

CROXLEY GREEN PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 12 MAY 2011 AT 8.00PM

David Allison – Clerk to the Council
Amanda Taft – Minute Taker

AGM60/11 To Record those Present and Apologies for Absence

Cllr Shafe – In the Chair

Cllrs Baldwin, Bennett, Brading, Brand, Dann, Edmunds, Getkahn, Isard-Brown, Jordan, Martin, Ridley, Seeley, Vane and Wynne-Jones

Voting Members – 15

Public: 7

The Chairman welcomed the new Cllrs, those Cllrs that had been re-elected and the public to the meeting.

AGM61/11 Election of Chairman

It was proposed by Cllr Ridley and seconded by Cllr Brand that Cllr Brading be nominated Chairman for the year 2011/2012. It was proposed by Cllr Wynne-Jones and seconded by Cllr Brading that Cllr Bennett be nominated for Chairman for the year 2011/2012. Cllr Brading added that he did not wish to stand for Chairman. There were no other nominations.

Resolved:

- That Cllr Bennett be elected Chairman of Croxley Green Parish Council for the year 2011/2012.

AGM62/11 Acceptance of Office

Cllr Bennett accepted the Chairmanship and then duly signed the Declaration of Acceptance of Office which was countersigned by the Clerk.

AGM63/11 Election of Vice Chairman

The Chairman asked for proposals for the office of Vice Chairman of the Council for the year 2011/2012. It was proposed by Cllr Seeley and seconded by Cllr Wynne-Jones that Cllr Shafe be elected Vice Chairman. There were no other nominations.

Resolved:

- That Cllr Shafe be elected Vice Chairman of Croxley Green Parish Council for the year 2011/2012.

AGM64/11 Composition of the Committees

The Clerk advised that Standing Orders states that there should be a maximum of 7 Members per Committee. He added that the Chair and Vice Chair were automatically Members of both Committees. The Clerk gave an overview of the roles and responsibilities of both Committees and the Chair suggested that each Cllr be asked which Committee they would prefer to sit on.

Ten Councillors, Cllrs Brading, Baldwin, Ridley, Vane, Getkahn, Martin, Jordan, Edmunds, Dann and Seeley opted for the Environment and Amenity Committee. Cllrs Isard-Brown and Wynne-Jones chose the Planning and Development Committee.

Cllrs Baldwin and Jordan then chose to change to the Planning and Development Committee bringing its number of Members to four while the Environment and Amenity Committee was still oversubscribed with eight members. The Clerk then wrote the names of those Cllrs wishing to be on the E&A Committee on slips of paper and the Chairman asked Amanda Taft to draw one name; that name being the Cllr who would not be on the Environment and Amenity Committee but would be on the Planning and Development Committee. Cllr Martin's name was drawn.

Therefore, Cllrs Brading, Dann, Edmunds, Getkahn, Ridley, Seeley and Vane are the seven Members of the Environment and Amenity Committee.

Cllrs Baldwin, Isard-Brown, Jordan, Martin and Wynne-Jones are the five Members of the Planning and Development Committee.

Cllr Brand is once again without portfolio as he chose not to stand on either Committee.

AGM65/11 Chairman and Vice Chairman of Standing Committees

The Chairman declared an adjournment to allow the Committees to elect their Chairman and Vice Chairman.

When the meeting reconvened, it was reported that the Committees would be constituted as follows for the year 2011/2012:

	P&D Committee	E&A Committee	F&A Committee*
Chairman	Cllr Wynne-Jones	Cllr Seeley	Cllr Bennett
Vice-Chairman	Cllr Jordan	Cllr Dann	Cllr Shafe

*The F&A Committee comprises of six members – Chair and Vice Chair of the Council, P&D and E&A.

AGM66/11 Council Representations on Outside Bodies and Organisations

AGM66.1/11 - Road Safety – Cllr Martin volunteered to be the Parish Council representative.

Resolved:

- That Cllr Martin represents the Parish Council on the Road Safety Committee.

AGM66.2/11 – Joint Committee of Parish Councils – The Clerk advised that the representatives from Croxley Green Parish Council are normally the Chairman, Vice-Chairman and the Clerk.

Resolved:

- That the Chairman, Vice-Chairman and the Clerk represent the Parish Council on the Joint Committee of Parish Councils.

AGM66.3/11 – Three Rivers Environmental Forum – Cllr Wynne-Jones stated that he would like to represent the Parish Council at these meetings for a further year. Cllr Edmunds offered to act as substitute if he is unavailable.

Resolved:

- That Cllr Wynne-Jones represents the Parish Council on the TRDC Environmental Forum and Cllr Edmunds acts as substitute if necessary.

AGM66.4/11 – NHS Local Representation (Community Voice) – Cllrs Bennett and Baldwin volunteered to represent the Parish Council on the Community Voice.

Resolved:

- That Cllrs Bennett and Baldwin represent the Parish Council on the Community Voice.

AGM66.5/11 – Any Other External Representation – It was requested that a Cllr represents the Parish Council on the Croxley Green Community Association. The Clerk added that he has been the representative for the past year but the meetings clash with the Planning and Development meetings (first Wednesday of the month). The Clerk added that he would put this matter on the next Council Agenda for discussion.

AGM67/11

Direct Debits

The Clerk advised Members that by law the Parish Council must have two signatures and this item is to regularise and acknowledge that we pay certain bills by Direct Debit. The Clerk pointed out that Peninsular (£220 per month) also has to be added to the list of direct debits as detailed on the Agenda.

Resolved:

- It was proposed by Cllr Bennett and seconded by Cllr Martin that we continue with the payment by direct debit and the proposal was agreed.

AGM68/11

Croxley Green South Ward Vacancy

The Chairman introduced this item and the Clerk advised that as there were insufficient nomination to fulfil the five vacancies in South Ward we had the option to co-opt. If we chose not to co-opt, Three Rivers District Council would be obliged to call a poll to fill the vacancy. Members discussed the two options favouring the poll as the electorate rather than Council would have the opportunity to choose the new Cllr.

Resolved:

- It was proposed by Cllr Dann and seconded by Cllr Wynne-Jones that we do not co-opt and the proposal was agreed.

AGM69/11

Annual Subscriptions

The Chairman introduced this item and suggested that the following subscriptions should be considered 'en-bloc':

AGM69.1/11	Campaign to Protect Rural England	29.00
AGM69.2/11	Community Development Agency for Hertfordshire	25.00
AGM69.3/11	Hertfordshire Association of Parish & Town Councils	1450.12
AGM69.4/11	Society of Local Council Clerks	182.00
AGM69.5/11	Direct Information Service (NALC)	90.00
AGM69.6/11	Community For Volunteer Services (CVS)	15.00
AGM69.7/11	The Open Space Society	40.00

Resolved:

- It was proposed by Cllr Martin and seconded by Cllr Shafe that the annual subscriptions were agreed.

AGM70/11 Closure

There being no further business the Chairman closed the meeting at 9.46pm.

The new Chairman thanked the members of public for attending and added that he hoped the 100% Cllr attendance would continue.