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MINUTES OF A MEETING OF THE  
**FINANCE AND ADMINISTRATION COMMITTEE**  
HELD IN THE COUNCIL CHAMBER  
ON THURSDAY 24 OCTOBER 2024 at 8:00 PM

Present: Cllr Tobin – In the Chair  
Ryan Bennett – Clerk to the Council  
Natalie Carter- Administrative Assistant to the Clerk

Present: Cllrs Gallagher, Jolowicz, Montague, Reed & Sian.

Voting Members: 6

In Attendance: Cllrs Bichard, Cole and Stungo.

Members of the Public: 0

**FA1759/24** **Apologies for Absence**

Apologies were received and approved from Cllr Parks.

**FA1760/24** **Declaration of Interests**

Members were invited to declare interests as appropriate during the course of the meeting.

**FA1761/24** **Minutes**

The Minutes under review for this meeting were those of Thursday 20 June 2024.

**Resolved:**

- That the Minutes of the meeting held on Thursday 20 June 2024 are deferred to the next meeting.

**FA1762/24** **Matters Arising**

The Clerk updated members on the Grant awarded to 2<sup>nd</sup> Croxley Green Boys Brigade Company.

**FA1763/24** **Representations from the Public**

No representations were made.

*[Under Standing Order 13.1.6 it was agreed to change the order of business on the agenda]*

**FA1767/24** **Exclusion of Press and Public**

The Chairman moved, duly seconded, the following motion and it was agreed: that under Section 100A of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined under paragraph 3 of Part I of Schedule 12A to the Act. It has been decided by the Council that in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**FA1768/24** **Red Cross Centre**

The Chairman informed members of a recommendation made by the Office Replacement Group. Committee members agreed that the recommendation should proceed to Full Council.

**Resolved:**

- That the matter proceeds as discussed.

**FA1764/24**

**Schedule of Payments**

The Clerk took Members through the Schedule of Payments for Month 3 (June 2024), Month 4 (July 2024) and Month 5 (August 2024).

**Resolved:**

- That the Schedule of Payments for Month 3 (June 2024), Month 4 (July 2024) and Month 5 (August 2024) be approved and signed by the Chairman.

**FA1765/24**

**Monthly Accounts**

The Clerk took Members through the Management Accounts for Month 3 (June 2024), Month 4 (July 2024) and Month 5 (August 2024).

**Resolved:**

- That the Management Accounts for Month 3 (June 2024), Month 4 (July 2024) and Month 5 (August 2024) be approved and signed by the Chairman.

**FA1766/24**

**Standing Orders & Financial Regulations**

The Clerk guided members through the updates to the model Financial Regulations, highlighting that most of the changes centered on incorporating references to digital banking while eliminating references to cheques.

**Resolved:**

- That Croxley Green Parish Council adopts the updated Standing orders & Financial Regulations 2024 Edition.

**FA1769/24**

**Closure**

There being no further business the Chairman closed the meeting at 9.07pm.