



## **Full Council Meeting – 29 September 2022**

### **Agenda Item CC2346/22**

#### **Creation of a Working Group – Croxley Green Parish Council Elections**

##### **Introduction**

To agree to the creation of a working group for the Council's 2023 elections.

##### **Discussion**

Our next election will take place in May 2023, where we hope members of the public will put themselves forward to be part of the Parish Council. For the 2019 election a working party was formed to promote the role of Councillor, support potential candidates and ensure a smooth experience for all. It is proposed a similar working group is set up ahead of the 2023 elections.

##### **Election Working Party**

Ahead of the 2019 Election a working party was led by Cllr Benner and Cllr Gallagher to promote the council, support potential candidates and provide an overview of the election approach. This included a "meet the councillor" event, self-made promotional video, social media posts and other pre-election information. The approach was successful, with enough candidates putting themselves forward to prompt an election.

A similar approach is proposed for the 2023 election, with promotional materials and support for candidates to commence late 2022 and early 2023. We may also want to promote the election in 2023 if held.

##### **Recommendation**

1. To set up a working party with the terms of reference attached.

**Cllrs Emily Benner & Andrew Gallagher**  
**September 2022**

## ANNEX A – DRAFT TERMS OF REFERENCE

### **CROXLEY GREEN PARISH COUNCIL**

#### **CROXLEY GREEN PARISH COUNCIL ELECTIONS**

##### **1. Membership**

Members of the working group will be appointed by the Parish Council and membership will be reviewed annually.

Members of the public may also be members of the working group, subject to agreement by the Parish Council.

##### **2. Leader**

The leader of the working group must be an elected Member and will be chosen by the working group and agreed by the Parish Council. This will be subject to review annually.

The leader will be the working group's main point of contact for Council staff, Council members and members of the public.

##### **3. Responsibility and powers**

Working groups cannot make decisions on behalf of the Parish Council.

The working group will report progress to the Finance & Administration committee.

The working group will report its recommendations & make funding requests to the Finance & Administration committee or full Council.

##### **4. Purpose**

The purpose of the working group is to

- Encourage residents' participation in the Council's 2023 elections.

##### **5. Meeting Schedule**

The working group will meet on an ad-hoc basis at times convenient to Members.