

**PUBLIC NOTICE OF MEETING/ SUMMONS FOR COUNCILLORS**  
**(Members of the public are welcome to attend)**

Dear Councillor

You are hereby summoned to attend the FINANCE & ADMINISTRATION COMMITTEE to be held in the Council Chamber, Council Offices, on THURSDAY 11 FEBRUARY 2016 at 8.00pm at which meeting the following business will be transacted and any other business which may be legally transacted at such a meeting.

**AGENDA**

- FA1142/16 Apologies for Absence
- FA1143/16 Declarations of Interest  
To note declarations of Members personal interests in respect of items on this agenda.
- FA1144/16 Representations from the Public  
To hear representations from the public relating to specific items on this agenda in accordance with Standing Order 5.5.
- FA1145/16 Minutes  
To approve as correct and sign the Minutes of the meeting held on Thursday 14 January 2016.
- FA1146/16 Matters Arising  
Any matters arising.
- FA1147/16 Monthly Accounts  
To approve the Monthly Management Accounts and associated expenditure for month 10 (January 2016).
- FA1148/16 Closure

A handwritten signature in dark ink, appearing to read 'David Allison', is written over a horizontal line.

David Allison  
Clerk to the Council  
5 February 2016