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Community Way
Croxley Green
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MINUTES OF A MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
ON THURSDAY 10 JANUARY 2019

Present: Cllr Saxon – In the Chair Ryan Bennett – Administrative Assistant

Present: Cllrs Cole, Gallagher, Hollands, Mitchell & Montague.

Voting Members: 6

FA1416/19 Apologies for Absence

All Members were present.

FA1417/19 Declaration of Interests

The Chairman recommended that any declarations be made at the appropriate time.

FA1418/19 Representations from the Public

No representations were made.

FA1419/19 Minutes

The Minutes under review for this meeting were those of Thursday 13 December 2018.

Resolved:

- That the Minutes of the meeting held on Thursday 13 December 2018 are approved and signed by the Chairman.

FA1420/19 Matters Arising

There were no matters arising.

FA1421/19 Monthly Accounts

The Administrative Assistant brought Member's attention to the following payments for the previous month:

Month 9 (December)

4201/102 – Chairman's Discretionary Budget (£12) – Purchase of plastic drinking flutes for 'Thank You' event for those who worked on the development of the Neighbourhood Plan.

4042/103 – Equipment Maintenance (£89) – An adapter was required so that existing technical equipment can be used on the newly purchased tractor.

4905/199 – CAP Parish Noticeboards (£378) – 50% remaining cost of the purchase of a new external display board.

4610/211 – Events – Fireworks on Green (£4950) – Payment made for the New Year's Eve fireworks display.

4629/211 – Allotment for Preschool Children (£460) – Purchase of Sleepers for installation on the allotment.

4940/299 – Brass Band (£300) – Payment made to the Brass Band for their performance at the 2018 Christmas Market.

Resolved:

- That the Management Accounts for Month 9 (December) be approved and signed by the Chairman.
- That the Schedule of Payments for Month 9 (December) be approved and signed by the Chairman.

[Post Meeting Note: The installment payments for the new Council vehicles are being recorded under 4873/199 - Tfr from Vehicle Replacement Fund -]

FA1422/19

Purchase of Table Top Display Boards

The Chairman opened the item and asked for Member's comments regarding the supporting paper. A Member commented that the History Project had made good use of the Council owned boards and the events they had put on had been extremely well attended. A Member asked if the boards would be able to be used by other community groups, as was the case with the overhead scanner. The Chairman confirmed that the display boards would be available for use to other community groups.

Resolved:

That the Committee approves:

- The purchase of 2 display boards at a cost of £179 which are to be owned by the Council and loaned to the Croxley Green History Project & other community groups for future events and exhibitions.
- That the purchase is funded from the Revels budget allocation of 2018/19.

FA1423/19

Closure

There being no further business the Chairman closed the meeting at 8.17pm