



Council Offices
Community Way
Croxley Green
Rickmansworth
Herts WD3 3SU
01923 710250

www.croxleygreen-pc.gov.uk / info@croxleygreen-pc.gov.uk / [@CroxleyGreenPC](https://www.instagram.com/CroxleyGreenPC)

12 May 2023

To: Cllrs Emily Benner, Julia Bichard, Nigel Cole, Stephen Crabtree, Andrew Gallagher, Angus Glasser, Susan Hughes, Kingsley Jolowicz, Harry Kyriakou, David Montague, Naz Panju, Guy Parks, Natalie Reed, Narinder Sian, David Tobin.

You are summoned to attend the following meeting:

ANNUAL MEETING

to be held on

Thursday 18th May 2023 at 8:00pm

at

Council Chamber, Council Offices

If Members of the public wish to make representation or watch proceedings, then please contact the Clerk for details on how to join.

A handwritten signature in black ink, appearing to read 'Ryan N. Bennett'.

Ryan Bennett
Clerk to Croxley Green Parish Council

AGENDA

AGM200/23 **Election of Chairman**

To receive proposals for the Office of Chairman of the Council and elect a Chairman for the year 2023-2024.

AGM201/23 **Acceptance of Office**

To receive the Chairman's declaration of acceptance of office.

AGM202/23 **Apologies for Absence**

To record those present and receive apologies for absence.

AGM203/23 **Election of Vice Chairman**

To receive proposals for the Office of Vice Chairman of the Council and elect a Vice Chairman for year 2023-2024.

AGM204/23 **Appointment of Committees**

To appoint the following Standing Committees

- Finance and Administration
- HR and Compliance
- Leisure, Events & Environment
- Planning and Development
- Any other Committee

AGM205/23 **Composition of Committees**

To appoint Councillors to the Standing Committees.

AGM206/23 **Chairman and Vice Chairman of Standing Committees**

The Council to recess while the P&D & LEE Committees elect Committee Chairmen and Vice Chairmen.

The Council to reconvene, receive verbal committee reports on their constitution for the year 2023-24 and Council to confirm the Committees constitution under Standing Order 19.4.6.

AGM207/23 **To Receive Reports from Council Representatives on Outside Bodies 2022/23**

- Joint Committee of Parish Councils
- Three Rivers Environmental Forum

AGM208/23 **Appointment to External Bodies**

To appoint members to serve on the following external bodies:

Joint Committee of Parish Councils (Chairman, Vice Chairman and the Clerk)

Three Rivers Environmental Forum

Green Croxley

Any Other External Representation

AGM209/23 **Direct Debits and Authorised Signatories**

To note the variable Direct Debit arrangements and to confirm their continuance, namely:

- BNP Paribas
- Ecotricity
- Castle Water
- Peninsula
- Shell
- Onecom
- Vodafone
- NFU Mutual
- Canon UK
- To confirm authorised signatories for the Council's Bank Accounts as the Members of the Finance & Administration Committee and the Clerk.
- To confirm that payments may be made by Direct Debit, Cheque, BACS, CHAPS or direct bank to bank transfer to the recipients.

AGM210/23 **General Power of Competence**

To resolve that Croxley Green Parish Council continues to meet the eligibility criteria and resolves to adopt the General Power of Competence – see attached.

AGM211/23 **Parish Councillor Vacancies**

To receive a verbal update on the current Parish Councillor vacancies following the 2023 elections.

AGM212/23 **2023-24 Meeting Dates**

To confirm the meeting dates for the upcoming year – see draft calendar attached.

AGM213/23 **Closure**