



MINUTES OF THE ANNUAL MEETING OF THE COUNCIL
HELD at COUNCIL CHAMBER
ON THURSDAY 18 MAY 2023 AT 8.00PM

Cllr Cole - in the Chair

Ryan Bennett – Clerk to the Council
Amanda Gardiner – Administrative Officer

AGM200/23 Election of Chairman

It was proposed and seconded that Cllr Crabtree be nominated Chairman for the year 2023/2024. There were no other nominations.

Resolved:

- That Cllr Crabtree is elected Chairman of Croxley Green Parish Council for the year 2023/2024.

AGM201/23 Acceptance of Office

Cllr Crabtree accepted the Chairmanship and then duly signed the Declaration of Acceptance of Office which was countersigned by the Clerk.

AGM202/23 To Record Those Present and Apologies for Absence

Present: Cllrs Benner, Bichard, Crabtree, Gallagher, Glasser, Hughes, Jolowicz, Montague, Parks, Reed, Sian, and Tobin.

Voting Members: 12

Apologies were received and approved from Cllrs Kyriakou and Panju.

There were no Members of the public present.

AGM203/23 Election of Vice Chairman

The Chairman asked for proposals for the office of Vice Chairman of the Council for the year 2023/2024. It was proposed seconded that Cllr Tobin be elected Vice Chairman. There were no other nominations.

Resolved:

- That Cllr Tobin is elected Vice Chairman of Croxley Green Parish Council for the year 2023/2024.

AGM204/23 Appointment and Composition of Committees

Resolved:

- That in accordance with Standing Order 19.5., the following Committees are appointed: Finance and Administration Committee; HR and Compliance Committee; Planning and Development Committee; Leisure, Events and Environment Committee.

AGM205/23 Composition of Committees

The Clerk advised that Standing Orders state that there should be a minimum of 6 Members per Committee.

Resolved:

- That the Leisure, Events and Environment Committee shall consist of Cllrs Benner, Bichard, Hughes, Kyriakou, Montague, Reed and Sian.
- That the Planning and Development Committee shall consist of Cllrs Gallagher, Glasser, Jolowicz, Panju, Parks and Reed.
- That the Finance and Administration Committee shall consist of the Chair and Vice Chair of the Council & LEE & P&D Committees and Cllr Jolowicz.
- That the HR and Compliance Committee shall consist of the Chair and Vice Chair of the Council and Cllrs Benner and Hughes.

AGM206/23 Chairman and Vice Chairman of Standing Committees

The Chairman declared an adjournment to allow the Committees to elect their Chairman and Vice Chairman.

When the meeting reconvened, it was reported that the Committees would have the following Chairman and Vice-Chairman for the year 2023/2024:

	P&D Committee	LEE Committee	F&A Committee
Chair	Cllr Parks	Cllr Montague	Cllr Crabtree
Vice Chair	Cllr Gallagher	Cllr Hughes	Cllr Tobin

AGM207/23 To Receive Reports from Council Representatives on Outside Bodies 2022/2023

Reports were received on the Three River's Environmental Forum, Joint Parish Council meetings and Green Croxley.

AGM208/23 Appointment to External Bodies 2023/24

AGM208.1/23 – Joint Committee of Parish Councils – The Clerk advised that the representatives from Croxley Green Parish Council are the Chairman, Vice Chairman and the Clerk.

Resolved:

- That the Chairman, Vice Chairman and the Clerk represent the Parish Council on the Joint Committee of Parish Councils.

AGM208.2/23 – Three Rivers Environmental Forum – Cllr Gallagher expressed an interest to represent the Parish Council at these meetings.

Resolved:

- That Cllr Gallagher represent the Parish Council on the Three Rivers Environmental Forum.

AGM208.3/23 – Green Croxley – Cllr Hughes expressed an interest to represent the Parish Council at these meetings.

Resolved:

- That Cllr Hughes represents the Parish Council on Green Croxley.

AGM209/23 Direct Debits and Authorised Signatories

The Clerk advised Members that under the Council's Finance Regulations the Council must agree to variable Direct Debits at least every two years but in practice, and included in Standing Orders, this Council confirms authority for Direct Debits annually at this meeting.

Resolved:

- That the Council continues with payments by variable direct debits;
- That the Members of the Finance and Administration Committee and the Clerk will become authorised signatories for the Council's Bank Accounts;
- That payments may be made by Direct Debit, Cheque, BACS, CHAPS or direct bank to bank transfer to the recipients.

AGM210/23 General Power of Competence

Chairman introduced the topic of General Power of Competence. The Council must confirm that it meets the eligibility criteria and resolves to adopt the power at each Annual Meeting.

- That Croxley Green Parish Council resolves that it meets the eligibility criteria to exercise the General Power of Competence as defined in the Parish Council (General Power of Competence) (Prescribed Conditions) Order 2012 and therefore adopts the power.

AGM211/23 Parish Councillor Vacancies

The Clerk gave a verbal update on 2 Parish Councillor vacancies that exist after the recent election. The vacancies will be advised to TRDC to commence the formal process to advertise the vacancies.

AGM212/23 2023/24 Meeting Dates

The Clerk referred members to the 2023/24 Meeting Dates circulated with the Agenda.

AGM213/23 Closure

There being no further business the Chairman closed the meeting at 8.37pm