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Community Way
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MINUTES OF the 352nd MONTHLY MEETING OF THE COUNCIL
HELD Online using ZOOM secure video conference
ON THURSDAY 30 JULY 2020

Present: Cllr Gallagher in the Chair Ryan Bennett – Clerk to the Council
Amanda Gardiner – Administrative Officer

Cllrs Benner, Birch, Cole, Hughes, Jacob, Mitchell, Montague, Taylor, Tobin,
Vassiliou, Walker, Wallington and Yeung

Voting Members: 14

Members of the Public: 1

CC2109/20 Apologies for Absence

Apologies were received from Cllr Kyriakou.

CC2110/20 Declarations of Interests by Members

The Chairman recommended that any declarations be made at the appropriate time.

CC2111/20 Parish Matters

No matters were brought to the attention of Councillors.

CC2112/20 Representations from the Public

No representations were made.

CC2113/20 Minutes

The Minutes up for review were the Minutes of the 351st Monthly Meeting of the Council held on 23 April 2020, the Annual Meeting held on 14 May 2020 and the Extraordinary Meeting held on 26 May 2020.

Resolved:

- That the Minutes of the 351st Monthly Meeting of the Council held on 23 April 2020, the Annual Meeting held on 14 May 2020 and the Extraordinary Meeting held on 26 May 2020 be approved and signed by the Chairman.

CC2114/20 Clerk's Report

[Cllr Birch joined the meeting at this point]

The Clerk provided a summary of activities undertaken by the Parish Council office and Parish Rangers. See report on Parish Council website.

CC2115/20 Annual Accounts & Annual Governance and Accountability Return (AGAR)

The Chairman introduced this item and asked the Clerk to explain in more detail. The Clerk advised that the Annual Return was circulated with the Agenda for Members to review.

Resolved:

- That the Annual Return Section 1 (Annual Governance Statement) items 1 – 8 be answered in the affirmative ('yes') and item 9 be answered as Not Applicable and be signed accordingly.

CC2116/20 Council Charities 2020/21

The Clerk introduced the topic of Council Charities 2020/21 and explained that due to lockdown, events that would have supported the charities have not taken place leading to a reduction in fund raising. The Clerk recommended that the charities chosen for 2019/20, Hertfordshire Mind Network and Cure Parkinson's Trust, should remain as Council charities in 2020/21. The Clerk also recommended that the date to select Council charities should be in November or January to align with the budgeting calendar. Members agreed to defer the selection of a charity for the 2020 Dog Show.

Resolved:

- That Hertfordshire Mind Network & Cure Parkinson's Trust remain the Parish Council Charities until April 2021.
- That the nominated Charities for 2021/22 are chosen by Council during the 2021/22 Budget setting process.
- That recommendation 3 "That a charity be chosen to support at the 2020 Dog Show" is deferred to the Council Meeting on 24 September 2020 after Dog Show & Apple Day Working Group confirms event will or will not go ahead.

CC2117/20 Interim Final Report from the Coronavirus Strategy Working Group

Cllr Cole presented the recommendation from the Finance & Administration committee that the draft strategy from the Coronavirus Response & Strategy Development Working Group's final report be adopted by Council – see item FA1519/20.

Resolved:

- That the recommendation from the F&A Committee, FA1519/20, is accepted and the final report is adopted by Council.

CC2118/20 Police Community Support Officers (PCSOs)

The Clerk introduced the paper on funding the PCSOs for Croxley Green 2020/21. Members discussed the varying perceptions of the visible presence of the PCSOs within Croxley Green, the Service Level Agreement and agreed that it does not cover the specifics of the role of the PCSO and that a meeting should be sought with the new Chief Inspector to discuss this.

[Under Standing order 5.20 Cllr Wallington requested a recorded vote on signing of the Service Level Agreement in its current format]

Recorded Vote – Agreement for the Clerk to sign the current SLA:

[Cllr Jacob declared a non-pecuniary interest and did not take part in the vote.]

For	Against	Abstain
Cllr Birch Cllr Cole Cllr Gallagher Cllr Hughes	Cllr Benner Cllr Wallington	

Cllr Mitchell Cllr Montague Cllr Taylor Cllr Tobin Cllr Vassiliou Cllr Walker Cllr Yeung		
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Resolved:

- That the Clerk has delegated authority to sign the Service Level Agreement.

CC2119/20 Risk Review

The Clerk gave a verbal update on the annual Parish Council risk review process. He informed Councillors that he would run a session for interested councillors taking them through the process to allow them a better understanding of how the council's risks were managed. He explained that it would be for information only and that they would not be able to give their input into the final risk report.

CC2120/20 Parish Council Office Coronavirus Working Arrangements

The Clerk introduced the topic of Parish Council Office Working Arrangements during Coronavirus lockdown. Members agreed that the Parish Council Office should not admit residents, but that face to face communication can still take place outside in front of the office or using phone, or email etc.

Resolved:

- That the Parish Council office remains closed to residents.
- That the Council reviews the arrangement at the meeting on 24 September.

CC2121/20 Coronavirus Information – Addition to Council Website

Cllr Mitchell introduced the paper and Councillors discussed using the Council Website as a communication hub pointing residents to local coronavirus information on government or NHS platforms.

Resolved:

- That the COVID information section on the Council home page is expanded to show useful information and links.
- That the Council uses social media to keep residents up to date with key information.
- That a budget of £500 be granted to fund the creation of a COVID information section on the Council website.

CC2122/20 Closure

There being no further business the Chairman closed the meeting at 9:24pm