

CROXLEY GREEN PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 8 MAY 2008 AT 8.00PM

David Allison – Clerk to the Council
Amanda Taft – Minute Taker

- AGM33/08 To Record those Present and Apologies for Absence
Cllr Norman – In the Chair (also see item AGM34/08 below)
Cllrs Bains, Bennett, Brading, Brand, Hollands, C Jefford, Martin, Saxon, Seeley, Shafe, Vassiliou and Wynne-Jones
Cllr Seabourne arrived at the start of item AGM36/08

Apologies were received from Cllr Birch

Not present: Cllr Dann
Voting Members – 13, increased to 14 after AGM36/08
One member of the public was present
- AGM34/08 Election of Chairman
It was proposed by Cllr Wynne-Jones and seconded by Cllr Bennett that Cllr Norman be nominated Chairman for the year 2008/09. There being no other nominations, Cllr Norman was elected Chairman for the year 2008/09.
- AGM35/08 Acceptance of Office
Cllr Norman thanked Members for their vote of confidence and accepted the Chairmanship. Cllr Norman signed the Declaration of Acceptance which was countersigned by the Clerk.
- AGM36/08 Election of Vice Chairman
The Chairman asked for proposals for the office of Vice Chairman of the Council for the year 2008/09. It was proposed by Cllr Norman and seconded by Cllr Brading that Cllr Shafe be elected Vice Chairman for the year 2008/09. There being no other nominations, Cllr Shafe was elected.
- AGM37/08 Composition of the Committees
The Clerk advised that the committees were made up as follows:
Planning & Development - 7 members
Environment & Amenity - 7 members
Finance & Administration - 6 Members
- AGM38/08 Chairman and Vice Chairman of Standing Committees
Cllr Brand stated that he no longer wished to be part of the Planning and Development (P&D) Committee and the Chairman asked if any member of the Environment and Amenity (E&A) Committee wished to change with him. However, no Councillor wished to change to the P&D Committee.

Some Councillors believed that as there were two members of the E&A Committee not at the meeting, their places on the Committee could be exchanged. The Clerk clarified that the Agenda item stipulated that any changes be subject to a mutual agreement and swapping places with absent Councillors would not be a mutual agreement. Cllr Seabourne then added that he no longer wished to be part of the P&D Committee either. Another Councillor pointed out that it would have been helpful if the Clerk had been made aware of Cllr Brand and Cllr Seabourne's

intentions prior to the meeting.

Cllr Brading proposed that where a Member is not present, their position on a Committee may not be changed unless they have indicated such. This proposal was seconded by Cllr Hollands and the proposal was agreed. Therefore Cllr Brand and Cllr Seabourne are now without Portfolio on the Parish Council and will only be eligible to vote at full Council meetings.

Cllr Norman declared an adjournment to allow the Committees to elect their Chairman and Vice Chairman.

When the meeting reconvened, it was reported that the Committees would be constituted as follows for the year 2008/09:

	P&D Committee	E&A Committee	F&A Committee**
Chairman	Cllr Bains	Cllr Seeley	Cllr Norman
Vice-Chairman	Cllr Hollands	Cllr Jefford	Cllr Shafe

**The F&A Committee comprises of six members – Chair and Vice Chair of the Council, P&D and E&A.

AGM39/08 Council Representations on Outside Bodies and Organisations

AGM39.1/08 Road Safety – Cllr Norman asked for nominations to represent the Council on the Road Safety Committee. It was agreed that Cllr Saxon would continue to represent the Parish Council.

AGM39.2/08 – Joint Committee of Parish Councils – The Clerk advised that the representatives from Croxley Green Parish Council are normally the Chairman, Vice-Chairman and the Clerk. Cllrs Norman and Shafe were in agreement with this.

AGM39.3/08 – Three Rivers Environmental Forum – Cllr Norman declared an interest in this Forum as he is already a member and Cllr Wynne-Jones stated that he would like to represent the Parish Council at these meetings and this was agreed.

AGM39.4/08 – NHS Local Representation (Community Voice) - this initiative was that of Cllr Norman and he referred Members to the previously circulated paper. Cllr Brading put his name forward, and it was agreed that he would act as the Parish Council's representative.

AGM39.5/08 – Any Other External Representation – there were none.

AGM40/08 Annual Subscriptions

Cllr Norman introduced this item and asked the Clerk to elaborate. The Clerk went through the details.

A discussion took place with regard to the relevance of one or two of the subscriptions and the Clerk elaborated that current information and legislation is obtained and therefore plays a part in the day to day operation of the Parish Council.

The annual subscriptions were agreed.

AGM41/08/07 Closure

There being no further business the Chairman closed the meeting at 8.40pm.