

Works List November

Location	Works
Daily:	
CGPC Office/Carpark	Inspect (Repot any damage), Litterpick, Blow/Sweep
Multi-Sports Court - Barton Way	Inspect (Repot any damage), Litterpick, Blow/sweep
Office	Check and put out dog waste bags as necessary
Weekly:	
The Green and Stones Orchard	All litter bins (Thursday)
Old Merchant Taylors	Litter bins
Weston Wood	Litterpick (Thursday)
Fortnightly	
Landrover	Wash and Tidy
Water Meter	Check and report water meter
Monthly:	
FP01	Inspection, Litterpick
FP02	Inspection, Litterpick
FP03	Inspection, Litterpick
FP04	Inspection, Litterpick, Blow/Sweep
FP05	Inspection, Litterpick
FP06	Inspection, Litterpick
FP07	Inspection, Litterpick, Inspect Steps/Handrail
FP08	Inspection, Litterpick
FP09	Inspection, Litterpick
FP10	Inspection, Litterpick
FP11	Inspection, Litterpick (Last Thursday of the month), Blow
FP12	Inspection, Litterpick
FP13	Inspection, Litterpick, Blow/Sweep
FP14	Inspection, Litterpick, Blow/Sweep
FP15	Inspection, Litterpick, Blow/Sweep
FP16	Inspection, Litterpick, Blow/Sweep
FP17	Inspection, Litterpick, Blow/Sweep. Mill Lane strim LHS as necessary and clear path surface of mud/leaves.
FP18	Inspection, Litterpick, Blow/Sweep
Valley Walk - Tow Path	Inspection, Litterpick, Blow/Sweep
FP 10 - New Road	Inspection, Litterpick, Blow/Sweep
Dulwich Way - FP10	Inspection, Litterpick, Blow/Sweep
Owens Way - The Green	Inspection, Litterpick, Blow/Sweep
Croxleyhall Woods Main FP's	Inspection, Litterpick, Remove any overhanging branches/Trees
Depot	Depot Maintenance
Stones Orchard	Inspection, Litterpick, Empty Bins, Tree pruning
The Green	Inspection, Litterpick, Empty Bins, Tree pruning
The Green	Check Jubilee Oak tree, apply aftercare as per instructions, water if necessary
Waste Transfer Depot	Empty trailer when needed.
CGPC Office/Carpark	Litterpick, Blow, Check chemical store/product dates etc
Bus Stops	Check & undertake Maintenance as necessary
Dog Bins	Inspect and report
Welcome signs	Inspect
Two Bridges Roundabout/Roses	Inspection, Litterpick, Tree Pruning, Prune roses, de-weed.
War Memorial	Tidy up site for Remembrance Day (12 November)
School Gardening Clubs	Visit Garden Clubs and help out, Bulb Plant
Salt Bins	check Salt Bins & top up, as necessary
The Green	Deliver 100 letters re fireworks on New Year's Eve
Dugdales Pond	Maintenance in accordance with Management Plan
Trailer	Trailer Maintenance
Watford Road flower beds	Cut grass, Strim, Edge beds, Water, Deadheading
Parish	Check defibrillators
Office	Monthly Team Meeting
Weston Wood	Inspection & undertake maintenance as necessary
Note 1: In periods of inclement weather, maintenance on machinery and tools will be undertaken.	