



MINUTES OF the 342nd MONTHLY MEETING OF THE COUNCIL
 HELD IN THE COUNCIL CHAMBER
 ON THURSDAY 31 JANUARY 2019

Present: Cllr Saxon in the Chair David Allison – Clerk to the Council
 Ryan Bennett – Administrative Assistant

Cllrs Bains, Baldwin, Benner, Cole, Collingwood, Gallagher, Hobbs, Hollands, Mitchell, Vassiliou & Wallington.

Voting Members: 12

Not Present: Cllr Kaur

Members of the Public: 3

CC1953/19

Apologies for Absence

Apologies had been received from Cllrs Birch, Montague & Ridley.

CC19354/19

Declarations of Interests by Members

The Chairman recommended that any declarations be made at the appropriate time.

CC1955/19

Parish Matters

A Member from the Croxley Green History Project thanked the Council for agreeing the purchase of event display boards to be loaned out to community groups.

CC1956/19

Representations from the Public

No representations were made.

CC1957/19

Minutes

Resolved:

- That the Minutes of the 341st Monthly Meeting of the Council held on Thursday 20 December 2018 be approved and signed by the Chairman

CC1958/19

Matters Arising

There were no Matters Arising.

CC1959/19

Committee Reports

CC1959.1/19 Environment and Amenity Committee held on Tuesday 4 December 2018

Resolved:

- That the Minutes of the Environment & Amenity Committee meeting held on Tuesday 4 December 2018 be adopted as a report of the meeting.

CC1959.2/19 Any matters arising

Cllr Benner updated Members on the planned Quiz Night. She informed Members that it was due to take place on March 30 at the Community Centre, Village Hall.

CC1959.3/19 Planning and Development Committee held on Thursday 6 December and Wednesday 19 December 2018

Resolved:

- That the Minutes of the Planning and Development Committee

meeting held on Thursday 6 December and to note that the meeting scheduled for Wednesday 19 December 2018 was cancelled.

CC1959.4/19 Any matters arising

There were no matters arising.

CC1959.5/19 Finance and Administration Committee held on Thursday 13 December 2018

Resolved:

- That the Minutes of the Finance & Administration Committee of Thursday 13 December 2018 be adopted as a report of the meeting.

CC1959.6/19 Any matters arising

There were no matters arising.

CC1960/19 Standing Orders & Financial Regulations

Members reviewed the updated Standing Orders as supplied with the Agenda. Due to the length and complexity of the document and following comments from Members it was decided that the Standing Orders & Financial Regulations would not be updated at this time. The item will be deferred until the Council meeting of February 28.

CC1961/19 Planning for 2019 Council Elections

Cllr Gallagher updated Members on the progress made by the 2019 Election working party. He informed Members that an open evening had been scheduled for March 12 which would allow members of the public to come along to the office and have a chat with the Councillors informally about being a Cllr at Croxley Green Parish Council. He added the working party intended to send a leaflet round to every household encouraging residents to stand for election. He drew Members attention to the list of items outlined in the Supporting Paper which the working party were looking to achieve. Cllrs were all in favour of the proposals.

Resolved:

- That Council approves the proposed programme of actions and expenditure of up to £1,500 to cover any necessary costs to encourage people to stand for election to the Parish Council in 2019.

CC1962/19 Council Policy on Holding and Managing Reserves

Cllr Cole drew Members attention to the Supporting Paper which was supplied with the Agenda. He informed Members that the policy codifies the existing practice of the Council and allows the Council to be more open and transparent with its residents.

Resolved

- That Council adopts the policies set out in this paper.

CC1963/19 Clerk Recruitment

Cllr Mitchell gave a verbal update to Members on the ongoing recruitment of a new Clerk to the Council. He informed Members that an advert had been published and been placed on the Council website. There were also arrangements for the post to be advertised in the Watford Observer and their online recruitment portal.

CC1964/19

PART 2

Resolved:

- That the meeting proceeds to a confidential Part 2 discussion.

CC1964.1/19 Staff Salaries

The Chairman introduced this item and asked the Clerk to elaborate.

As the Agenda item was discussing the Administrative Assistant's position and salary, the Clerk asked him to leave the meeting. Prior notice had been given to him that this would be the case.

The Clerk referred to the confidential paper that had been circulated to Members. The paper advised that the HR & Compliance Committee had discussed and agreed the Clerk's proposals for staff salaries and the promotion of the Administrative Assistant to Administrative Officer.

Resolved

- Members noted the revised salary details.

CC1965/19

Closure

There being no further business the Chairman closed the meeting at 9.20pm