

## CROXLEY GREEN PARISH COUNCIL

MINUTES OF the 241<sup>st</sup> MONTHLY MEETING OF THE COUNCIL  
HELD IN THE COUNCIL CHAMBER  
ON THURSDAY 18 DECEMBER 2008

Present: Cllr Norman in the Chair

David Allison - Clerk  
Amanda Taft – Minute Taker

Cllrs Bains, Bennett, Birch, Brading, Hollands, C Jefford, Martin, Saxon, Seeley, Shafe, Vassiliou and Wynne-Jones

Voting Members: 13

There were 2 members of the public present

CC600/08

### Apologies for Absence

Apologies for absence were received from Cllrs Brand, Dann and Seabourne.

At this point, tribute was made to a former Councillor, Lawrence 'Lawrie' Matthews of Sycamore Road who died last month.

The Chairman informed those present that item CC608/08 had been withdrawn and that the Budget would not be discussed in a Part Two session but as part of the public meeting.

CC601/08

### Declarations of Interest by Members

The Chairman recommended that any declarations be made throughout the meeting as necessary.

CC602/08

### Representations from the Public

Representations were made by Mr Barry Grant, Chairman of the Residents Association. Mr Grant stated that the Residents Association wished to gather the views of everybody in the community with a view to the creation of a Village Plan. He then invited all Cllrs to their next meeting to be held on Monday 19 January at 8pm at the library.

CC603/08

### Minutes

It was proposed by Cllr Seeley and seconded by Cllr Wynne-Jones that the Minutes of the 240<sup>th</sup> Monthly Meeting of the Council held on Thursday 27<sup>th</sup> November 2008 be accepted. The proposal was agreed and the Chairman signed the Minutes.

CC604/08

### Matters Arising

CC591/08 Matters Arising; (CC563/08; CC551/08; CC540.3/08; CC526/08 Parish Council Website). An update on the progression of the website was requested to which the Clerk responded that a draft website will be up and running early in the new year.

CC592.4 Matters Arising (PD975/08 Puffin/Pelican Crossing in Watford Road/Junction of Harvey Road and Watford Road adjacent to the Shell Garage. The Clerk was asked if he had received any response from Highways to which he said that he had not.

CC598/08 Correspondence. Cllr Bennett asked that the letter to Highways (above) regarding the Section 106 Legal Agreement and the crossing at Watford Road/Junction of Harvey Road be placed on the schedule of correspondence. Cllr Bennett added that if any Cllr asked the Clerk to write a letter that they also request it be added to the schedule of Correspondence. The Clerk confirmed that Cllr Bennett has offered to create and present the format he would like for the schedule of correspondence.

- CC605/08 Committee Reports
- CC605.1/08 Environment and Amenity Committee held on Tuesday 2 December 2008  
 It was proposed by Cllr Vassiliou and seconded by Cllr Bennett that the Minutes of the Environment and Amenity Committee held on Tuesday 2 December 2008 be adopted. The proposal was agreed.
- CC605.2/08 Any matters arising  
 EA521/08 Budget 2009/2010 and beyond. The Clerk was asked for clarification about the presentation of the accounts. He clarified that the income (mainly from donations) and expenditure needed to be displayed on two different lines. He added that he would ensure that the income and expenditure are clearly marked and shown separately. The Clerk also added that the Flowers in Croxley Committee are working on setting up their own constitution.
- CC605.3/08 Planning and Development Committee held on Wednesday 3 December and 17 December  
 It was proposed by Cllr Saxon and seconded by Cllr Hollands that the Minutes of the Planning and Development Committee held on Wednesday 3 December and 17 December 2008 be adopted. The proposal was agreed.
- CC605.4/08 Any matters arising  
 There were no matters arising.
- CC605.5/08 Finance and Administration Committee held Thursday 11 December 2008  
 It was proposed by Cllr Wynne-Jones and seconded by Cllr Bains that the Minutes of the Finance and Administration Committee held Thursday 11 December be adopted. The proposal was agreed.
- CC605.6/08 Any matters arising  
 There were no matters arising.
- CC606/08 Freedom of Information Publication Scheme  
 The Chairman introduced this item and the Clerk referred Members to the previously circulated document. The Clerk advised that the model publication scheme has been prepared by the Information Commissioner and he commended Council to adopt this model. The Clerk was asked why the accounts were missing from Class Two and the Clerk replied that page one of the Annual Return is a summary of the accounts and he added that the website will include the monthly accounts and budgets etc. It was also asked what information may be exempt under Freedom of Information and the Clerk clarified that such information would include staff matters and information in draft format. It was proposed by Cllr Wynne-Jones and seconded by Cllr Bains that the model be adopted and the proposal was agreed.
- CC607/08 Application for a S137 Grant from the Guild of Sport  
 The Chairman introduced this item and the Clerk informed Councillors that further to the Finance and Administration meeting held 11 December it was for Council to ratify the decision. After a brief discussion it was proposed by Cllr Bains and seconded by Cllr Vassiliou that a S137 Grant of £1,500 be given to the Guild of Sport for grass cutting and the proposal was agreed.
- CC608/08 Application for a Grant from Croxley Green Community Centre  
 The Chairman introduced this item and informed those present that this item had been withdrawn from the Agenda.
- CC609/08 Chairman's Charity 2008/09  
 The Chairman introduced this item and informed Members that he had chosen

Hertfordshire Air Ambulance Service as his nominated Charity for 2008/09.

The Chairman stated that item CC611/08 (Budget 2009/2010) would be discussed before item CC610/08 (Correspondence) although the Minutes show them in chronological order.

CC610/08

Correspondence

The Clerk referred those present to the list of relevant correspondence which was circulated at the meeting. Cllr Seeley asked that Councillors take the time to read the seven items of correspondence (from about 35 people) who attended the Senior Citizens coach trip to see the Christmas Lights in London and had written to the Parish Councillors to express their thanks and gratitude for this outing.

Cllr Brading referred to correspondence to Peter Brooker of Three Rivers District Council (TRDC) regarding a donation to TRDC's Chairman's Charity. Cllr Brading stated that the matter had not been concluded and a number of issues remain outstanding.

The Clerk read out the content of the letter sent to Peter Brooker which stated that this matter had caused considerable anxiety and stress for the Clerk since August 2006 and that he had not knowingly given permission for the use of The Green or Stones Orchard.

The Clerk continued that he considered the action of TRDC on this matter in renegeing on an arrangement to bring this matter to a close was disgraceful.

CC611/08

Budget 2009/2010 and beyond

The Clerk displayed the budget on the whiteboard and informed those present that currently the precept was at £248,120 which is a 3.8% rise on the existing level. He stressed that at this stage this was merely a **draft** figure. The Clerk confirmed he would issue this **draft** budget with the Minutes.

CC612/08

Closure

There being no further business the Chairman closed the meeting at 9.20pm.