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Community Way  
Croxley Green  
Rickmansworth  
Hertfordshire WD3 3SU

MINUTES OF A MEETING OF THE  
**LEISURE, EVENTS & ENVIRONMENT COMMITTEE**  
HELD ON 3 SEPTEMBER 2024 at 8.00 PM

**Present:** Cllr Montague – In the Chair  
Ryan Bennett – Clerk to the Council  
Natalie Carter – Administrative Assistant to the Clerk  
Stephen Reid – Ranger

Cllrs Aguiar, Bichard, Parikh (20.12), Reed, Sian and Stungo.

Not Present: Cllr Kyriakou.

In Attendance: Cllrs Gallagher.

Voting Members: 7

Members of the Public: 0

**LEE1847/24 Apologies for Absence**

Apologies were received and approved from Cllr Hughes.

**LEE1848/24 Declarations of Interest**

The Chairman recommended that any declarations of interest be made, if necessary, throughout the meeting.

**LEE1849/24 Minutes**

Members had no comments regarding the Minutes.

**Resolved:**

- That the Minutes of the meeting held on 2 July 2024 be approved and signed by the Chairman.

**LEE1850/24 Matters Arising**

No matters were raised.

**LEE1851/24 Representations from the Public**

No representations were made.

**LEE1852/24 Ranger's Update**

The Ranger gave an update on activities completed. In addition to their regular work schedule, they gave the following updates:

- All footpaths have now had at least two cutbacks.
- A large pothole in the woodland track on Lavrock Lane has been filled in.
- A temporary repair has been undertaken on the main gate into Stone's Orchard.

**LEE1853/24 Events 2024**

The Clerk provided a verbal update to members on the Council's event programme.

**LEE1854/24 LEE Budget Tracker Report 2024/25**

The LEE budget tracker report for 2024/25 was reviewed. No actions were taken.

**LEE1855/24**    **Parish Council Allotment**

The Council reviewed the report on the Barton Way allotment plot's status and potential for community use. Key points discussed included:

- Pre-school Allotment Sessions: Previously popular sessions, which were paused due to staffing issues, are proposed to resume in Spring 2025.
- Maintenance: The plot, now maintained by the Ranger with minimal weekly hours, remains in good condition.
- Community Engagement: Suggestions included expanding involvement to other community groups to enhance educational outreach.
- Chickens: Previous challenges in maintaining chickens were noted, with a decision on their reintroduction to be taken at a later date.

**Resolved:**

That the Parish Council:

- Continues to hold a plot at the Barton Way Allotments.
- Re-starts the pre-school allotment sessions in Spring 2025
- Explores opportunities to involve other community groups or community organisations to enhance the community value of the allotment plot
- Appoints a councillor to lead the project alongside the Senior Ranger.

**LEE1856/24**    **Purchase & Installation of Bird-Boxes**

The Ranger advised members on the benefits of installing additional bird boxes in Croxley Green. The Ranger informed members that a new bird-box trail leaflet will be produced after the boxes have been installed.

**Resolved**

- That the Parish Council allocates £1000 for the purchase and installation of 30 bird-boxes.

**LEE1857/24**    **Sustainable South-West Herts**

Cllr Bichard provided a verbal update to members on a recent Sustainable South-West Herts meeting.

**LEE1858/24**    **Closure**

With no further business to discuss, the Chairman closed the meeting at 9:12 pm.