

Environment and Amenity Committee – Terms of Reference

(Leisure, Events & Environment Committee)

Committee purpose

- To maintain Croxley Green as a place to live, work and flourish
- To protect and maintain the open spaces and woodland within the parish boundary
- To ensure that the use of land enhances Croxley Green and protects the environment
- To maintain the parish's semi-rural character by protecting and improving the green spaces and keeping rights of way
- To keep the community 'family friendly'
- To enhance community wellbeing by facilitating events and projects that improve life in Croxley Green

The committee's responsibilities:

- Manages and enhances community assets in the ownership or under the control of the Parish Council;
- Reviews work programmes planned to be carried out by parish rangers;
- Offers services and funding that enhance community wellbeing;
- Makes budget proposals, oversees its budget; has delegated authority to spend the budget ;within the approved total and has indirect responsibility for parish resources used in delivering the services above; and
- Monitors and progresses the successful delivery of budgeted projects and events.

Community assets means:

- All current and potential village greens, parks, recreation grounds, allotments, public open spaces, ponds and other community land;
- Automated External Defibrillators; and
- Street furniture including, as appropriate, litter bins, dog waste bins, salt bins, bus shelters, notice boards and Council signage.

Enhancing community wellbeing means:

- Delivering community events;
- Making possible, subscribing to, sponsoring, funding or partially funding community events and community assets and other leisure and environmental projects;
- Community and environmental enforcement work, including for example, illegal tipping and litter picking in areas owned, controlled or managed by the parish council; and
- Encouraging councillors, staff and members of the public to make suggestions for new and improved services and amenities within the committee's scope to be provided by the council.

The Committee

- Recommends to the Council the budget and resources required for the provision of existing and proposed services;
- Reviews its own work and recommends improvements or reductions in services;
- Makes transfers (virements) within the committee's budget as the community's needs vary;
- Seeks F&A approval for funding for any projects outside its agreed budget if this cannot be resourced from within its existing budget;
- Establishes service policies, approves programmes of work, monitors performance and takes decisions in respect of budgeted costs; and
- Provides reports on its work to the Council.