

CROXLEY GREEN PARISH COUNCIL

MINUTES OF the 240th MONTHLY MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 27 NOVEMBER 2008

Present: Cllr Norman in the Chair
David Allison - Clerk
Amanda Taft – Minute Taker

Cllrs Bennett, Birch, Brading, Brand, C Jefford, Martin, Saxon, Seeley, Vassiliou and Wynne-Jones

Not Present: Cllr Dann

Voting Members: 10

There was 1 member of the public present

CC587/08 Apologies for Absence

Apologies for absence were received from Cllrs Bains, Hollands, Seabourne and Shafe

CC588/08 Declarations of Interest by Members

The Chairman recommended that any declarations be made throughout the meeting as necessary.

CC589/08 Representations from the Public

There were no representations.

CC590/08 Minutes

It was proposed by Cllr Wynne-Jones and seconded by Cllr Seeley that the Minutes of the 239th Monthly Meeting of the Council held on Thursday 30th October 2008 be accepted. The proposal was agreed and the Chairman signed the Minutes.

CC591/08 Matters Arising

CC577/08 (Matters Arising; CC563/08; CC551/08; CC540.3/08; CC526/08 Parish Council Website). An update on the progression of the website was requested to which the Clerk responded that he had received the draft format from the contractor and he had created the page structure. Photos and text are to be added and the Clerk advised those present that he would like to have a picture of each Parish Councillor together with a brief resume. Concerns were expressed about the principle of promoting individuals but the Clerk assured Members that he had viewed a number of sites with the thumbnail structures he was intending to use. The Clerk anticipated it would be a number of weeks until the website goes live.

CC578.2/08 (Matters Arising; EA496/08; EA485/08; EA474/08; Active Works List). The subject of grants was raised and the Clerk and the Chairman confirmed that the Parish Council have in the past, and would continue in the future to look and apply for relevant funding.

CC592/08 Committee Reports

CC592.1/08 Environment and Amenity Committee held on Tuesday 4 November 2008

It was proposed by Cllr Seeley and seconded by Cllr Vassiliou that the Minutes of the Environment and Amenity Committee held on Tuesday 4 November 2008 be adopted. The proposal was agreed.

CC592.2/08 Any matters arising

EA510/08 (Matters Arising; EA496/08; EA485/08; EA474/08 Active Works List). The Clerk was asked if he had written to other organisations regarding ad-hoc remedial

work. The Chairman responded that this issue was of an ongoing nature and one which both he and the Clerk were dealing with as opportunities presented.

EA514/08 (Tree Bulletin). The Chairman informed Members that the Rangers were in the process of mapping the street trees of Croxley Green.

CC592.3/08 Planning and Development Committee held on Wednesday 5 November and 19 November

It was proposed by Cllr Bennett and seconded by Cllr Saxon that the Minutes of the Planning and Development Committee held on Wednesday 5 November and 19 November 2008 be adopted. The proposal was agreed.

CC592.4/08 Any matters arising

PD975/08 (Puffin/Pelican Crossing in Watford Road/Junction of Harvey Road and Watford Road adjacent to the Shell Garage). The Clerk was asked if there had been any further developments on this item. The Chairman stated that Highways may try to alleviate congestion on the Watford Road by widening the road.

Cllr Brading informed Members that the Section 106 Agreement for the IMC site had now been signed although it did not specifically refer to the Harvey Road crossing. The Clerk was asked to write to Highways to seek their confirmation that funds from the Section 106 contribution would go towards the Harvey Road crossing.

CC592.5/08 Finance and Administration Committee held Thursday 13 November 2008

It was noted that the meeting due to be held 13 November was cancelled. It was asked that in future, if the Finance and Administration meeting is cancelled that a special meeting be arranged.

CC593/08 Parish Council Risk Assessment Review

The Chairman introduced this item and Members were invited to comment on the Risk Assessment. The Clerk pointed out that he had made an amendment on sheet 12, item 358 (dated 4 February 2008) where the following words had been added "Adequate provision/arrangements are made for functions to continue in the event of loss of staff". Members noted that a review had been undertaken by the Clerk.

CC594/08 Parish Council's Internal Audit review

This item was introduced by the Chairman and the Clerk went through the Review of Effectiveness chart that had been circulated with the Agenda. The Clerk continued by adding that the effectiveness of the internal audit review would be considered and reviewed on an annual basis at future Council meetings in July of each year along with the review of the Council's Risk Assessment. It was noted that an audit plan would need to be produced and that this would be considered at the Council's July meeting.

CC595/08 Maintenance Contract with TRDC for the Green and Stones Orchard

Cllr Brading as a District Councillor declared an interest in this item and refrained from the discussion. It was asked whether the Minutes of the meeting held on Friday 24 October with Peter Brooker of Three Rivers District Council (TRDC), the Clerk and a small group of Cllrs had been received. The Clerk stated that these Minutes still had not been received but he had been assured they would be received in time for the Environment and Amenity meeting next week.

CC596/08 Budget 2009/2010 and beyond

This item was introduced by the Chairman and the Clerk added that he had circulated a budget briefing with the Environment and Amenity and Planning and Development agendas. The Clerk and Chairman both hoped that the budget can be agreed at the December Council meeting ideally but if not, it MUST be agreed at the January Council meeting.

CC597/08

Fireworks 2008

The Chairman introduced this item and the Clerk informed Cllrs that leaflets advertising the event had been given to all school children. Cllr Bennett asked for volunteers to distribute posters to all the local shops to display in their windows and volunteers were most forthcoming. The Clerk added that letters had been sent to local aerodromes, the British Red Cross would provide first aid cover and a temporary road closure had been arranged.

CC598/08

Correspondence

The Clerk referred those present to the list of relevant correspondence which was circulated at the meeting. He drew to Member's attention that TRDC had enquired as to the Clerk's view on setting a 2 hour parking restriction at the Barton Way/Community Way car parks. The Clerk's response was that there were no parking problems in these car parks and any restriction was unnecessary. Also, TRDC had sent an email regarding Special Expenses in relation to the contribution towards Watersmeet. The Clerk had replied that he was currently in discussion with Members of the Community Centre to see if some arrangement could be made to use their premises as Croxley Green's Village Hall.

The Clerk was asked to supply a list of requested correspondence and the progression of such at future meetings, as previously agreed by Council.

CC599/08

Closure

There being no further business the Chairman closed the meeting at 9.40pm.