

Launch date: 20 September 2016

Respond by: 1 November 2016

Statutory public consultation on the proposed opening of Croxley Danes School

September 2016

To: David Gauke MP, Richard Harrington MP, David Williams (Chairman of the Enterprise, Education and Skills Cabinet Panel at Hertfordshire County Council), Three Rivers District Council, Croxley Green Parish Council, Local Authorities (Hertfordshire, Buckinghamshire, Harrow and Hillingdon), Headteachers of Primary and Secondary Schools in South-West Hertfordshire, Parents of students in Primary Schools in South-West Hertfordshire, Community Groups in Croxley Green, Faith groups in Croxley Green, Parties registered on the Croxley Danes School database

Issued: 20 September 2016

Enquiries: If you have an enquiry on the consultation process or the consultation content contact Croxley Danes School on 01923 284483
E-mail: enquiries@croxleydanes.org.uk

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1 Executive Summary

1.1 St Clement Danes made an application to the Department for Education to open a six form of entry Secondary Free School in Croxley Green in September 2016. The application was prepared and submitted and in March 2015 the Croxley Green School application was approved.

1.2 One condition of approval was that the opening of the school be delayed until September 2017 to allow more time to secure the site and because there will be a greater need for secondary school places from 2017.

1.3 Following a very positive response to a survey undertaken in February 2016, the name of the school was changed from Croxley Green School to Croxley Danes School.

1.4 The development of Croxley Danes School has now proceeded to the pre-opening phase. Under Section 10 of the Academies Act 2010, there is a statutory obligation to consult upon the proposal to open Croxley Danes School.

2 Coverage of this consultation

2.1 Under Section 10 of the Academies Act 2010, in order for the school to open, there will need to be a contract between the school and the Department for Education. This is called a 'Funding Agreement' and is a standard document used by all academies

2.2 This consultation will also invite responses concerning:

- The proposed site for the school
- Demand for the school
- Admissions to the school

3 Background and context of this consultation

3.1 Site Allocation

- The proposed site for Croxley Danes School in Baldwins Lane, Croxley Green is allocated for secondary education within the Three Rivers District Council Site Allocations Local Development Document (SALDD) adopted by the Three Rivers District Council in November 2014. That document includes modifications of the SALDD which was submitted in June 2013. There was agreement between Three Rivers District Council and Hertfordshire County Council (HCC) that the site allocation in Baldwins Lane is appropriate for a secondary school.
- An Independent Inspector was appointed by the Secretary of State for Communities and Local Government to assess the original SALDD of June 2013. The Inspector held examination hearings in October 2013 and July 2014 and reported his findings in September 2014.
- In his report of September 2014, the Independent Inspector had ‘no reason to take a different view’ from that of Three Rivers and District Council and HCC that the allocation of the site should be for secondary education.

3.2 Need for additional secondary school places

- The opening of Croxley Danes School is in response to a request from Hertfordshire County Council to address the significant need for more secondary school places in South West Herts.
- This is supported by HCC secondary transfer pupil forecasts for South West Herts (including provision for planned and projected housing) of Summer 2016, which shows a deficit of 2.6fe in 2017/18 rising to over 16fe by 2022/23:

	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
Number of Yr7 places available	2673	2653	2653	2653	2653	2653	2653	2653
Demand	2582	2730	2861	2963	2937	3047	3137	3114
Surplus/Shortage	91	-77	-208	-310	-284	-394	-484	-461
% Surplus/Shortage	3.4%	-2.9%	-7.8%	-11.7%	-10.7%	-14.9%	-18.2%	-17.4%
No of FE	3.0	-2.6	-6.9	-10.3	-9.5	-13.1	-16.1	-15.4

3.3 Parental demand

- To support the submission to open Croxley Danes School in September 2016, parents of primary pupils in Years 4 (2016 secondary transfer) and 3 (2017 secondary transfer) were consulted in spring 2014. The parents of 185 pupils registered an interest for the 180 places available at Croxley Danes School for secondary transfer in 2017. By September 2016 parents of 268 pupils had registered an interest for secondary transfer in 2017.

4 Compliance with the School Admissions Code (2014)

- 4.1 The proposed oversubscription criteria for secondary transfer admissions to Croxley Danes School are included as appendix i to this document.
- 4.2 The proposed criteria are reasonable, clear, objective and procedurally fair in compliance with all relevant legislation as referenced in the School Admissions Code of December 2014. The Department for Education have scrutinised the criteria and confirmed they are compliant with the School Admissions Code.
- 4.3 Addressbase will be used to calculate the straight line distance measurement between the address point on Baldwins Lane, Croxley Green and an applicant's home address. Addressbase is used by HCC for the distance calculations for admissions to the majority of schools. Further information on the use of Addressbase by HCC can be found at <https://beta.hertfordshire.gov.uk/services/schools-and-education/school-admissions/research-a-school/measuring-home-to-school-distance.aspx>

5 Consultation questions

- Question 1** In order for the school to open, there will need to be a contract between the school and the Department for Education. This is called a 'Funding Agreement' and is a standard document used by all academies. Do you agree that the school should open?
- Question 2** The proposed site for Croxley Danes School in Baldwins Lane Croxley Green has been designated by HCC and Three Rivers District Council for secondary education and an Independent Inspector examined and confirmed this designation. Do you agree that this site is suitable?
- Question 3** Would you be interested in sending your child to Croxley Danes School?
- Question 4** Do you agree with the proposed oversubscription criteria for secondary transfer to Croxley Danes School (appendix i, page 9)?

6 How to respond

6.1 Stakeholders can respond to the questions listed in section 5 of this consultation document by completing an online survey, by filling in the consultation response form (appendix ii to this document) or by emailing a response to the consultation questions. These methods are summarised below:

Online: website: www.croxleydanes.org.uk/339/public-consultation

By e-mail: e-mail title: CDS Consultation
e-mail address enquiries@croxleydanes.org.uk

By post: For the attention of: CDS Consultation
Postal address: St Clement Danes School
Chenies Road
Chorleywood
Herts
WD3 6EW

By hand: At one of the Public Meetings listed in section 7.

6.2 If you wish to respond, please state whether you are replying as a local MP, a representative of HCC, a representative of Three Rivers District Council, a representative of Croxley Green Parish Council, a representative of a Local Authority (including the name of the Local Authority), as a Headteacher of a school in South-West Herts (including the name of the school), as a parent of a student in a school in South-West Herts (including the name of the school and the Year Group of your child), as a representative of a community group in Croxley Green (including the name of the community group), or as an individual.

7 Public Meetings

7.1 Community open meetings:

- Tuesday 4th October 2016, 7.45pm at Croxley Green Baptist Church, 225 Baldwins Lane, Croxley Green WD3 3LH
- Tuesday 11 October 2016, 7pm at St Clement Danes School, Chenies Road, Chorleywood WD3 6EW

8 Plans for making results public

8.1 The consultation will close on 1 November 2016. The report will be shared with the Department for Education and published on the Croxley Danes School website www.croxleydanes.org.uk in November 2016.

8.2 The report will also be e-mailed to the following stakeholders:

- David Gauke MP
- Richard Harrington MP
- David Williams, Chairman of the Enterprise, Education and Skills Cabinet Panel at Hertfordshire County Council
- Three Rivers District Council
- Croxley Green Parish Council
- Local Authorities (Hertfordshire, Buckinghamshire, Harrow and Hillingdon)
- Headteachers of Primary and Secondary Schools in South-West Hertfordshire
- Parents of students in Primary Schools in South-West Hertfordshire (via Headteachers)
- Community Groups in Croxley Green
- Those parties registered on the Croxley Danes School database

Appendix i – Oversubscription criteria for Secondary Transfer to Croxley Danes School

OVERSUBSCRIPTION CRITERIA FOR SECONDARY TRANSFER

The school is a co-educational, all-ability academy. The Admissions Committee of Croxley Danes School, which includes the Headteacher, is responsible for all admissions to the school and for secondary transfer to Croxley Danes School.

Published Admission Number (PAN)

The PAN for Year 7 is *180 students*¹. The school will accordingly admit this number of students. Where there are more applicants than the PAN the Admissions Committee of Croxley Danes School will apply the oversubscription criteria.

Oversubscription Criteria

When the school is oversubscribed, after the admission of students with an Education Health and Care Plan naming the school, priority for admission will be given to those children who meet the criteria set out below in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangement order or special guardianship order.
2. Children of staff who have been recruited to fill a vacant position for which there is a demonstrable skills shortage. The child must live at the same permanent address as the member of staff.
3. *Up to 10% of places will be for students demonstrating musical aptitude as determined by test during the autumn term*².
4. Children whose brother or sister is in attendance at the school at the time of application or whose brother or sister qualifies for a place in the same round of applications under criterion 3 or through an Educational, Health and Care Plan.
5. Other children.

Tie-break

¹ For 2017 secondary transfer only, the PAN will be 120 students. Thereafter, for future years, the PAN will be 180 students.

² For 2017 secondary transfer only, the musical aptitude criterion will not be included in the oversubscription criteria. Thereafter, for future years, the musical aptitude criterion will be included.

If the school becomes oversubscribed within any of criteria 2, 4 and 5 above, proximity to the school will first be applied with those living closest to the school having priority for admission. Distance will be measured from the AddressBase Premium address point of the applicant's house to the address point of the permanent site for the school. If the distance between an applicant's home and the school is equidistant in any individual case, random allocation will be used as a tie-break to decide who has the highest priority for admission. However, if children of multiple births (twins and triplets) are tied for the final place, those siblings will be admitted over the published admission number. Random allocation will be carried out independently by an Admissions Officer at Hertfordshire County Council.

For admissions in 2018 and beyond, If the school becomes oversubscribed under criterion 3 and two or more applicants are tied for the final place with equal musical aptitude scores, then proximity to the school will first be applied with the applicant living closest to the school having priority for admission. If the distance between these applicants' homes and the school are also equidistant then random allocation will be used as a final tie-breaker.

Appendix ii – Consultation response form

Statutory public consultation on the proposed opening of Croxley Danes School Consultation Response Form – Deadline for responses 1 November 2016

Name	<input type="text"/>
E-mail address	<input type="text"/>
Postal address	<input type="text"/>
Capacity in which You are responding*	<input type="text"/>

* Please state whether you are replying as a local MP, a representative of HCC, a representative of Three Rivers District Council, a representative of Croxley Green Parish Council, a representative of a Local Authority (including the name of the Local Authority), as a Headteacher of a school in South-West Herts (including the name of the school), as a parent of a student in a school in South-West Herts (including the name of the school and the Year Group of your child), as a representative of a community group in Croxley Green (including the name of the community group) or as an individual.

Question 1 **In order for the school to open, there will need to be a contract between the school and the Department for Education. This is called a ‘Funding Agreement’ and is a standard document used by all academies. Do you agree that the school should open?**

Yes No Unsure

Comment (optional)

Question 2 **The proposed site for Croxley Danes School in Baldwins Lane, Croxley Green has been designated by HCC and Three Rivers District Council for secondary education and an Independent Inspector examined and confirmed this designation. Do you agree that this site is suitable?**

Yes No Unsure

Comment (optional)

Question 3 **Would you be interested in sending your child to Croxley Danes School?**

Yes No Unsure N/A

**Comment
(optional)**

Question 4 **Do you agree with the proposed oversubscription criteria for secondary transfer to Croxley Danes School (appendix i, to this document)?**

Yes No Unsure

**Comment
(optional)**

Response forms should be entitled 'CDS Consultation' and posted to St Clement Danes School, Chenies Road, Chorleywood, Herts, WD3 6EW. Responses can be made by e-mail, entitled 'CDS Consultation' to enquiries@croxleydanes.org.uk or on-line at www.croxleydanes.org.uk/339/public-consultation The deadline for responses to the consultation is 1 November 2016.

Appendix iii – Croxley Danes School Brochure

This can be viewed online at www.croxleydanes.org.uk/339/public-consultation.