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Community Way
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MINUTES OF the 353rd MONTHLY MEETING OF THE COUNCIL
HELD Online using ZOOM secure video conference
ON THURSDAY 24 SEPTEMBER 2020

Present: Cllr Gallagher in the Chair Ryan Bennett – Clerk to the Council
Amanda Gardiner – Administrative Officer

Cllrs Benner, Birch, Cole, Jacob, Mitchell, Montague, Taylor, Tobin, Vassiliou,
Walker, Wallington and Yeung

Voting Members: 13

Members of the Public: 3

CC2123/20 Apologies for Absence

Apologies were received from Cllrs Hughes and Kyriakou.

CC2124/20 Declarations of Interests by Members

The Chairman recommended that any declarations be made at the appropriate time.

CC2125/20 Co-Option of One Councillor for Dickinsons Ward

[In accordance with Standing Order 13.1.15 the meeting was suspended between 20:03-20:09]

The Chairman introduced this item and thanked the candidates for attending the meeting.

The Clerk then read out the name and address of the candidates. The candidates were Mr. Trevor Collingwood, Mr. Stephen Crabtree, Ms. Josanne Leon and Ms. Margaret Pereira.

The Chairman then invited the candidates to speak for up to three minutes. Mr Crabtree, Mr Collingwood and Ms Leon spoke for 3 minutes. The Clerk read the written statement from Ms Pereira.

The Chairman then called for a proposer and seconder to proceed to co-opt a Councillor.

Resolved:

- That the co-option of one Councillor from those nominated is carried out using the documented co-option procedure that had been circulated to Councillors prior to the meeting.

Resolved:

- That Mr. Stephen Crabtree is co-opted.

The Chairman thanked all those who had volunteered on this occasion and congratulated the candidate who had been successful. Those who had not been successful on this occasion would be welcome to offer themselves again if another casual vacancy arose and might like to consider standing for election in 2023.

CC2126/20 Parish Matters

No matters were brought to the attention of Councillors.

CC2127/20 Representations from the Public

No representations were made.

CC2128/20 Minutes

The Minutes up for review were the Minutes of the 352nd Monthly Meeting of the Council held on 30 July 2020.

Resolved:

- That the Minutes of the 352nd Monthly Meeting of the Council held on 30 July 2020 be approved and signed by the Chairman.

CC2129/20 Matters Arising

Cllr Cole informed Members that he had seen Croxley Green PCSOs in the village and had been introduced to our new PCSO Shane Watts.

The Chairman informed Members that he is proposing to write to the Chief Inspector Hertfordshire Police to request that the SLA more accurately reflects the PCSOs actual duties.

CC2130/20 Committee Reports

CC2130.1/20 Planning and Development Committee held on Thursday 5 and Tuesday 17 March, Thursday 7 and Tuesday 19 May, Thursday 4 and Tuesday 16 June, Thursday 2 and Tuesday 14 July, Thursday 6 and Tuesday 18 August 2020

Resolved:

- That the Minutes of the Planning and Development Committee meeting held on Thursday 5 and Tuesday 17 March, Thursday 7 and Tuesday 19 May, Thursday 4 and Tuesday 16 June, Thursday 2 and Tuesday 14 July, Thursday 6 and Tuesday 18 August 2020 be adopted as a report of the meeting.

CC2130.2/20 Any matters arising

There were no matters arising.

CC2130.3/20 Leisure, Events & Environment Committee held on Tuesday 3 March, Tuesday 5 May and Tuesday 7 July 2020

Resolved:

- That the Minutes of the Leisure, Events & Environment Committee meeting held on Tuesday 3 March, Tuesday 5 May and Tuesday 7 July 2020 be adopted as a report of the meeting.

CC2130.4/20 Any matters arising

There were no matters arising.

CC2130.5/20 Finance and Administration Committee held on Thursday 27 February, Thursday 30 April and Thursday 25 June 2020

Resolved:

- That the Minutes of the Finance & Administration Committee of Thursday 27 February, Thursday 30 April and Thursday 25 June

2020 be adopted as a report of the meeting.

CC2130.6/20 Any matters arising

There were no matters arising.

CC2131/20 Clerk's Report

The Clerk provided a summary of activities undertaken by the Parish Council office and Parish Rangers. See report on Parish Council website.

CC2132/20 Standing Orders

The Clerk introduced the topic of Standing Orders and informed Members that 2 items will be corrected. Cllr Benner informed Members that she had written to NALC 3 times to request gender neutral language, but no response has been received.

Resolved:

- That Standing Orders as supplied with the Agenda be updated with the following amendments:-

Meetings Generally

"5.10. A person shall raise their hand when requesting to speak and stand when speaking." Replace "and stand" by "and may stand".

Rules of Debate

14.19. Before an original or substantive motion is put to the vote, the chairman of the meeting shall be satisfied that the motion has been sufficiently debated that the mover of the motion under debate has exercised or waived his right of reply. Replace "his" by "their"

- That the updated Standing Orders be adopted by Council.

CC2133/20 Parish Council Meeting Arrangements

The Chairman introduced the topic of Parish Council meeting arrangements and members discussed rule of 6 and preference not to mix in person and zoom attendance of meetings. Parish Council will continue to meet remotely until further notice.

CC2134/20 Website Content Accessibility Guidelines

The Clerk introduced the topic of Website Content Accessibility Guidelines and the steps that organisations need to take to be compliant. Croxley Green Parish Council does not meet the requirements to be exempt from the regulations.

Due to the high cost of making the current website accessible, Councillors agreed that a better use of the councils funding would be to build a new website from scratch, with accessibility requirements built in.

Resolved:

- That a disclaimer is added to the Parish Council website to inform users that the current site does not meet the new Website Content Accessibility Guidelines.
- That the Clerk investigates building a new compliant website by September 2021 and updates Council at the F&A Committee Meeting on 29 October 2020.

CC2135/20 Council Response to the Societal Impacts of Coronavirus & Creation of a Working Group

[In accordance with Standing Order 13.1.10 this item was added to the Agenda]

The Clerk introduced the paper on Council response to the societal impacts of coronavirus and creation of a working group. The purpose of the working group is to work with the community to compile a list of actions the Council can take to alleviate problems caused by the impact of coronavirus on the locality. Cllrs Benner, Cole, Crabtree, Gallagher, Hughes, Mitchell, and Taylor expressed an interest in joining the Working Party.

Resolved:

- That the Council establishes a Coronavirus Response Working Group
- That the Council approves the Terms of Reference
- That Cllrs Cole, Crabtree, Gallagher, Hughes, Mitchell and Taylor are members of the Coronavirus Response Working Group

CC2136/20 Closure

There being no further business the Chairman closed the meeting at 9:24pm