



MINUTES OF THE ANNUAL (General) MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 11 MAY 2017 AT 8.00PM

Cllr Mitchell – In the Chair (AGM126/17)

David Allison – Clerk to the Council

Cllr Saxon – in the Chair
(AGM127/17 onwards)

Ryan Bennett – Administrative Assistant

AGM126/17 Election of Chairman

It was proposed by Cllr Vassiliou and seconded by Cllr Hollands that Cllr Saxon be nominated Chairman for the year 2017/2018. There were no other nominations.

Resolved:

- That Cllr Saxon be elected Chairman of Croxley Green Parish Council for the year 2017/2018.

AGM127/17 Acceptance of Office

Cllr Saxon accepted the Chairmanship and then duly signed the Declaration of Acceptance of Office which was countersigned by the Clerk.

Cllr Saxon thanked Cllr Mitchell for the four years of service he gave as Chairman of Croxley Green Parish Council. He stressed the importance of the role of Chairman and how difficult the position can be at times. Cllr Saxon praised the professionalism that Cllr Mitchell brought to the role and for the successful period over which Cllr Mitchell had served.

Members gave a round of applause to the departing Chairman.

AGM128/17 To Record Those Present and Apologies for Absence

Present: Cllrs Bains, Baldwin, Edmunds, Gallagher, Holland, Kaur, Mitchell, Montague, Saxon, Vassiliou, Wallington and Wynne-Jones

Voting Members: 12

Not Present: Cllr Hobbs

Apologies had been received from Cllrs Cole, Linhart & Ridley.

There were no Members of the public present.

AGM129/17 Election of Vice Chairman

The Chairman asked for proposals for the office of Vice Chairman of the Council for the year 2017/2018. It was proposed by Cllr Vassiliou and seconded by Cllr Bains that Cllr Hollands be elected Vice Chairman. There were no other nominations.

Resolved:

- That Cllr Hollands be elected Vice Chairman of Croxley Green Parish Council for the year 2017/2018.

AGM130/17 Appointment and Composition of Committees

AGM130.1/17

Resolved:

- That in accordance with Standing Order 19.2, the following Committees are appointed: Finance and Administration Committee; HR and Compliance Committee; Planning and Development Committee; Environment and Amenity Committee.

AGM130.2/17 The Clerk advised that Standing Orders state that there should be a maximum of 7 Members per Committee. He added that the Chair and Vice Chair of Council were automatically Members of both Committees. He informed those present that Cllrs Cole & Linhart had requested to stand on the E&A Committee.

Resolved:

- That the Environment & Amenity Committee shall consist of Cllrs Cole Edmunds, Kaur, Linhart, Montague, Vassiliou and Wynne-Jones.
- That the Planning & Development Committee shall consist of Cllrs Bains, Baldwin, Gallagher, Hobbs, Mitchell and Wallington.

Cllr Ridley is without portfolio and not on any Committee.

The Clerk advised that the Finance and Administration Committee is comprised of the Chair and Vice Chair of the Council and of both Committees.

The Clerk advised that the HR and Compliance Committee is comprised of the Chair and Vice Chair of the Council plus two Cllrs. Cllrs Edmunds and Mitchell said they would like to be on this Committee.

Resolved:

- That Cllrs Edmunds and Mitchell are members of the HR and Compliance Committee together with the Chair and Vice Chair of the Council.

AGM131/17 Chairman and Vice Chairman of Standing Committees

The Chairman declared an adjournment to allow the Committees to elect their Chairman and Vice Chairman.

When the meeting reconvened, it was reported that the Committees would have the following Chairman and Vice-Chairman for the year 2017/2018:

	P&D Committee	E&A Committee	F&A Committee*
Chairman	Cllr Gallagher	Cllr Edmunds	Cllr Saxon
Vice-Chairman	Cllr Mitchell	Cllr Cole	Cllr Hollands

*The F&A Committee comprises of six members – Chair and Vice Chair of the Council, P&D and E&A.

AGM132/17 To receive reports from Council Representatives on Outside Bodies 2016/2017

AGM132.1/17 – Three Rivers Environmental Forum – Cllr Wynne-Jones.

This forum meets three times a year in Penn Chamber and is attended by District Councillors and Parish Councillors as well as representatives of local interested organisations. It is very well attended. In Three Rivers we are very privileged in having a series of extremely interesting environmental features which allows us to have interesting and productive meetings with a view to enhancing them and preserving them.

Among the main speakers last year we had a well-illustrated power point presentation of 'The Spread of Otters' in South West Herts (including the River Gade), another was on 'Future of the Green Belt' - very important for Croxley, 'The management of Grazing Rights on Croxley Common Moor', and Maintenance of high quality refuse recycling using laser beams and much more. After the main speaker, there follows questions and answers.

The Forum is then opened by the chairman and each member present is invited to discuss their own ideas and observations. This usually leads to a lively and constructive debate in which Cllr Dudley Edmunds representing Campaign to Protect Rural England (CPRE) plays a major part. It is most interesting listening to member's views on so many subjects.

Notes are taken by Kay Fitzgerald (Three Rivers Environmental Officer) for inclusion in the next agenda.'

I really enjoy this forum which is well organised and excellent for its promotion of environmental issues and exchanging information,

AGM132.2/17 – NHS Local Representation (Community Voice)

The Clerk advised that no information had been received from Community Voice during the year in order to pass on to the Council's representative, Cllr Kaur. It was believed that this might have arisen due to information being sent to the previous year's representative directly rather than through the office for the information to be passed on.

AGM133/17

Council Representation on Outside Bodies and organisations 2016/17

AGM133.1/17 – Joint Committee of Parish Councils – The Clerk advised that the representatives from Croxley Green Parish Council are normally the Chairman, Vice-Chairman and the Clerk.

Resolved:

- That the Chairman, Vice-Chairman and the Clerk represent the Parish Council on the Joint Committee of Parish Councils.

AGM133.2/17 – Three Rivers Environmental Forum – Cllr Wynne-Jones expressed an interest to continue to represent the Parish Council at these meetings for a further year (Cllr Edmunds also attends these meetings as a representative of the CPRE).

Resolved:

- That Cllr Wynne-Jones represents the Parish Council on the TRDC Environmental Forum.

AGM133.3/17 – NHS Local Representation (Community Voice) – Cllr Kaur expressed an interest to represent the Parish Council on the Community Voice.

Resolved:

- That Cllr Kaur represents the Parish Council on the Community Voice.

AGM134/17

Direct Debits

The Clerk advised Members that under the Council's Finance Regulations the Council must agree to variable Direct Debits at least every two years but in practice, and included in Standing Orders, this Council confirms authority for Direct Debits annually at this meeting.

The Clerk circulated a form to sign to the Chairman and Vice Chairman of each Committee who form the Finance and Administration Committee to provide their signature for the purposes of being authorised signatories for the Council's Bank Accounts. The Clerk also signed the form as an authorised signatory.

Resolved:

- That the Council continues with payments by variable direct debits;
- That the Members of the Finance and Administration Committee and the Clerk be authorised signatories for the Council's Bank Accounts;
- That payments may be made by Direct Debit, Cheque, BACS, CHAPS or direct bank to bank transfer to the recipients.

AGM135/17

Closure

There being no further business the Chairman closed the meeting at 8.35pm.