

Tel: 01923 710250
Social: CroxleyGreenPC
info@croxleygreen-pc.gov.uk
www.croxleygreen-pc.gov.uk



Community Way
Croxley Green
Rickmansworth
Hertfordshire WD3 3SU

MINUTES OF the 348th MONTHLY MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 26 SEPTEMBER 2019

Present: Cllr Gallagher in the Chair
Ryan Bennett – Clerk to the Council
Amanda Gardiner – Administrative Assistant

Cllrs Benner, Birch, Cole, Hughes, Hobbs, Kyriakou, Montague, Taylor, Tobin, Vassiliou, Walker, Wallington, Yeung.

Voting Members: 14

Members of the Public: 2

CC2031/19 Apologies for Absence

Apologies had been received from Cllrs Jacob & Mitchell

CC2032/19 Declarations of Interests by Members

The Chairman recommended that any declarations be made at the appropriate time.

CC2033/19 Parish Matters

A representative from the Croxley Green History Project, who was involved in arranging the Parish Council Peace Picnic held on 14th July 2019, made a suggestion to hold an Apple Day in Stone's Orchard in September 2020. This will be considered as an agenda item at the next meeting of the LEE committee.

CC2034/19 Representations from the Public

CC2039/19 – A representative from the Croxley Green Residents Association spoke about the proposed transfer of the Croxley Green History Project Website to the Parish Council.

CC2039/19 Establishment of a Working Group - Croxley Green History Project Website

[Under Standing Order 9.1.6 this item was brought up the Agenda]

[In accordance with Standing Order 13.1.15 the meeting was temporarily suspended between 9:13 – 9:23 PM to allow Members the opportunity to ask questions of the representative from the History Project]

The Clerk introduced the topic of establishing a Working Group to look into the possibility of transferring the Croxley Green History Project website to the Parish Council. Cllrs Tobin, Hobbs, Walker, Birch, Montague and Kyriakou expressed an interest in joining the Working Group.

It was suggested and agreed that the recommendation be amended to, "that the Council establishes a Working Group to look into the possibility of transferring the Croxley Green History Project website to the Parish Council."

Resolved:

- That the Council establishes a Working Group to look into the possibility of transferring the Croxley Green History Project website to the Parish Council.

CC2035/19 Minutes

The minutes up for review were the Minutes of the 347th Monthly Meeting of the Council held on Thursday 25 July 2019

Resolved:

- That the Minutes of the 347th Monthly Meeting of the Council held on Thursday 25 July 2019 be approved and signed by the Chairman

CC2036/19 Matters Arising

The Clerk provided updates on 3 items that were discussed at the Council Meeting held on 25 July

CC2019/19 Parish Nurse A grant application has been submitted and will be on the Agenda of the Council Meeting on 28 November 2019.

CC2018/19 S137 Grant Application from Merchant Taylors Place Management Company
A representative of Merchant Taylors Place Management Company was not able to attend the meeting to present their grant towards the refurbishment of Tennis Courts.

CC2021/19 Continuing Parish Council Funding of PCSOs – The Clerk advised that following discussions with Herts Police, Croxley Green Parish Council will receive a refund equivalent to 6 months payment, which will be deducted from a future bill, for the period that a dedicated PCSO was not on patrol in Croxley Green. Members thanked Cllr Wallington and the Clerk for helping to secure this refund to the Council.

CC2037/19 Committee Reports

CC2037.1/19 Planning and Development Committee held on Thursday 4 & 18 July and 1 & 15 August 2019

Resolved:

- That the Minutes of the Planning and Development Committee meeting held on Thursday 4 & 18 July and 1 & 15 August be adopted as a report of the meeting.

CC2037.2/19 Any matters arising

PD3420/19 ref 19/1520/FUL 30 Durrants Drive - Cllr Hobbs informed Members that the TRDC Planning Officer contacted the Parish Council to request feedback after a revised application was received with amendments made following comments from the P&D committee. He commented that this shows what impact the committee has been able to make with the implementation of the Neighbourhood Plan.

PD3412/19 ref 19/1331/FUL Grove Crescent – Cllr Hobbs informed Members that a local resident contacted all Councillors asking for further information on the development and that a member of the P&D had been in contact with them.

CC2037.3/19 Leisure, Events & Environment Committee held on Tuesday 2 July 2019

Resolved:

- That the Minutes of the Leisure, Events & Environment Committee meeting held on Tuesday 2 July 2019 be adopted as a report of the meeting.

CC2037.4/19 Any matters arising

There were no matters arising.

CC2037.5/19 Finance and Administration Committee held on Thursday 13 June 2019

Resolved:

- That the Minutes of the Finance & Administration Committee of Thursday 13 June 2019 be adopted as a report of the meeting.

CC2037.6/19 Any matters arising

There were no matters arising.

CC2038/19 Clerk's Report

The Clerk provided a summary of activities undertaken by the Parish Council office and Parish Rangers. See report attached.

CC2039/19 Establishment of a Working Group - Croxley Green History Project Website

This item was discussed above.

CC2040/19 Working Groups – Terms of Reference

The Clerk informed Members that Working Groups need to have defined Terms of Reference. A reference document on what needs to be included in the Terms of Reference has been circulated.

It was noted that as the NYE Fireworks Working Group has come near to the end of its work that they did not need to draw up any Terms of Reference.

Resolved:

- That the Council's Working Groups draw up specific terms of reference for ratification by Council.

CC2041/19 Social Media Policy

The Clerk outlined the updates to the Social Media Policy, which were made to allow Cllrs to become more pro-active on Social Media, and reminded Members of their responsibilities when using Social Media as a representative of the Council.

Resolved:

- That the amended Social Media policy is approved for adoption.

CC2042/19 Budget 2020/21

The Clerk drew Member's attention to the Draft Budget and informed them that there will be a standing item on all future committee meeting Agendas to discuss budget requirements for 2020/21.

CC2043/19 Strategic Planning & Budget Setting

The Chairman asked Councillors to consider what they want Council to achieve over the next 4 years and to determine priorities for themselves and their committees.

Resolved:

- That each of the three standing committees (F&A, LEE and P&D) to review their longer term strategic priorities in the light of Councillors' ambitions and shape their budget proposals for 2020-21 to achieve them.

CC2044/19 Confirmation of Staff Appointment

The Clerk confirmed that the Administrative Assistant has completed the 3 month probation and is now confirmed in role. Members present congratulated Amanda Gardiner on the confirmation of her appointment with applause.

CC2045/19 Closure

There being no further business the Chairman closed the meeting at 09:10 pm