

CROXLEY GREEN PARISH COUNCIL

MINUTES OF the 256th MONTHLY MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 24 JUNE 2010

Present: Cllr Shafe in the Chair David Allison – Clerk to the Council

Cllrs Bennett, Jefford, Martin, Seabourne and Seeley

Not Present: Cllr Brand

Voting Members: 6

Public: 0

CC782/10 Apologies for Absence

Apologies had previously been received from Cllrs Bains, Birch, Brading, Dann, Hollands, Norman, Saxon, Vassiliou and Wynne-Jones.

CC783/10 Declarations of Interest by Members

There were no declarations of interest.

CC784/10 Representations from the Public

There were no representations.

CC785/10 Minutes

CC785.1/10 Council Meeting held on Thursday 29 April 2010

Resolved:

- that the Minutes of the 255th monthly meeting of the Council held on Thursday 29 April 2010 be approved and signed by the Chairman.

CC785.2/10 Matters Arising from Council Meeting held on Thursday 29 April 2010

CC763/10 (Adverse Weather Conditions Working Arrangements). The Clerk was asked if there had been any progress on this matter to which he replied that none had been made.

CC775/10 (Community Village Hall Flood Prevention Measures). The Clerk was asked what the current position was in relation to this matter. The Clerk replied that as agreed by Council the matter was now firmly in the hands of the Community Association to progress the flood prevention measures and that he was not aware of any commencement date for the works to start.

CC785.3/10 Minutes of the Annual Parish Meeting held on Thursday 29 April 2010

The Clerk advised that in accordance with good practice the Minutes of the Annual Parish Meeting should be signed off at the earliest opportunity following the meeting. The Clerk added that any matters arising will be addressed at the next Annual Parish Meeting.

Resolved:

- that the Minutes of the Annual Parish Meeting held on Thursday 29 April 2010 be approved and signed by the Chairman.

CC785.4/10 Minutes of the Annual General Meeting held on 13 May 2010

The Clerk advised again that in accordance with good practice the Minutes of the Annual General Meeting should be signed off at the earliest opportunity following the

meeting. The Clerk added that any matters arising will be addressed at the next Annual General Meeting.

Resolved:

- that the Minutes of the Annual General Meeting held on Thursday 13 May 2010 be approved and signed by the Chairman.

CC785.5/10 Minutes of the Extraordinary Meeting of Council held on Thursday 13 May 2010

Resolved:

- that the Minutes of the Extraordinary Meeting of Council held on Thursday 13 May 2010 be approved and signed by the Chairman.

The Clerk was asked whether there was anything to report regarding the matter of how the Council deals with its asset reporting. The Clerk advised that he had received information from our accountants and that he would circulate this to Members.

CC786/10 Committee Reports

CC786.1/10 Environment and Amenity Committee held on Tuesday 6 April 2010

Resolved:

- that the Minutes of the Environment and Amenity Committee held on Tuesday 6 April 2010 be adopted as a report of the meeting.

CC786.2/10 Any matters arising

There were no matters arising.

CC786.3/10 Planning and Development Committee held on Wednesday 7 April, 21 April and 19 May 2010

Resolved:

- that the Minutes of the Planning and Development Committee held on Wednesday 7 April 2010 and Wednesday 21 April 2010 and Wednesday 19 May 2010 be adopted as a report of the meeting.

Members noted that the Planning and Development meeting scheduled for 5 May 2010 was cancelled as there were no planning applications requiring the Committee's attention.

CC786.4/10 Any matters arising

There were no matters arising.

CC786.5/10 Finance and Administration Committee held Thursday 8 April and 13 May 2010

Resolved:

- that the Minutes of the Finance and Administration Committee held on Thursday 8 April and 13 May 2010 be adopted as a report of the meeting.

CC786.6/10 Any matters arising

There were no matters arising.

CC787/10 Annual Return for the Accounts for year ending 31 March 2010

The Chairman introduced this item. The Clerk referred to the paper circulated with the Agenda which identified that there was an error in Box 8 of the Annual Return in respect of the year ending 31 March 2009. The Clerk stated that the correct figure should be £208,309 and not £208,325.

Resolved:

- that the figure in Box 8 for the year ending 31 March 2009 be amended to £208,309.

CC788/10

Internal Audit Report for the Year Ending 31 March 2010

The Chairman introduced this item. The Clerk was very pleased to report that the end of year internal audit report had raised no issues with the exception of a final printing procedure of the cash book prior to closing the end of month accounts.

Members congratulated the Clerk on such a good audit report.

CC789/10

Councillor Leave of Absence

The Chairman introduced this matter and referred Members to the papers circulated with the Agenda. The Clerk pointed out that the Local Government Act 1972 Section 85 and the Council's Standing Orders (S.O. 24) refers to the procedure where if a Councillor fails to appear at a meeting for a period of six consecutive months then he would cease to be a Member of the Council. The Clerk added that given the circumstances that Cllr Brand finds himself in, he has decided to take a voluntary six month leave of absence.

The Clerk advised Members of the Standing Order and legal procedure whereby the failure to appear at a meeting is due to some reason approved by the Council before the expiry of the six month period. The Clerk added that Cllr Brand had last appeared at the Council meeting dated 25 March and that a six period from then would bring the date to the Council meeting 30 September 2010. The Clerk continued that he was obliged under Standing Orders to advise Council at the 5th month point but the Council do not have a meeting in August and that such notification would have to be at the 4th month point at the Council meeting in July.

Resolved:

- Members noted the position
- Members were not inclined to accept that the voluntary leave of absence by Cllr Brand was a sufficient reason of absence for approval by the Council.

CC790/10

S137 Grant to U3A

The Chairman introduced this matter referring to the fact that the Finance & Administration Committee had discussed that matter at their meeting on 13 May 2010 and had recommended a grant of £150 be given subject to ratification at this meeting.

Resolved

- that an S137 Grant of £150 be given to U3A

CC791/10

Three Rivers Environmental Forum

Members noted the report that had been prepared by Cllr Wynne-Jones and circulated with the Agenda. Members wished to record their thanks to Cllr Wynne-Jones for the report.

CC792/10

Chairman's Charity 2010/2011

Members noted that the Chairman's Charity for 2010/2011 was the Dogs Trust at Harefield Rehoming Centre.

CC793/10

The Chairman advised that the Part 2 item CC793.1/10 had been withdrawn from the Agenda.

CC794/10

Closure

There being no further business the Chairman closed the meeting at 8.33pm.