

Full Council Meeting – 20 December 2018

Agenda Item CC1948/18

Annual Report 2018-19

Introduction

The Council is required to produce an Annual Report each year.

Last year we produced the first Annual report in a new format.

It was quite a scramble to get it prepared in time for publication before the Annual Parish Meeting (APM) in April.

This year there will be elections for Parish Councillors in early May, immediately following the APM.

Proposal for preparing the Annual Report 2018-19

The topics covered in the Annual Report 2017-18 are listed in Annex 1.

In order to prepare an Annual Report in a timely fashion and to ensure that it reflects the view of as many Councillors as possible, it is suggested that a working party should be set up to start work in the New Year.

Recommendation(s)

- That the Parish Council sets up a working party to prepare the Annual Report covering the period 1 April 2018 to 31 March 2019

Cllr Andrew Gallagher
11 December 2018

Annex 1 Topics covered in the Annual Report 2017-18

Cover Page

- Illustration
- Title

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FOREWORD

- Why the change?
- The report structure

INTRODUCTION

- OUR MISSION STATEMENT AND VISION
- COUNCIL TEAM
- Staff
- List of Councillors
- David Wynne- Jones (obituary)
- Committees of Council
- Working Parties

SUMMARY OF THE YEAR

- CHAIRMAN'S REPORT
- FINANCE & ADMINISTRATION
- ENVIRONMENT & AMENITY
- PLANNING & DEVELOPMENT
- The report structure

COUNCIL SPENDING, ACTUAL AND PLANNED

- Pie charts
- Income & Expenditure Account (Table)
- ANOTHER VIEW ON EXPENDITURE (Analysis)

ACHIEVING THE VISION 2017/18 & PLANNING FOR 2018/19

THE NATURAL ENVIRONMENT

- The Wynne-Jones Bird Box Trail
- Purchase of Weston Wood
- Flowers4Croxley
- Stone's Orchard

PROVIDING LEISURE AND CULTURAL FACILITIES FOR ALL AGE GROUPS

- The Senior Citizens annual seaside trip
- Croxley Wassail
- Parish bus service
- Croxley Green History Project
- Parish Council Dog Show
- Croxfest
- Croxley Green Residents Association
- Croxley Revels on the Green
- Remembrance Day
- Christmas Lights
- Christmas Market
- New Year's Eve Fireworks

THE SAFETY AND SECURITY OF PEOPLE AND THEIR PROPERTY

- Travellers incursion
- Police Community Support Officers

ENHANCING HEALTH, EDUCATION, BUSINESS AND COMMUNITY FACILITIES

- Public Access Defibrillators
- The Costs (and benefits) of Dog Hygiene

COMUNICATING EFFECTIVELY WITH RESIDENTS, VISITORS AND STAKEHOLDERS

- Parish Council Communications
- The Parish Pump

THE BUILT ENVIRONMENT

- Croxley Danes School
- Neighbourhood Plan
- Three Rivers Local Plan
- Metropolitan Line Extension

RUNNING A PROFESSIONAL LOCAL GOVERNMENT ORGANISATION

- General data Protection Requirements
- Joint Parish Council Committee

WORKING PARTY REPORTS

- Land Transfer
 - Youth Project
 - Strategic Business Plan
 - Community Infrastructure Levy
- [Did not include: Council Working
Neighbourhood Plan
Renewal of council building]

[Did not include: Reports from Outside Representatives

- Three Rivers Environmental Forum
- NHS Local Representation (Community Voice)]

ACHIEVING THE VISION 2019 AND AFTER

- THE NATURAL ENVIRONMENT
- PROVIDING LEISURE AND CULTURAL FACILITIES FOR ALL AGE GROUPS
- SAFETY AND SECURITY
- ENHANCING HEALTH, EDUCATION, BUSINESS AND COMMUNITY FACILITIES
- THE BUILT ENVIRONMENT
- RUNNING A PROFESSIONAL LOCAL GOVERNMENT ORGANISATION

Appendix A – ACKNOWLEDGEMENTS

Appendix B – COUNCILLOR ATTENDANCE AT MEETINGS

Appendix C – HOW THE COUNCIL SPENDS THE BUDGET

Inside cover – Notice of meetings 2017-18

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