

**PUBLIC NOTICE OF MEETING/ SUMMONS FOR COUNCILLORS
(Members of the public are welcome to attend)**

Dear Councillor

You are hereby summoned to attend the FINANCE & ADMINISTRATION COMMITTEE to be held in the Council Chamber, Council Offices, on THURSDAY 13 APRIL 2017 at 8.00pm at which meeting the following business will be transacted and any other business which may be legally transacted at such a meeting.

AGENDA

- FA1242/17 Apologies for Absence
- FA1243/17 Declarations of Interest
To note declarations of Members personal interests in respect of items on this agenda.
- FA1244/17 Representations from the Public
To hear representations from the public relating to specific items on this agenda in accordance with Standing Order 5.5.
- FA1245/17 Minutes
To approve as correct and sign the Minutes of the meeting held on Thursday 9 March 2017.
- FA1246/17 Matters Arising
Any matters arising.
- FA1247/17 Monthly Accounts
To approve the Monthly Management Accounts and associated expenditure for month 12 March 2017.
- FA1248/17 Parish Pump
To discuss initial ideas for the future of the Council's Parish Pump magazine in terms of design and format and agree, as appropriate, presenting possible options to full Council in June 2017.
- FA1249/17 PART 2
If so resolved, to approve that, having regard to the nature of the business to be transacted, the Press and Public are excluded from the next item(s) on the agenda.

FA1249.1/17 Land Acquisition

To discuss and agree as appropriate draft land acquisition contract in regard to a particular site – see attached (issued to Council Members only).

FA1249.2/17 Payroll and Bank Services

To receive a verbal update from the Clerk on matters relating to the Council's payroll and bank services.

FA1250/17 Closure

A handwritten signature in black ink, appearing to read "David Allison", with a long horizontal line extending to the right from the end of the signature.

David Allison
Clerk to the Council
7 April 2017