

PUBLIC NOTICE OF MEETING/ SUMMONS FOR COUNCILLORS
(Members of the public are welcome to attend)

Dear Councillor

You are hereby summoned to attend the 318th MONTHLY MEETING OF THE COUNCIL to be held in the Council Chamber, Council Offices on THURSDAY 29 SEPTEMBER 2016 at 8pm at which meeting the following business will be transacted and any other business which may be legally transacted at such a meeting.

AGENDA

- CC1628/16 Apologies for Absence
- CC1629/16 Declarations of Interests by Members
To note declaration of Members' personal interests in respect of items on this agenda.
- CC1630/16 Representations from the Public
To hear representations from the public relating to specific items on this agenda in accordance with Standing Order 5.5.
- CC1631/16 Minutes
To approve, if necessary to correct and to sign the Minutes of the 317th Monthly Meeting of the Council held on Thursday 28 July 2016.
- CC1632/16 Matters Arising
- CC1633/16 Committee Reports
To consider and if agreed, adopt the following reports:
- CC1633.1/16 Environment and Amenity Committee held on Tuesday 5 July 2016.
 - CC1633.2/16 Any matters arising
 - CC1633.3/16 Planning and Development Committee held on Wednesday 6 July, Wednesday 20 July, Wednesday 3 August and Wednesday 17 August 2016.
 - CC1633.4/16 Any matters arising
 - CC1633.5/16 The Finance and Administration Committee scheduled for 8 September was inquorate and so there are no minutes to consider as a report.
 - CC1633.6/16 Any matters arising
- CC1634/16 Annual Accounts 2015/16 – Annual Return and External Audit Report for the year ending 31 March 2016
To note the conclusion of the External Audit, and that the Annual Return for the Parish Council's Accounts for the year ending 31 March 2016 has been signed off by the External Auditor, and to receive and discuss the External Auditors report – see attached.
- CC1635/16 All Saints Church Memorial Glass Doors
To discuss and agree as appropriate that a councillor represents the Parish Council on the All Saints' Church Memorial Glass Doors Committee – see attached.
- CC1636/16 Verbal update on Neighbourhood Plan
To receive a verbal update on the progress of the Neighbourhood Plan.

CC1637/16 Verbal update Christmas Market

To receive a verbal update on the Christmas Market taking place on 17 December 2016.

CC1638/16 Budgets 2017/18

To discuss annual budget proposals for the financial year 1 April 2017 to 31 March 2018 and beyond as necessary – see attached.

CC1639/16 Closure

A handwritten signature in black ink, appearing to read 'David Allison', with a long horizontal line extending to the right from the end of the signature.

David Allison
Clerk to the Council
23 September 2016