



MINUTES OF THE ANNUAL (General) MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 16 MAY 2019 AT 8.00PM

Cllr Saxon – In the Chair

Ryan Bennett – Clerk Designate

David Allison – Clerk to the Council

Amanda Gardiner – Administrative Assistant

AGM146/19 Election of Chairman

It was proposed by Cllr Wallington and seconded by Cllr Mitchell that Cllr Gallagher be nominated Chairman for the year 2019/2020. There were no other nominations.

Resolved:

- That Cllr Gallagher is elected Chairman of Croxley Green Parish Council for the year 2019/2020.

AGM147/19 Acceptance of Office

Cllr Gallagher accepted the Chairmanship and then duly signed the Declaration of Acceptance of Office which was countersigned by the Clerk.

AGM148/19 To Record Those Present and Apologies for Absence

Present: Cllrs Benner, Birch, Cole, Gallagher, Hobbs, Hughes, Jacob, Kyriakou, Mitchell, Montague, Taylor, Vassiliou, Walker, Wallington & Yeung

Voting Members: 15

Apologies had been received from Cllr Tobin

There were 8 Members of the public present.

AGM149/19 Election of Vice Chairman

The Chairman asked for proposals for the office of Vice Chairman of the Council for the year 2019/2020. It was proposed by Cllr Hobbs and seconded by Cllr Vassiliou that Cllr Cole be elected Vice Chairman.

Resolved:

- That Cllr Cole is elected Vice Chairman of Croxley Green Parish Council for the year 2019/2020.

AGM150/19 Appointment and Composition of Committees

AGM150.1/19

Resolved:

- That in accordance with Standing Order 19.5., the following Committees are appointed: Finance and Administration Committee; HR and Compliance Committee; Planning and Development Committee; Leisure, Events and Environment Committee.

AGM150.2/19 The Clerk advised that Standing Orders state that there should be a minimum of 6 Members per Committee.

Resolved:

- That the Leisure, Events and Environment Committee shall consist of Cllrs Benner, Hughes, Kyriakou, Montague, Tobin, Vassiliou, Wallington and Yeung.
- That the Planning and Development Committee shall consist of Cllrs Birch, Hobbs, Jacob, Mitchell, Taylor and Walker.
- That the Finance and Administration Committee shall consist of the Chair and Vice Chair of the Council and of both Committees. Clerk advised that there are 2 spaces open if Cllrs would like to join at a later date.
- That the HR and Compliance Committee shall consist of the Chair and Vice Chair of the Council and Cllrs Benner and Yeung.

AGM151/19 Chairman and Vice Chairman of Standing Committees

The Chairman declared an adjournment to allow the Committees to elect their Chairman and Vice Chairman.

When the meeting reconvened, it was reported that the Committees would have the following Chairman and Vice-Chairman for the year 2019/2020:

	P&D Committee	LEE Committee	F&A Committee
Chair	Cllr Mitchell	Cllr Montague	Cllr Gallagher
Vice Chair	Cllr Hobbs	Cllr Benner	Cllr Cole

AGM152/19 To receive reports from Council Representatives on Outside Bodies 2018/2019

AGM152.1/19 – Three Rivers Environmental Forum – Cllr Cole.

Cllr Cole informed members that he had attended the meetings of the forum since taking over the responsibility. He indicated that the forum was informal in nature and that he had informed the forum of the Council's work undertaken in Weston Wood and the installation of bat boxes.

AGM153/19 Council Representation on Outside Bodies and Organisations 2018/19

AGM153.1/19 – Joint Committee of Parish Councils – The Clerk advised that the representatives from Croxley Green Parish Council are normally the Chairman, Vice Chairman and the Clerk.

Resolved:

- That the Chairman, Vice Chairman and the Clerk represent the Parish Council on the Joint Committee of Parish Councils.

AGM153.2/19 – Three Rivers Environmental Forum – Cllrs Birch and Hughes expressed an interest to represent the Parish Council at these meetings.

Resolved:

- That Cllrs Birch and Hughes represent the Parish Council on the Three Rivers Environmental Forum.

AGM153.4/19 – No other external representation raised.

AGM154/19

Direct Debits

The Clerk advised Members that under the Council's Finance Regulations the Council must agree to variable Direct Debits at least every two years but in practice, and included in Standing Orders, this Council confirms authority for Direct Debits annually at this meeting.

Resolved:

- That the Council continues with payments by variable direct debits;
- That the Members of the Finance and Administration Committee and the Clerk will become authorised signatories for the Council's Bank Accounts;
- That payments may be made by Direct Debit, Cheque, BACS, CHAPS or direct bank to bank transfer to the recipients.

AGM155/19

Closure

There being no further business the Chairman closed the meeting at 8.32pm.