

## PUBLIC NOTICE OF MEETING & SUMMONS FOR COUNCILLORS



Council Offices  
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16 October 2024

**To: Cllrs Guy Parks, Natalie Reed, Cheryl Stungo & David Tobin.**

You are summoned to attend the following meeting:

### **HR & Compliance Committee Meeting**

to be held on

**Monday 21<sup>st</sup> October 2024**

**In Council Chamber, Council Offices at 8.30pm**

The HR & Compliance Committee can only be attended by Members of the Committee and is not open to other Councillors, the Press or members of the public.

A handwritten signature in black ink that reads 'Ryan H. Bennett'.

Ryan Bennett  
**Clerk to Croxley Green Parish Council**

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### **AGENDA**

**HR235/24**    **Apologies for Absence**

**HR236/24**    **Declarations of Interest**

To note declarations of Members personal interests in respect of items on this Agenda.

**HR237/24**    **Minutes**

To approve as correct and sign the Minutes of the meetings held on 10 April 2024.

**HR238/24**    **Staff Working Hours**

To discuss increasing the working hours of a part time member of staff – see confidential paper attached.

**HR239/24**    **Staff Salaries**

To approve recommendations regarding members of staff's salaries following appraisals – see confidential paper attached.

**HR240/24**    **Flexible Working Request**

To consider an employee's flexible working request – see confidential paper attached.

**HR241/24**    **Home Working Request**

To consider an employee's home working request – see confidential paper attached.

**HR242/24**    **Staffing & Member Matters**

To update Members on any relevant staffing or member matters.

**HR243/24**    **Date of Next Meeting**

To decide a date for the next meeting of the Committee.

**HR244/24**    **Closure**