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Community Way
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MINUTES OF A MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 27 OCTOBER 2022 at 8:00 PM

Present: Cllr Cole – In the Chair
Ryan Bennett – Clerk to the Council
Amanda Gardiner - Administrative Officer

Present: Cllrs Crabtree, Gallagher, Montague, and Tobin

In Attendance: Cllr Sian

Voting Members: 5

Members of the Public: 1

FA1642/22 **Apologies for Absence**

Apologies were received and approved from Cllr Hughes.

FA1643/22 **Declaration of Interests**

Members were invited to declare interests as appropriate during the course of the meeting.

FA1646/22 **Representations from the Public**

[Under Standing Order 13.1.6 it was agreed that this item be brought up the Agenda]

FA1647/22 A representative from Harvey Road School spoke about their grant application for £5,000 to help refurbish the children's play area.

[Under Standing Order 13.1.15 it was agreed to suspend the meeting between 8:06 and 8:08 pm]

FA1647/22 **Grant Applications – Harvey Road School**

Under Standing Order 13.1.6 it was agreed that this item be brought up the Agenda]

Members noted that Harvey Road School had previously received grants to purchase new raised growing beds. Members agreed that refurbishing the play area is of benefit to the children's development and support the school in this endeavour. Members agreed that a reduced grant of £2,500 would leave funds for other organisations to apply for grant funding this financial year.

Resolved:

- That a grant of £2,500 be paid to Harvey Road School.

FA1644/22 **Minutes**

The Minutes under review for this meeting were those of Thursday 22 September 2022.

Resolved:

- That the Minutes of the meeting held on Thursday 22 September 2022 are approved and signed by the Chairman.

FA1645/22 **Matters Arising**

The Clerk provided a verbal update on Cash Management – a formal meeting is being arranged to set up a process to put reserves into higher interest accounts.

The Clerk advised members that recruitment of a part time Events & Communication Officer and a Ranger Apprentice would commence in January 2023.

FA1646/22 **Representations from the Public**

This item was discussed earlier.

FA1647/22 **Grant Applications**

This item was discussed earlier.

FA1648/22 **Monthly Accounts**

The Clerk took Members through the Management Accounts for month 6 (September 2022).

Resolved:

- That the Management Accounts for Month 6 (September 2022) be approved and signed by the Chairman.

FA1469/22 **Schedule of Payments**

The Clerk took Members through the Schedule of Payments for month 6 (September 2022).

Resolved:

- That the Schedule of Payments for Month 6 (September 2022) be approved and signed by the Chairman.

FA1650/22 **Additional Coach for Winchester Christmas Market Trip**

The Clerk introduced the paper on an additional coach for the Winchester Christmas Market Trip. The event has proven very popular and as at 27 October, the nomination list was oversubscribed by 24 seats, with 2 more weeks left until the closing date. Members agreed to fund an additional coach, to enable everyone who had applied, to go on the trip.

Resolved:

- That Council funds an additional coach at a cost of £525.

FA1651/22 **Remembrance Sunday Event Traffic Management**

The Clerk introduced the paper on Remembrance Sunday Event Traffic Management. The Parish Council received late notification from Rickmansworth Police that they would be unable to assist with road closures for the Remembrance Day Parade. TRDC advised that to grant approval for a road closure without police assistance, the Parish Council would require 2 marshals who must be Community Safety Accreditation Scheme qualified. At present no council staff have this accreditation. Members noted the late notification by the police. Members agreed to fund the cost of two qualified operatives to implement and manage the road closure, at a cost of £920.

Resolved:

- That the Council funds the cost of 2 traffic management operatives to manage the Remembrance Sunday road closure at a cost of £920.
- That the funding be taken from the Council's Coronavirus Earmarked Reserve.

FA1652/22 **Closure**

There being no further business the Chairman closed the meeting at 8.55 pm