,640