

Works List April

Location	Works
Daily:	
CGPC Office/Carpark	Inspect (Report any damage), Litterpick, Blow/Sweep
Multi-Sports Court - Barton Way	Inspect (Report any damage), Litterpick, Blow/sweep
The Green and Stones Orchard	Inspect (Report any damage)
Dickinson Square	Inspect (Report any damage), Litterpick, Blow/Sweep
Office	Check and put out dog waste bags as necessary
Weekly:	
Welcome signs	Inspect (Repot any damage)
The Green and Stones Orchard	Empty all litter bins and Litterpick The Green/Stones Orchard (Friday)
Fortnightly	
Landrover	Wash and Tidy
Water Meter	Check and report water meter
Monthly:	
FP01	Inspection, Litterpick, Grass Cut, Strim, Hedge Cut
FP02	Inspection, Litterpick, Hedge cut around entrance and footpath sign.
FP03	Inspection, Litterpick, Grass Cut, Strim, Hedge Cut
FP04	Inspection, Litterpick, Blow/sweep
FP05	Inspection, Litterpick, Grass Cut, Strim, Hedge Cut
FP06	Inspection, Litterpick, Strim and hedge cut around entrance and footpath sign
FP07	Inspection, Litterpick, Grass Cut, Strim, Inspect Steps/Handrail, Hedge Cut
FP08	Inspection, Litterpick, Hedge cut around entrance and footpath sign.
FP09	Inspection, Litterpick
FP10	Inspection, Litterpick, Blow/sweep, Hedge Cut
FP11	Inspection, Litterpick, Blow/sweep, Grass Cut, Strim, Hedge Cut
FP12	Inspection, Litterpick
FP13	Inspection, Litterpick, Blow/sweep, Grass Cut, Strim Hedge Cut
FP14	Inspection, Litterpick, Blow/sweep Grass Cut, Strim
FP15	Inspection, Litterpick, Blow/sweep, Hedge Cut
FP16	Inspection, Litterpick, Blow/sweep, Hedge Cut
FP17	Inspection, Litterpick , Blow/sweep, Grass Cut, Strim, Hedge Cut. Mill Lane strim
FP18	Inspection, Litterpick, Blow/sweep,
Valley Walk - Tow Path	Inspection, Litterpick, Blow/sweep, Hedge Cut
FP 10 - New Road	Inspection, Litterpick, Blow/sweep, Hedge Cut
Dulwich Way - FP10	Inspection, Litterpick, Blow/sweep, Hedge Cut, Grass cut, Strim
Owens Way - The Green	Inspection, Litterpick, Blow/sweep, Hedge Cut
Croxleyhall Woods Main FP's	Inspection, Litterpick, Remove any overhanging branches/Trees
Depot	Depot Maintenance
Stones Orchard	First cut, strim, Tidy all hedges, Water trees if necessary
The Green	First cut, strim, Water seeded areas
The Green	Check Jubilee Oak tree, measure girth at 1.5m & height, water if necessary
Waste Transfer Depot	Empty trailer when needed.
CGPC Office/Carpark	Grass cut, Strim, Weed beds ready for planting, Water plants if needed
Bus Stops	Check undertake maintenance as necessary
Dog Bins	Inspect and report
Two Bridges Roundabout/Roses	Inspection, Litterpick, Weed, Edge beds, Water if needed
Waterways adoption scheme	Walk/inspect the stretch of waterway
Dickinson Square	Undertake maintenance as necessary
Watford Road flower beds	Cut grass, Strim, Edge beds, Water if needed
Monthly Team Meeting	
Annual Work Schedule	Review of annual work schedule
Dover Way	Inspect, Water trees
Parrotts close	Hedge cut away from highway
Training Day	
MOT for Land Rover	
Parish	Check defibrillators
Note 1: In periods of inclement weather, maintenance on machinery and tools will be undertaken.	