

PUBLIC NOTICE OF MEETING/ SUMMONS FOR COUNCILLORS
(Members of the public are welcome to attend)

Dear Councillor

You are hereby summoned to attend the 328th MONTHLY MEETING OF THE COUNCIL to be held in the Council Chamber, Council Offices on THURSDAY 28 SEPTEMBER 2017 at 8pm at which meeting the following business will be transacted and any other business which may be legally transacted at such a meeting.

AGENDA

- CC1760/17 Apologies for Absence
- CC1761/17 Declarations of Interests by Members
To note declaration of Members' personal interests in respect of items on this agenda.
- CC1762/17 Co-Option of One Councillor (Dickinsons Ward)
To nominate and appoint by co-option one Councillor from those who have submitted an expression of interest – see attached submitted Application Forms.
- CC1763/17 Parish Matters
A 10 minute opportunity to allow members of the public to bring to the attention of Councillors matters of concern or interest within the Parish.
- CC1764/17 Representations from the Public
To hear representations from the public relating to specific items on this agenda in accordance with Standing Order 5.5.
- CC1765/17 Minutes
To approve, if necessary to correct and to sign the Minutes of the 327th Monthly Meeting of the Council held on Thursday 27 July 2017.
- CC1766/17 Matters Arising
- CC1767/17 Committee Reports
To consider and if agreed, adopt the following reports:
CC1767.1/17 Environment and Amenity Committee held on Tuesday 4 July 2017.
CC1767.2/17 Any matters arising
CC1767.3/17 Planning and Development Committee held on Wednesday 5 July, 19 July, 2 August and 16 August 2017
CC1767.4/17 Any matters arising
CC1767.5/17 Finance and Administration Committee held on Thursday 13 July 2017.
CC1767.6/17 Any matters arising
- CC1768/17 P&D meeting dates
To ratify the recommendations from the P&D meeting on 2 August that Planning and Development Committee meetings be moved from the first and third Wednesday of the month to the first and third Thursday of each month and that Standing Orders are updated accordingly.

- CC1769/17 Parish Council Risk Assessment Review
To review the Council's Risk Assessment – see attached.
- CC1770/17 Parish Council's Internal Audit review
To review the effectiveness of the Council's internal audit – see attached.
- CC1771/17 Annual Accounts 2016/17 – Annual Return and External Audit Report for the year ending 31 March 2017
To note the conclusion of the External Audit, and that the Annual Return for the Parish Council's Accounts for the year ending 31 March 2017 has been signed off by the External Auditor, and to receive and discuss the External Auditors report – see attached.
- CC1772/17 Review of PCSO Contract
To discuss and agree as appropriate renewal of the PCSO contract which expires in June 2018 as six months' notice of termination would be required and to give delegated authority to the Clerk to renew and sign the new contract in June 2018 – see attached.
- CC1773/17 Neighbourhood Plan update
To receive a verbal update on the progress of the Neighbourhood Plan.
- CC1774/17 Metropolitan Line Extension (MLX)
To discuss and agree as appropriate that the Parish Council issues a Freedom of Information Request upon TFL and other bodies to establish where and upon what the current expenditure on the project has been spent – see attached.
- CC1775/17 Budgets 2018 -19
To discuss annual budget proposals for the financial year 1 April 2018 to 31 March 2019 and beyond as necessary – see attached.
- CC1776/17 Parish Pump Newsletter
To receive a verbal update on the production of the Parish Pump newsletter.
- CC1777/17 Web Cam
To discuss the principle of and agree any action(s) as appropriate to installation of a web cam in the Council's meeting room to facilitate the filming, recording or streaming meetings.
- CC1778/17 Closure



David Allison
Clerk to the Council
22 September 2017