

Works List March

| Location | Works |
|---------------------------------|--|
| Daily: | |
| CGPC Office/Carpark | Inspect (Report any damage), Litterpick, Blow/Sweep |
| Multi-Sports Court - Barton Way | Inspect (Report any damage), Litterpick, Blow/sweep |
| The Green and Stones Orchard | Inspect (Report any damage) |
| Dickinson Square | Inspect (Report any damage), Litterpick, Blow/Sweep |
| Office | Check and put out dog waste bags as necessary |
| Weekly: | |
| Welcome signs | Inspect (Report any damage) |
| The Green and Stones Orchard | Empty all litter bins and Litterpick The Green/Stones Orchard (Friday) |
| Fortnightly | |
| Landrover | Wash and Tidy |
| Water Meter | Check and report water meter |
| Monthly: | |
| FP01 | Inspection, Litterpick, Grass Cut, Strim, Weedspray |
| FP02 | Inspection, Litterpick, Weedspray |
| FP03 | Inspection, Litterpick, Grass Cut, Strim, Weedspray |
| FP04 | Inspection, Litterpick, Blow/Sweep, Weedspray |
| FP05 | Inspection, Litterpick, Grass Cut, Strim, Weedspray |
| FP06 | Inspection, Litterpick, Strim around entrance, Weedspray |
| FP07 | Inspection, Litterpick, Grass Cut, Strim, Inspect Steps/Handrail, Weedspray |
| FP08 | Inspection, Litterpick |
| FP09 | Inspection, Litterpick, Weedspray |
| FP10 | Inspection, Litterpick, Blow/Sweep, Weedspray |
| FP11 | Inspection, Litterpick (Last Thursday of the month), Blow/Sweep Grass Cut, Strim |
| FP12 | Inspection, Litterpick |
| FP13 | Inspection, Litterpick, Blow/Sweep, Grass Cut, Strim, Weedspray |
| FP14 | Inspection, Litterpick, Blow/Sweep, Grass Cut, Strim, Water trees |
| FP15 | Inspection, Litterpick, Blow/Sweep, Weedspray |
| FP16 | Inspection, Litterpick, Blow/Sweep, Weedspray |
| FP17 | Inspection, Litterpick, Blow/Sweep, Check drainage covers, Weedspray, Grass Cut, Strim. Mill Lane strim LHS as necessary |
| FP18 | Inspection, Litterpick, Blow/Sweep, Weedspray |
| Valley Walk - Tow Path | Inspection, Litterpick, Blow/Sweep, Weedspray |
| FP 10 - New Road | Inspection, Litterpick, Blow/Sweep, Weedspray |
| Dulwich Way - FP10 | Inspection, Litterpick, Blow/Sweep |
| Owens Way - The Green | Inspection, Litterpick, Blow/Sweep, Weedspray |
| Croxleyhall Woods Main FP's | Inspection, Litterpick, Remove any overhanging branches/Trees |
| Depot | Depot Maintenance, Small power tool service/maintenance. |
| Stones Orchard | Clean bins, Fill/Re seed ruts, Gate/Table/Bench Maintenance, Water Trees , cut any ivy on tree trunks to let die off naturally (migration of fauna) |
| The Green | Clean bins, Fill/Re seed ruts and bundings, Gate/Table/Bench Maintenance |
| The Green - Revels site | Fill/Re seed ruts at entrance, re seed bundings, padlock Maintenance |
| Waste Transfer Depot | Empty trailer when needed. |
| Dickinson Square | Undertake Maintenance as necessary |
| CGPC Office/Carpark | Weedspray |
| Bus Stops | Check undertake Maintenance as necessary |
| Salt Bins | Check Salt Bins & top up, as necessary |
| Dog Bins | Inspect and report |
| MSC | Weedspray |
| Two Bridges Roundabout/roses | Inspection, Litterpick, Cut Grass, Strim, Spray weeds in rose beds, Edge beds |
| Watford Road flower beds | Cut grass, Strim, Edge beds, Weed |
| General | Check 'CISA' padlocks, lightly oil and service, Quote for new pad locks |
| Tractor | Check for servicability and change flail as necessary |
| All FP's | Inspect finger pointer signs, report any damage or missing, ensure pointing the right direction |
| Annual Work Schedule | Review of annual work schedule |
| Dover Way | Inspect trees |
| Elmcote Way Hedge | Hedge trim. Advise if infills need to be ordered |

Note 1: In periods of inclement weather, maintenance on machinery and tools will be undertaken.