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Community Way
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Rickmansworth
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MINUTES OF A MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
HELD Online using ZOOM secure video conference
ON THURSDAY 29 APRIL 2021 at 8:00 PM

Present: Cllr Gallagher – In the Chair
Ryan Bennett – Clerk to the Council
Amanda Gardiner - Administrative Officer

Present: Cllrs Cole, Mitchell and Montague

Not Present: Cllrs Benner and Birch

In Attendance: Cllr Whitmore

Voting Members: 4

Members of the Public: 3

FA1568/21 **Apologies for Absence**

Apologies were received from Cllrs Kyriakou and Tobin.

FA1569/21 **Declaration of Interests**

Members were invited to declare interests as appropriate during the course of the meeting.

FA1570/21 **Representations from the Public**

FA1575/21 A representative from Croxley Green History Project (CGHP) spoke about their request for sponsorship of £700 to produce a Croxley Green History Project 2022 Calendar. CGHP have secured sponsorship from some local businesses in Croxley Green. Sale of the calendars would enable CGHP to be self-sufficient for the next couple of years. Calendars ordered in May 2021 would be available for sale from September 2021 onwards.

FA1574/21 A representative from Yorke Mead School spoke about their grant application of £5,000 for funding towards the cost of replacing their outdoor trim trail with a new play feature that will use natural tree trunks to create balance beams, rope bridges, stepping logs, crawl spaces and parkour jumps.

[Under Standing Order 13.1.15 it was agreed to suspend the meeting between 8:19-8:22pm]

FA1575/21 **Croxley Green History Project 2022 Calendar Sponsorship**

[Under Standing Order 13.1.6 it was agreed that this item be brought up the Agenda]

Members discussed the funding options to purchase calendars and suggested that by increasing the sponsorship from £700 to £1,000 would enable additional calendars to be purchased and more funds generated for the Croxley Green History Project. Members requested that The Clerk has editorial control on final proof of the calendar and the use of the Parish Council logo. Members requested that the grant be paid from the Coronavirus Earmarked Reserve.

Resolved:

- That the recommendation is amended from “That the council sponsors the Croxley Green History Project calendar initiative at a cost of £700” to “That the council sponsors the Croxley Green History Project calendar initiative at a cost of £1,000”
- That the council sponsors the Croxley Green History Project calendar initiative at a cost of £1,000

[Under Standing Order 13.1.15 it was agreed to suspend the meeting between 8:27-8:42pm]

FA1574/21 **Grant Applications**

[Under Standing Order 13.1.6 it was agreed that this item be brought up the Agenda]

Members agreed that providing school children with a wide range of outdoor play activities improves their coordination skills and can help with their mental health and wellbeing. Use of the play equipment would not be restricted just to children of Yorke Mead, but available to others attending the TRDC Playschemes. Members requested that the grant be paid from the Coronavirus Earmarked Reserve.

Resolved:

- That a grant of £5,000 be paid to Yorke Mead School.

FA1571/21 **Minutes**

The Minutes under review for this meeting were those of Thursday 11 March 2021.

Resolved:

- That the Minutes of the meeting held on Thursday 11 March 2021 are approved and signed by the Chairman.

FA1572/21 **Matters Arising**

There were no matters arising.

FA1573/21 **Monthly Accounts**

The Clerk advised Members that the accountant had prepared the end of year accounts and corrections were required to the transfers to earmarked reserves. End of year accounts will be presented after the Annual Governance and Accountability Return (AGAR) has been approved.

The Clerk brought Members attention to the payments for Month 12 (March).

Resolved:

- That the Schedule of Payments for Month 12 (March) be approved and signed by the Chairman and an authorised signatory.

FA1576/21 **Closure**

There being no further business the Chairman closed the meeting at 9.00 pm