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Community Way
Croxley Green
Rickmansworth
Hertfordshire WD3 3SU

MINUTES OF A MEETING OF THE
LEISURE, EVENTS & ENVIRONMENT COMMITTEE
HELD ON 7 JANUARY 2025 at 8.00 PM

Present: Cllr Montague – In the Chair
Ryan Bennett – Clerk to the Council
Natalie Carter – Administrative Assistant to the Clerk
Nicola Dicks – Community Events & Engagement Officer
Stephen Reid – Ranger

Cllrs Bichard, Jowers, Kyriakou and Parikh (20:11).

Voting Members: 5

Members of the Public: 1

LEE1870/25 Apologies for Absence

Apologies were received and approved from Cllrs Aguiar, Sian and Stungo.

LEE1871/25 Declarations of Interest

The Chairman recommended that any declarations of interest be made, if necessary, throughout the meeting.

LEE1872/25 Minutes

Members had no comments regarding the Minutes.

Resolved:

- That the Minutes of the meeting held on 5 November 2024 be approved and signed by the Chairman.

LEE1873/25 Matters Arising

There were no Matters Arising.

LEE1874/25 Representations from the Public

Representation from Croxfest thanking members for their help and support in previous years and are thankful for Croxley Green Parish Councils continued financial support.

[under Standing Order 13.1.15 it was agreed to suspend the meeting between 8.05 and 8.17pm]

LEE1875/25 Election of Committee Vice-Chairman

The Chairman asked for proposals for Vice-Chairman of the Leisure, Events & Environment Committee. It was proposed and seconded that Cllr Bichard be elected Vice-Chairman. There were no other nominations.

Resolved

- That Cllr Bichard is elected Vice-Chairman of the Leisure, Events & Environment Committee.

LEE1876/25 Ranger's Update

The Ranger gave an update on activities completed. In addition to their regular work schedule, they gave the following updates:

A handwritten signature in black ink, appearing to read 'J. Montague', is written over a light blue horizontal line.

- 5 new trees have been planted into our woodland.
- The welcome signs have had planters installed and filled with plants.
- Bird boxes are ready for installation.
- Trees that had been identified for removal from the woodland survey have now been removed.

LEE1877/25 **Adoption of Market Policy**

The Clerk and Community Events & Engagement Officer advised Members on the process and necessity of adopting a Market Policy to enable the Council to act as a Market Authority.

LEE1878/25 **Events 2024**

The Community Events & Engagement Officer advised Members on previous events and gave the following updates:

- Remembrance Day was very well attended with over 40 wreaths laid.
- The Senior Citizens Trip went very well with lots of positive feedback.
- Despite weather challenges the Christmas Market went well especially the Santas Grotto at Croxley Green Parish Council Office.
- Fireworks for New Year's Eve was very well attended and have received positive feedback.

LEE1879/24 **LEE Budget Tracker Report 2024/25**

The LEE budget tracker report for 2024/25 was reviewed. No actions were taken.

LEE1880/24 **LEE Draft Budget 2025/26**

The draft LEE Committee Budget for 2025/26 was reviewed by Members.

Resolved:

That the LEE Budget for 2025/26, a total of £86,700 is put forward to Council for approval.

LEE1881/24 **Closure**

With no further business to discuss, the Chairman closed the meeting at 21.43.

