

**PUBLIC NOTICE OF MEETING/ SUMMONS FOR COUNCILLORS
(Members of the public are welcome to attend)**

Dear Councillor

You are hereby summoned to attend the FINANCE & ADMINISTRATION COMMITTEE to be held in the Council Chamber, Council Offices, on THURSDAY 19 MAY 2016 after the Annual (General) Meeting at which meeting the following business will be transacted and any other business which may be legally transacted at such a meeting.

AGENDA

- FA1163/16 Apologies for Absence
- FA1164/16 Declarations of Interest
To note declarations of Members personal interests in respect of items on this agenda.
- FA1165/16 Representations from the Public
To hear representations from the public relating to specific items on this agenda in accordance with Standing Order 5.5.
- FA1166/16 Minutes
To approve as correct and sign the Minutes of the meeting held on Thursday 14 April 2016.
- FA1167/16 Matters Arising
Any matters arising.
- FA1168/16 Monthly Accounts
To approve the Monthly Management Accounts and associated expenditure for month 1 (April 2016).
- FA1169/16 Closure

A handwritten signature in dark ink, appearing to read 'David Allison', with a horizontal line underneath it.

David Allison
Clerk to the Council
12 May 2016