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Community Way
Croxley Green
Rickmansworth
Hertfordshire WD3 3SU

MINUTES OF A MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 23 SEPTEMBER 2021 at 8:00 PM

Present: Cllr Cole – In the Chair
Ryan Bennett – Clerk to the Council
Amanda Gardiner - Administrative Officer

Present: Cllrs Benner, Gallagher, Hughes, Mitchell, Montague and Taylor

Voting Members: 7

Members of the Public: 0

FA1577/21 **Apologies for Absence**

All members were present.

FA1578/21 **Declaration of Interests**

Members were invited to declare interests as appropriate during the course of the meeting.

FA1579/21 **Representations from the Public**

No representations were made.

FA1580/21 **Minutes**

The Minutes under review for this meeting were those of Thursday 29 April 2021.

Resolved:

- That the Minutes of the meeting held on Thursday 29 April 2021 are approved and signed by the Chairman.

FA1581/21 **Matters Arising**

There were no matters arising.

FA1582/21 **New Works Vehicle**

The Clerk gave a verbal update to members on the new works vehicle. The new works vehicle has arrived and would be fully operational from 11 October after the light beacon, dashcam and branding had been installed.

FA1583/21 **Grant Application Form – Update**

The Chairman introduced the topic of updates to the Grant Application Form. The Parish Council's Terms & Conditions had been moved to the end of the application.

Members thanked the Chairman for making updates to the form. Members suggested fixing the box sizes to ensure sufficient space to complete data required and creating a checklist at the end of the form of all documents that need to be attached to the application.

FA1584/21 **Monthly Accounts**

The Clerk took Members through the Management Accounts & Schedule of Payments for months 1, 2, 3, 4, & 5.

Resolved:

- That the Management Accounts for Months 1, 2, 3, 4 and 5 (April, May, June, July, August 2021) be approved and signed by the Chairman.
- That the Schedule of Payments for Months 1, 2, 3, 4 and 5 (April, May, June, July, August 2021) be approved and signed by the Chairman.

FA1581/21 **Exclusion of Press and Public**

The Chairman moved, duly seconded, the following motion and it was agreed: that under Section 100A of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined under paragraph 3 of Part I of Schedule 12A to the Act. It has been decided by the Council that in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

FA1586/21 **Asset of Community Value Right to Bid Legislation Research**

The Chairman introduced the paper on Asset of Community Value Right to Bid Legislation Research and asked Cllr Mitchell to elaborate. Cllr Mitchell spoke about the confidential paper circulated to members prior to the meeting.

Resolved:

- That a recommendation is taken to full council to agree a budget for up to £2,500 to obtain legal advice.

FA1587/21 **Closure**

There being no further business the Chairman closed the meeting at 8.55 pm