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Community Way
Croxley Green
Rickmansworth
Hertfordshire WD3 3SU

MINUTES OF A MEETING OF THE
LEISURE, EVENTS & ENVIRONMENT COMMITTEE
HELD Online using ZOOM secure video conference
ON 5 JANUARY 2021 at 8.00 PM

Present: Cllr Montague – In the Chair
Ryan Bennett – Clerk to the Council
Amanda Gardiner – Administrative Officer
James Townley – Grounds Maintenance Manager

Cllrs Benner, Crabtree, Hughes, Tobin, Vassiliou
In Attendance: Cllrs Cole and Gallagher
Voting Members: 7
Members of the Public: 0

LEE1603/21 Apologies for Absence

Apologies were received from Cllr Kyriakou.

LEE1604/21 Declarations of Interest

The Chairman recommended that any declarations of interest be made, if necessary, throughout the meeting.

LEE1605/21 Representations from the Public

No representations were made.

LEE1606/21 Minutes

Members had no comments regarding the Minutes.

Resolved:

- That the Minutes of the meeting held on Tuesday 3 November 2020 be approved and signed by the Chairman.

LEE1607/21 Matters Arising

There were no matters arising.

LEE1608/21 Ranger's Update

The Grounds Maintenance Manager gave an update on the activities completed by the Rangers. In addition to their regular activities, he gave the following updates:

- Christmas Decorations put up on the Parish Council offices and forecourt.
- Delivered the Parish Pump.
- Put up No Parking signs at the bottom of Mill Lane.
- Cut back the vegetation along Buddleia Walk to maintain footpath width.
- Built and installed a replacement for the damaged wooden bench in the Orchard.
- Used traditional hedge laying techniques on Footpath 7.
- Cleaned road signs along the Green.

- Renumbered the dog bins which will enable residents and contractors to inform the office of any issues.

Councillors asked questions on repairs to the handrail on footpath 7, hedges and putting down materials that would make the entrance to Stone's Orchard from the Guild less muddy.

LEE1609/21 Litter Reduction Sub-Committee

Chairman provided a verbal update from the Litter Reduction Sub-Committee. Chairman advised Members that 3 councillors had hand delivered letters to local businesses about the litter campaign; a litter pick event was held on 13th December 2020 – 30 residents collected 140kg of litter; members of the sub-committee have discussed the creation of point-of-sale material and stickers and the next litter pick event in Spring.

LEE1610/21 Festive Karaoke

Cllr Benner provided a verbal update on the Festive Karaoke. Cllr Benner thanked the Parish Council Staff for setting up the event and managing the booking system. The Festive Karaoke was popular with families, especially as Santa dropped by. Suggestion for 2021 would be to run a shorter event and tie-in with the Christmas Market.

LEE1611/21 Local Travel Map & Croxley Consumer Week

Cllr Benner provided a verbal update on the creation of a Local Travel Map. Cllr Benner has collated feedback from Councillors and Parish Rangers to share with the map illustrator. The timeline for the delivery of the new Map is early April. Councillors suggested having a pdf version of the map for residents to download and printing the map on 1 side of the Parish Pump.

LEE1612/21 Events 2021

The Chairman introduced the topic of Events 2021 and members reviewed the plan for this year. The COVID-19 Lockdown means that it is not possible to hold the Wassail. Decisions on what events can be run in 2021 will be discussed at LEE Committee meeting on 2nd March 2021.

LEE1613/21 LEE Budget Tracker Report 2020/21

LEE Budget Tracker Report 2020/21 was reviewed. Members identified events and activities that are not going ahead in 2020/21 due to COVID-19. Budget from those items will be made available to Council to spend on its COVID-19 community response. Committee have allocated £5,500 from Budget 2020/21.

Please see below for updated Budget Tracker.

[The Committee made this decision under Standing Order 19.12]

LEE1614/21 Budget 2021/22

Members made no changes to the Budget which was supplied with the Agenda.

Resolved:

- That the LEE Budget for 2021/22, a total of £81,360, is put forward to Council for approval.

LEE1615/21 Closure

There being no further business the Chairman closed the meeting at 9:00pm